

**Swanley Neighbourhood Plan Steering Group  
Meeting Wednesday 12<sup>th</sup> March 2019  
Minutes**

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**Present:** Alan Dean, Christine Hudson, Chris Prestedge, Robert Brickell, Dr Elizabeth Lunt

**In attendance:** Toni Roast (STC) Lorraine Hart (Planning Consultant)

**1. Apologies for Absence**

Cllr Paul Darrington, Mrs Glynis Darrington, Martyn Jordon, Robert Wallis.

**2. Declarations of Interest**

There were no declarations of Interest

**3. Minutes of the Meeting held on Wednesday 13<sup>th</sup> February 2019**

Approved as a true record

**4. Matters Arising from the Minutes of the Meeting held on Wednesday 13<sup>th</sup> February 2019**

LH reported that all items for her action had been completed.

**5. Draft Vision and Objectives for the Swanley Neighbourhood Plan**

A draft had been circulated and in general the group were happy with it but asked that:

- That City Centre be replaced with Town Centre in the document
- That an additional objective in relation to the preservation and planting of trees be added potentially combined with the draft objective related to open spaces in the Town.

LH **agreed** to amend and re-circulate for agreement.

**6. Survey templates for Estate Agents in Swanley and Businesses in Swanley**

Bob Brickell **agreed** that he would visit Estate Agents in Swanley with the questionnaire and seek responses by the end of April. It was **agreed** that LH and AD would liaise with Stephen Nash about the Business Questionnaire - how it could be circulated and responses analysed on the same timescale

**7. Reports/minutes of the working groups (attached Community Health and Education notes of 26<sup>th</sup> February)**

The minutes of the CHE group were **noted**. LH raised the issue of low attendance at this meeting but also the lack of response regarding leads on Working Groups that had not yet met.

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### Minutes

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It was **agreed** that Bob Brickell would contact each steering group members who had not attended for some time to check that they were still interested or whether they should withdraw and be replaced.

It was **agreed** that the recreation/leisure remit and the community and environment remit should be incorporated into the Community Health and Education Working Group.

It was **agreed** that the working groups for the Neighbourhood Plan in future would be:

- Housing
- Transport
- Working and Employment
- Conservation and Heritage
- Community Health Education and Leisure

#### **8. Any Other Business and Date of Next Meeting**

Next Meeting – 23<sup>rd</sup> May 2019 at 6.30pm