

SUMMONS

ANNUAL TOWN MEETING

Date 21st March 2019

Dear Member

You are hereby summoned to attend the Annual Meeting meeting of the **Town Council** at the **Alexandra Suite, Civic Centre on Wednesday 27th March 2019 at 7:30pm** or at the conclusion of the public participation session.



Mr S Nash
CEO / Town Clerk

RECORDING (AUDIO AND / OR VIDEO OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During this meeting the public are allowed to record the Committee and Officers from the front of the public seating area only, providing it does not disrupt the meeting. Any items in the exempt Part of an agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until that member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile phone devices to silent for the duration of the meeting.

MOBILE PHONES

Member of the public are reminded that the use of mobile phones (other than on silent) is prohibited at Town Council and Committee meetings.

AGENDA

- 1. WELCOME – Introduction and House Keeping**
- 2. ANNUAL REPORT – The CEO**
Presentation of the Annual Report by the Mayor and the CEO
- 3. Public Questions**
Formal questions may be put in writing to the Council prior to the meeting and should be addressed to the CEO prior to noon on Monday 25th March 2019. A verbal question may be raised by a member of the public although shall not necessarily require a response by the Council. Each member of the public will be entitled to speak for a maximum of two minutes.

4. COMMUNITY TABLES

Following the Introduction and Annual report presented by the Mayor and the CEO, public will be invited to circulate the room visiting the various Community tables.

5. CLOSING ADDRESS BY LEADER

Confirm a response date to questions asked

Date of Next Meeting - Wednesday 25 March 2020

If you would like further information on any of the agenda items, please contact Mr Steve Nash, on 01322 611663 or snash@swanleytowncouncil.gov.uk

Council Members:

Mayor Cllr L Dyball

Leader Cllr R Morris

Deputy Leader Cllr Horwood

Cllr L Ball

Cllr C Barnes

Cllr J Barnes

Cllr P Darrington

Cllr L Gaire

Cllr S Gaire

Cllr Halford

Cllr M Hogg

Cllr E Komolafe

Cllr T Searles

Cllr N Scott

Cllr V Southern

Cllr H Willingale