

Swanley Town Council

Civic Centre, St Marys Road, Swanley, Kent, BR8 7BU

Tel: 01322 665855

www.swanleytowncouncil.gov.uk

POLICY AND FINANCE

MINUTES

Wednesday 23rd January 2019

Present: Chair Cllr V Southern, Cllr L Ball, Cllr C Barnes, Cllr P Darrington, Cllr R Morris

Also Present: Cllr J Barnes, Cllr T Searles, Cllr H Willingale

Officers: CEO - Steve Nash,
RFO - Steve Innes,
Park Manager Ryan Hayman
Democratic Services Officer - Barbara Playfoot

PRESENTATION FROM SEVENOAKS SUNS

Two representatives from Sevenoaks SUNS gave a 10 min presentation before the meeting on their progress to date. They were encouraging input from other sporting bodies in the town. They received general support from the Councillors and some invaluable advice on how to progress with their planning application. However, several Councillors expressed concerns over road access.

Public Participation

None

APOLOGIES FOR ABSENCE

Cllr Horwood, Cllr M Hogg

DECLARATIONS OF INTEREST

Cllr Morris as owner of Godfreys Sevenoaks Ltd as there will be occasions that STC will purchase goods from this company.

10623 MINUTES OF THE PREVIOUS MEETING

To approve as correct the Minutes of the Meeting held on Wednesday 21st November 2018

APPROVED

10624 TO RECEIVE THE MONTHLY FINANCES

- Cllr Southern commented that the format of the reports were now easier to follow. He went on to mention that the rental cost charged for Pedham Farm were very low and suggested that this should be reviewed.
- Cllr Southern also commented on the Senior Passport for Leisure showed a reduction in usage and should be investigated. The CEO did respond by saying that we are looking at other trip providers that organise the similar events to reduce costs and that we no longer provide trips that are not fully subscribed.

- Cllr Southern noted that the Alexandra Suite is going to make an increased profit for the year 2018/19 and paints a good picture.
Cllr Morris added that he would like a vote of thanks recorded to the Alexandra Suite manager and staff for running a positive operation.
- Cllr Southern said that the Olympic hirings were down.
The CEO said that there was an additional hirer Sky Training and that 'We buy any Car' has extended their rental period. He went on to say that all goods and services are now being purchased through the Alexandra Suite so that cost savings can be made.
The RFO said that it is hoped that the Olympic will break even or even make a small profit this year.
- Cllr Southern said that he was very happy with the Swanley Park accounts.
- Cllr Searles asked why there was no rent showing for SNBR, the RFO said that he is just about to invoice them. Cllr Morris added that he thought that the SNBR were billed in arrears, the RFO to check.

RESOLVED: To accept reports A/B/C/D/E/F/G

10625 EVENT COSTS

To note the event costs for 2018

- St Georges Day made a £340 net loss in its first year but it is hoped that this can be built on in its second year
- Swanley In Bloom made a £5700 net loss however the quality of the baskets were excellent. The CEO confirmed that the same company will be used for this year and that they had started the winter planting.
- Armed Forces Day showed a £1000 profit, the event provided all day entertainment and hope to build on this success this year.
- 1812 showed a £15,000 net loss, 2018 was the first year that the event was over two days. The weather on the Saturday was appalling which did not help with income as the expected crowds did not attend. Some contracts have been replaced e.g. Public Address and Security which will make savings for 2019 which will be a 2 day event again
- Firework night made a £3500 net loss but was a successful night in terms of excellent firework display enjoyed by Swanley residents, in fact the fireworks cost less than they did 8 years ago.
- Silent Soldier has made a stupendous display and can be enjoyed every day, the event is currently showing a £1300 surplus however it is likely that this will have to be repaid back to the Heritage Lottery fund as savings were made against the original prices quoted for the grant were overestimated.
- Light up the Town additional lights was a large contributor to the £11,600 net loss. However, the Christmas lights project is a 3 year plan and in fact no lights will need to be purchased next year.
- Christmas lunch for the Seniors was a great success and an enjoyable afternoon, thanks was given to the Officials for their help at the lunch and all that they do around the town. The event made a £270 net loss.
Cllr Southern suggested that all the events represented good value for money and that residents benefited from this alongside visitors to the town. However additional sources of income should be sought to help provide these events.

10626 SDC Local Plan – PROPOSED SUBMISSION VERSION CONSULTATION (DECEMBER 2018) AND ADDITIONAL CONSULTATIONS

The consultation period for the local plan has now commenced and is due to conclude on the 3rd February 2019.

To formalise a town council response to this and Swanley Village Conservation Area Proposal

Cllr Southern pointed out the changes to the original STC response to SDC. He did suggest some minor amendments to the wording which was agreed by the committee.

Cllr Searles asked to speak on this and asked for some inclusions to be made which were not taken up. Cllr Searles asked to be allowed to vote on this and he felt this had been agreed at the last Full Council meeting. After some lengthy debate Cllr Southern suspended the meeting while the Democratic Services Officer brought in the Draft Minutes of the last Full Council. While not yet ratified Cllr Southern used these as the basis for rejecting a vote by councillors not on the Policy and Finance Committee

There were also comments within the response which included the Swanley Conservation Area consultation, the response for this will be discussed at the next Full Council on 6th February 2019

RESOLVED – Agreed response to be sent to SDC with amendments

- **Date of next meeting – 20th February 2019**

MEETING CLOSED AT 21.50

If you would like further information on any of the agenda items, please contact Mr Steve Nash, on 01322 611663 or snash@swanleytowncouncil.gov.uk

Committee Members:

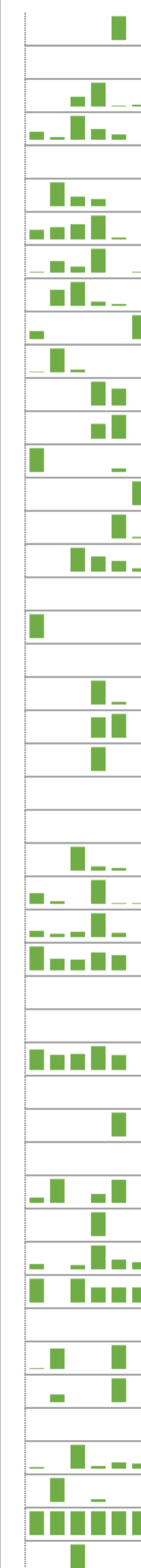
(Chair) Cllr M Horwood, (Vice Chair) Cllr V Southern, Cllr L Ball, Cllr C Barnes, Cllr P Darrington, Cllr M Hogg, Cllr R Morris

Swanley Town Council: Civic Centre

YTD Summary

Expenditure		2017 / 2018							Actual 17/18
		Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	YTD 17/18	
5000	Street Lighting	16.07	-	-	16.25	65.61	-	112.46	128.71
5001	Bar Purchases	-	-	-	-	-	-	-	-
5002	Catering Purchases	-	-	-	25.41	-	166.50	265.41	682.04
5007	Brown Bags	1,300.00	1,950.00	-	3,250.00	-	650.00	12,350.00	13,000.00
5008	Seeds	-	-	-	-	-	-	-	-
5010	Sporting Equipment Purchases	-	-	-	-	-	-	740.00	740.00
5011	Licenses	-	-	-	-	-	-	75.00	75.00
5020	Equipment / Machinery	586.49	-	133.25	101.68	299.49	154.87	18,814.26	19,945.10
5021	Equipment / Machinery Rep	443.13	1,438.92	10,288.13	226.17	509.68	2,648.61	25,674.89	30,596.74
5030	Horticulture	288.05	-	110.33	87.32	1,084.99	28.75	3,444.01	3,596.52
5032	1812 Event	1,179.49	7,839.79	-	-	-	-	9,810.95	9,810.95
5034	Firework Night	-	-	1,183.97	1,460.65	3,039.50	-	5,684.12	5,684.12
5035	Remembrance Day	-	41.67	-	110.00	-	-	151.67	151.67
5036	Swanley in Bloom	-	-	-	-	-	-	17,610.50	18,188.50
5037	Xmas Day Party	-	-	-	-	-	-	-	-
5038	Christmas Lights	-	-	-	1,487.01	18,753.74	210.00	20,450.75	23,350.75
5039	Senior Passport to Leisure	-	20.00	425.00	3,273.94	3,062.50	131.25	14,512.73	16,423.23
5040	Mayor at Home	31.45	-	-	-	-	-	31.45	289.88
5041	Armed Forces Day	-	-	-	150.00	-	-	1,940.00	2,469.00
5042	St George's Day	-	-	-	-	-	-	-	378.48
5043	Silent Soldier	-	-	-	-	-	-	-	-
5045	Function Expenditure	200.00	100.00	-	110.00	-	-	527.50	527.50
5046	Outdoor Event	1,856.00	250.00	-	-	-	-	2,106.00	2,436.00
5100	Machinery Fuel	-	-	-	-	-	-	1,201.27	1,201.27
5102	Event Equipment Repairs & Maintenance	293.19	-	-	39.42	-	119.15	929.49	978.01
6200	Website, Social Media and Marketing	747.00	-	149.00	240.00	80.00	86.00	1,302.00	1,790.00
6201	Advertising	494.39	480.00	100.00	326.80	458.85	20.00	2,882.57	4,144.82
7000	Salaries	59,492.13	37,001.35	36,882.22	37,772.21	34,400.80	35,579.86	344,432.08	449,075.49
7001	Pension	4,673.08	4,872.54	4,770.10	4,674.46	4,528.71	4,701.71	41,884.10	55,721.74
7004	Wages - Casual	140.00	-	528.75	-	176.25	-	1,637.00	1,637.00
7005	Link Salaries	-	-	-	-	-	-	-	-
7006	Employers N.I.	3,111.76	3,136.10	3,246.94	3,190.67	3,040.70	3,238.43	27,417.62	36,837.69
7008	Recruitment Expenses	-	2,496.40	-	-	(249.63)	-	2,246.77	2,246.77
7012	Security Staffing	-	-	-	-	-	-	-	-
7097	Staff Suggestion Scheme	-	-	-	-	-	-	3,474.00	3,474.00
7099	Staff Expenses	279.12	250.04	-	327.59	596.09	119.47	2,278.36	2,448.73
7100	Rent for Link	-	-	-	-	1,079.96	-	1,079.96	2,253.95
7102	Water Rates	-	1,100.98	44.05	120.01	567.67	-	2,905.98	3,033.06
7103	General Rates	5,876.87	5,876.87	5,876.87	5,876.87	5,876.87	5,876.87	52,894.54	58,771.41
7105	Recycling - Waste Collection	-	-	-	-	199.50	-	607.18	607.18
7200	Electricity	1,234.04	2,248.34	1,168.58	1,200.47	2,651.86	-	17,023.00	8,136.13
7201	Gas	-	-	-	-	-	-	-	788.05
7202	Oil	-	-	245.85	-	-	-	245.85	716.91
7300	Vehicle Fuel	126.13	167.01	149.66	176.50	105.12	40.25	1,181.22	1,835.70
7301	Vehicle Repairs and Servicing	-	-	-	-	850.00	-	850.00	883.33
7302	Vehicle Licences	42.00	42.00	42.00	42.00	42.00	42.00	374.48	500.48
7303	Vehicle Insurance	-	-	-	1,829.70	-	-	2,014.41	2,002.30

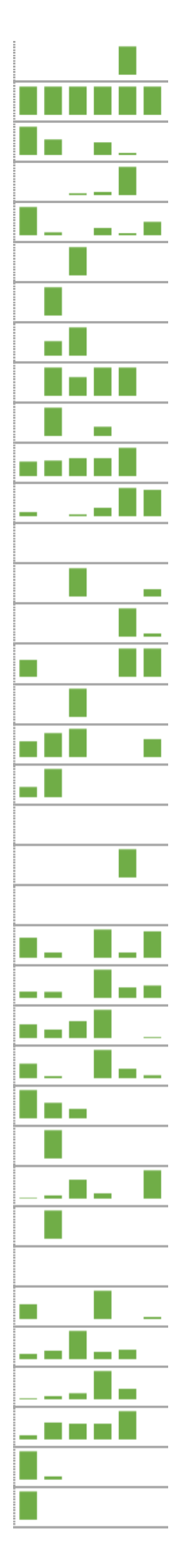
2018 / 2019							
Budget 18/19	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	YTD 18/19
150.00	-	-	-	-	66.47	-	66.47
-	-	-	-	-	-	-	42.03
-	-	-	231.10	547.69	19.20	47.93	974.59
23,900.00	1,012.50	337.50	3,037.50	1,350.00	675.00	-	15,425.00
-	-	-	-	-	-	-	351.60
760.00	-	120.00	48.00	35.68	-	-	213.78
75.00	92.60	117.00	150.50	230.00	21.00	-	778.70
33,000.00	355.39	2,561.81	1,299.31	5,036.33	134.45	341.63	12,969.57
40,000.00	-	1,195.20	1,774.59	305.83	128.36	3.66	4,710.30
4,000.00	12.50	-	-	-	-	35.84	329.86
10,500.00	350.00	13,408.86	1,568.33	13.47	-	-	18,215.66
7,000.00	-	-	-	2,575.00	1,870.03	-	4,656.23
160.00	-	-	-	72.50	115.00	-	187.50
17,000.00	1,322.40	-	-	-	190.00	-	16,675.60
500.00	-	-	-	-	-	507.68	507.68
15,000.00	-	-	-	-	17,070.82	1,000.00	19,629.57
20,000.00	-	-	1,305.00	850.00	600.00	178.75	6,299.50
-	-	-	-	-	-	-	35.00
1,000.00	-	-	-	500.00	575.00	-	1,075.00
-	-	-	-	350.00	-	-	350.00
2,200.00	-	-	-	-	-	-	-
1,000.00	-	-	-	-	-	-	-
2,200.00	80.00	80.00	566.00	161.00	130.00	80.00	1,891.00
3,000.00	599.91	310.00	228.40	1,067.30	258.00	266.00	4,304.28
298,000.00	37,342.15	35,050.11	36,540.41	49,707.79	35,773.79	32,902.81	342,026.56
57,000.00	5,074.49	4,627.67	4,589.02	4,864.94	4,753.71	4,187.71	43,339.14
1,500.00	-	-	-	-	-	-	-
124,900.00	-	-	-	-	-	-	-
37,400.00	3,312.16	3,197.17	3,214.07	3,374.56	3,188.67	2,881.34	29,458.40
-	-	-	-	-	-	-	-
-	-	-	-	-	228.00	-	-
5,000.00	-	-	-	-	-	-	-
2,800.00	33.14	139.03	-	53.85	136.90	-	677.51
-	-	-	-	809.97	-	-	809.97
4,800.00	178.37	28.57	146.90	729.23	323.26	234.51	2,222.38
62,000.00	5,472.27	5,471.54	5,472.27	5,472.00	5,472.00	5,472.00	50,388.38
-	-	-	-	-	-	-	-
24,000.00	104.66	1,717.47	-	18.47	1,977.78	-	6,603.94
-	-	115.87	-	-	362.85	-	2,398.41
-	-	-	-	-	-	-	-
1,500.00	148.02	93.81	1,079.98	204.02	347.35	298.38	3,242.21
1,000.00	-	1,645.51	-	175.32	15.00	-	1,835.83
500.00	21.87	21.87	21.87	21.87	21.87	21.87	237.15
2,100.00	-	-	2,483.40	-	-	-	2,483.40



Monthly Finances (A)

Code	Description	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	YTD 17/18	Actual 17/18
7304	Miscellaneous Motor Expenses	-	-	-	-	-	-	-	-
7307	Vehicle Leasing	-	-	-	-	-	-	-	-
7500	Printing	-	-	-	-	60.00	-	377.50	680.64
7501	Postage and Carriage	-	-	-	1,000.00	-	210.50	2,710.50	3,729.68
7502	Office Stationery	592.53	1,362.78	235.40	634.53	293.06	431.16	4,394.57	5,345.76
7503	Publications	-	-	-	-	-	-	-	149.18
7505	Town Crier Printing Costs	740.00	-	-	800.00	-	-	2,058.00	3,177.50
7506	Distribution Costs	416.67	416.67	-	-	416.67	-	1,666.68	2,083.35
7507	Business & ID Cards	-	-	-	-	-	-	-	-
7508	Questionnaire / Survey	-	-	-	-	-	-	-	-
7550	Telephone and Broadband	409.69	632.00	179.58	397.67	398.48	401.20	3,960.46	5,188.74
7552	Computers & Software	414.88	596.95	379.89	539.56	329.56	329.16	4,018.66	5,605.83
7600	Legal Fees	735.51	-	-	-	-	-	19,097.91	19,106.91
7601	Audit Fees	-	608.40	2,000.00	-	-	534.20	3,142.60	3,142.60
7602	Health & Safety Fees	-	-	-	-	-	-	-	-
7603	Consultancy Fees	-	-	-	-	-	-	-	2,400.00
7604	Professional Fees	5,534.04	367.99	630.84	3,186.85	-	-	12,353.61	15,189.61
7605	Mayoral Allowance	-	-	-	1,033.12	148.10	-	1,461.22	3,979.22
7606	Councillors' Reimbursement	-	-	-	-	-	-	-	-
7607	Electoral Costs	-	-	-	-	-	-	7,970.31	7,970.31
7700	Equipment Hire	-	-	-	-	-	-	-	-
7701	Office Machine Maintenance	-	-	-	-	-	-	-	-
7702	Equipment Leasing	1,521.99	1,091.98	451.98	1,521.99	1,471.98	750.98	16,592.20	21,330.18
7800	Repairs and Renewals	24.88	86.42	91.15	218.63	253.20	187.94	1,481.41	1,976.91
7801	Cleaning	465.15	163.14	(1,399.51)	-	-	-	(666.97)	(203.82)
7803	Premises Expenses	129.83	3,305.44	40.19	3,517.13	953.54	4,520.38	12,824.04	16,501.45
7811	Signs	-	-	-	-	-	-	80.22	80.22
7821	Miscellaneous Purchases	-	-	-	-	-	-	-	-
7901	Bank Charges	1,024.47	302.93	218.76	258.69	262.55	238.16	2,874.25	3,516.15
7903	Loan Interest Paid	-	4,695.33	-	-	-	-	4,695.33	9,390.66
8100	Bad Debt Write Off	-	-	29,234.70	-	-	-	29,234.70	29,234.70
8200	Donations	250.00	-	1,000.00	2,114.98	-	-	4,114.98	5,686.98
8201	Subscriptions	-	(250.00)	428.75	-	150.00	-	2,593.21	3,284.96
8202	Uniforms	51.98	102.42	-	114.23	-	65.11	400.38	400.38
8203	Training Costs	384.78	-	84.00	60.00	1,011.00	250.00	4,544.00	5,156.00
8204	Insurance	-	-	-	-	-	-	25,709.18	25,900.70
8205	Refreshments	-	-	-	-	-	-	-	-
		95,106.79	82,794.46	98,920.43	81,512.51	86,968.40	61,732.51	810,852.53	987,563.01

Budget 18/19	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	YTD 18/19
500.00	-	-	-	-	28.76	-	616.41
-	342.75	342.75	342.75	342.75	342.75	342.75	3,427.50
500.00	732.49	399.00	-	342.45	53.50	-	1,527.44
3,500.00	-	-	60.00	120.00	1,000.00	-	2,180.00
3,650.00	878.55	246.13	187.46	375.59	241.06	516.35	3,943.65
-	-	-	62.50	-	-	-	112.50
2,750.00	-	1,475.00	-	-	-	-	2,950.00
2,510.00	-	306.25	604.17	-	-	-	1,647.92
-	-	30.00	20.00	30.00	30.00	-	265.40
-	-	800.00	-	260.00	-	-	1,060.00
5,500.00	412.23	417.37	433.93	432.93	487.44	333.57	4,292.01
5,800.00	400.95	348.75	364.91	446.47	677.89	658.65	5,845.69
19,700.00	-	-	-	-	-	-	5,687.50
3,300.00	-	-	2,000.00	-	-	534.20	3,068.40
-	-	-	-	-	2,318.75	285.00	5,140.49
-	439.70	199.80	199.80	199.80	599.80	599.80	3,821.70
5,000.00	-	-	707.00	-	-	-	707.00
2,500.00	230.00	348.90	413.33	-	-	267.04	1,259.27
-	37.80	102.60	-	-	-	-	140.40
13,000.00	-	-	-	-	-	-	-
-	-	-	-	-	266.50	-	266.50
-	-	-	-	-	-	-	128.71
25,250.00	1,787.58	1,091.98	863.68	2,135.55	1,091.98	2,051.36	12,805.37
2,000.00	172.79	159.54	-	765.12	293.46	333.41	6,460.54
1,400.00	206.85	142.70	240.75	367.88	49.20	60.95	1,433.07
15,000.00	5,553.21	1,389.52	798.69	10,183.70	3,946.92	1,599.82	37,911.44
-	183.08	100.00	63.43	-	-	-	696.51
-	-	43.95	-	-	-	-	602.94
4,150.00	233.99	249.65	340.24	260.62	232.10	392.75	2,488.18
9,390.66	-	4,695.33	-	-	-	-	4,695.33
-	-	-	-	-	-	-	2,438.62
3,000.00	400.00	-	-	750.00	-	61.90	2,711.90
5,050.00	37.99	65.00	207.49	54.87	70.19	-	1,961.79
600.00	23.73	52.19	93.33	437.80	164.72	-	1,155.10
5,000.00	126.00	375.00	350.00	358.33	585.00	50.00	3,169.83
27,000.00	2,920.07	378.69	-	-	-	-	23,278.74
-	15.99	-	-	-	-	-	43.79
973,495.66	72,435.51	83,999.09	72,110.11	104,557.08	87,979.69	56,547.66	756,952.73



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Swanley Town Council: Civic Centre

YTD Summary

Income		2017 / 2018							
Code	Description	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	YTD 17/18	Actual 17/18
4000	Precept	-	-	269,933.00	-	-	-	539,867.00	539,867.00
4033	Community Infrastructure Levy	-	-	-	2,921.88	-	-	109,101.88	109,101.88
4004	Rent - Station Road: Micro Brewery	-	-	-	-	-	-	-	1,904.17
4005	Rent - Oaks Clinic	9,890.00	-	-	9,890.00	-	-	69,670.00	79,560.00
4009	Rent - 10 Station Road: Taxi	687.50	-	-	687.50	-	-	2,062.50	2,750.00
4011	Rent - Pedham Farm	880.00	-	-	-	-	-	880.00	1,805.00
4016	Rent - Civic Centre	-	-	-	6,866.67	-	3,000.00	9,866.67	14,366.67
4019	Mayor's Charity Income	-	-	166.75	637.85	50.00	-	1,384.60	1,384.60
4020	Allotments	-	10.00	-	-	-	116.66	194.16	509.18
4021	Dog Bin Emptying	-	-	-	-	-	-	390.00	390.00
4022	Solar Panel Income	-	-	-	12,599.90	-	-	12,599.90	14,032.65
4023	Urban Maintenance	-	-	-	-	-	-	-	-
4024	Seeds	-	-	-	-	-	-	-	-
4025	Black Refuse Bags	482.50	346.25	277.50	350.00	597.50	150.00	3,086.25	4,168.75
4026	White Refuse Bags	144.58	125.42	65.83	80.42	147.50	57.91	871.25	1,225.66
4027	Brown Refuse Bags	1,750.00	1,686.51	1,709.00	945.83	676.17	106.17	11,694.55	12,689.06
4028	Photocopying	-	-	49.17	8.33	48.34	-	109.38	109.38
4029	Radar Keys	2.50	7.50	7.50	-	-	-	20.00	20.00
4030	SDC Link Service Contract	-	-	-	24,956.52	-	946.45	25,902.97	25,902.97
4031	KCC Link Salaries Recharge	13,824.77	-	-	13,824.77	-	-	41,474.31	55,299.08
4032	1812 Event	291.67	1,577.86	8.33	-	-	1,300.00	3,177.86	3,219.53
4034	Firework Night	-	-	-	-	744.58	2,000.00	2,744.58	2,944.58
4035	St George's Day	-	-	-	-	-	-	-	16.67
4036	Markets	24.99	25.00	-	333.33	83.33	-	1,049.96	1,612.46
4037	Armed Forces Day	1,525.00	8.33	-	16.66	-	-	3,145.82	3,204.15
4038	Silent Soldier	-	-	-	-	-	-	-	-
4039	Christmas Lights	-	-	266.67	225.00	1,998.83	6,166.67	8,657.17	8,657.17
4040	Xmas Day Lunch	-	-	-	-	-	-	-	-
4130	Party Function Revenue	-	-	500.00	308.33	-	87.50	895.83	895.83
4204	Service Recharge - Bungalow	-	-	83.33	-	-	-	83.33	83.33
4205	Recharge - The Woodlands	-	-	-	-	1,462.00	-	1,462.00	1,462.00
4206	Recharge - Civic Centre	-	-	-	-	-	-	-	354.53
4500	Senior Passport to Leisure Revenue	107.50	10.00	3,165.67	3,700.37	2,148.96	1,467.01	17,711.60	20,831.16
4600	Outdoor Event Revenue	625.00	-	7,147.69	-	-	-	12,363.52	12,363.52
4605	Court Lettings	130.80	111.00	1,590.65	57.10	128.00	50.50	3,379.72	5,063.05
4606	Changing Rooms	-	234.30	117.12	-	-	-	585.72	702.84
4607	Floodlight Revenue	-	(53.33)	576.00	-	-	-	746.67	1,406.68
4608	Football Pitches	-	2,081.10	308.00	132.00	176.00	226.50	3,102.54	3,413.02
4711	General Income	-	-	-	113.48	-	-	113.48	3,532.03
4800	Town Crier Advertising Revenue	120.00	-	-	-	-	-	120.00	120.00
4805	Swanley in Bloom - Sponsorship	-	416.67	500.00	416.67	-	-	10,904.19	10,925.02
4810	Sponsorship - General	(1,500.00)	10,000.00	2,333.33	2,500.00	-	(9,300.00)	11,833.33	18,336.33
4900	Investment Income	-	-	-	-	-	-	-	-
4902	Commissions Received	109.74	92.03	71.16	87.14	133.01	118.37	873.76	1,156.85
4903	Insurance Claims	-	-	-	-	-	-	12,984.27	13,067.60
4904	Bank Refund	-	-	-	-	-	-	64.98	64.98
4998	Sale of Goods	-	-	-	-	-	-	500.00	500.00
4999	Other Income	-	200.00	0.50	-	-	1,425.01	1,955.51	1,971.47
		29,096.55	16,878.64	18,944.20	78,737.87	8,394.22	7,918.75	927,631.26	980,990.85

2018 / 2019							
Budget 18/19	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	YTD 18/19
560,921.81	-	-	280,461.00	-	-	-	560,922.00
	-	-	-	416.66	-	-	416.66
	1,500.00	-	-	-	-	-	1,500.00
79,560.00	9,890.00	-	-	9,890.00	-	-	69,648.92
2,750.00	687.50	-	-	687.50	-	-	2,062.50
1,760.00	925.00	-	-	-	-	-	925.00
17,000.00	1,500.00	1,500.00	1,500.00	1,591.66	1,532.00	1,532.00	13,655.66
-	-	110.00	1,237.47	1,591.65	1,034.50	-	4,148.62
500.00	-	11.67	-	-	225.00	112.50	465.83
-	-	-	-	-	-	-	390.00
15,000.00	3,295.46	-	-	2,564.87	-	-	7,608.60
-	-	-	-	3,642.55	-	-	3,642.55
-	29.71	19.81	11.56	10.73	10.73	4.95	167.52
4,010.00	365.00	497.50	571.25	387.08	212.50	281.25	3,372.08
1,150.00	84.17	185.43	161.67	134.16	72.50	71.66	1,008.33
18,750.00	1,340.08	1,435.67	1,699.67	1,142.83	543.17	216.83	12,776.83
110.00	-	-	-	-	-	-	-
40.00	-	2.50	2.50	2.50	2.50	-	17.50
49,900.00	-	-	-	-	-	-	28,064.00
55,300.00	15,959.32	-	-	14,892.04	-	-	44,676.13
2,000.00	205.00	1,154.57	-	-	-	-	1,596.25
1,600.00	-	-	-	16.67	1,112.83	381.33	1,510.83
-	-	-	-	-	-	-	-
1,300.00	-	41.67	-	-	500.00	-	566.66
500.00	58.33	2,852.50	8.33	-	-	-	3,144.16
-	-	10,533.34	-	-	1,000.00	-	11,533.34
2,500.00	-	-	5,000.00	266.67	241.66	826.16	6,334.49
-	-	-	-	-	366.92	75.54	442.46
500.00	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	515.00	5,656.82	-	50.00	-	-	6,321.82
25,000.00	30.38	-	2,407.08	146.88	126.87	975.00	4,697.34
13,500.00	-	-	-	-	-	116.67	877.43
4,200.00	179.35	108.79	1,689.76	78.80	88.52	72.10	3,753.46
600.00	23.10	117.15	117.15	-	-	117.15	618.25
900.00	10.66	10.66	607.10	-	-	-	1,061.75
2,600.00	1,385.00	646.88	522.50	-	294.38	352.50	3,373.41
-	-	-	-	-	-	-	-
1,000.00	-	-	-	-	-	-	50.00
11,250.00	-	-	-	-	250.00	-	10,711.35
10,000.00	-	-	-	5,000.00	-	-	9,497.00
-	-	-	-	-	-	-	-
-	78.64	83.52	120.19	88.34	76.92	141.19	855.48
-	-	1,224.92	-	1,447.00	-	-	14,860.92
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	140.83
1,100.00	-	-	-	-	-	1,054.30	1,054.32
885,301.81	38,061.70	26,193.40	15,656.23	44,048.59	7,691.00	6,331.13	838,470.28



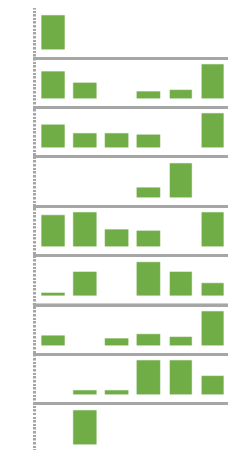
Swanley Town Council: Alexandra

YTD Summary

Income

Code	Description	2017 / 2018							YTD 17/18	Actual 17/18
		Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17			
4028	Photocopying	-	-	-	-	-	-	-	10.00	
4100	Bar Income	13,597.20	7,468.26	10,398.82	10,903.50	7,824.85	19,630.31	98,266.88	109,637.96	
4105	Catering Income	9,535.75	3,525.58	9,135.55	4,936.68	7,203.84	14,439.08	61,358.33	68,376.34	
4110	Equipment Hire	-	-	-	-	-	-	-	-	
4115	Function Package Revenue	12,435.00	3,689.17	9,105.41	4,650.00	6,223.75	4,574.83	59,325.77	63,434.11	
4120	Conference Lettings Regular	2,359.20	3,113.33	2,006.93	3,728.20	4,608.18	2,578.34	28,950.63	36,817.67	
4125	Party Night Revenue	933.32	2,538.35	2,133.35	3,613.35	8,512.50	1,048.31	20,428.79	21,832.95	
4130	Party Function Revenue	1,137.50	845.83	1,639.82	1,591.67	1,208.33	904.17	9,864.82	13,500.48	
4999	Other Income	8.56	-	-	-	-	-	8.56	8.56	
		40,006.53	21,180.52	34,419.88	29,423.40	35,581.45	43,175.04	278,203.78	313,618.07	

Budget 18/19	2018 / 2019						YTD 18/19
	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	
-	4.17	-	-	-	-	-	14.17
125,000.00	15,928.24	13,026.91	8,724.03	10,563.33	11,073.61	18,051.39	105,776.95
70,000.00	15,750.87	10,527.47	10,582.25	10,464.16	3,540.22	21,410.44	88,186.69
-	-	-	-	50.00	173.33	-	223.33
85,000.00	8,153.44	8,643.92	4,789.58	4,330.00	1,035.00	8,608.33	48,293.50
38,250.00	3,196.51	6,223.34	2,791.50	7,767.50	6,225.84	4,550.03	42,363.74
19,200.00	908.34	-	591.67	1,012.50	833.33	3,106.67	8,456.68
13,500.00	875.00	895.83	895.83	1,070.83	1,070.83	983.33	8,743.98
-	-	30.00	-	-	0.01	-	30.03
350,950.00	44,816.57	39,347.47	28,374.86	35,258.32	23,952.17	56,710.19	302,089.07



Expenditure

Code	Description	2017 / 2018							YTD 17/18	Actual 17/18
		Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17			
5001	Bar Purchases	4,531.56	2,111.22	2,615.01	3,319.88	2,969.06	5,103.08	29,034.36	31,376.93	
5002	Catering Purchases	1,519.19	834.15	1,988.22	1,280.43	1,081.93	4,771.61	16,184.75	17,588.93	
5003	Bar Purchases - Equipment	-	-	-	-	-	-	-	-	
5004	Catering Purchases - Equipment	-	-	-	-	-	-	-	-	
5011	Licenses	-	-	21.00	381.52	21.00	-	423.52	773.52	
5012	Sales Commision	-	-	-	-	-	-	-	-	
5020	Equipment / Machinery	-	-	568.00	-	-	-	568.00	568.00	
5021	Equipment / Machinery Repairs	359.35	-	218.00	300.00	-	-	877.35	877.35	
5033	Pantomime	-	-	-	-	-	-	-	-	
5045	Function Expenditure	2,175.83	1,991.65	2,802.24	1,450.00	916.66	6,388.36	21,744.47	23,462.80	
6100	Agency Commission	-	-	-	-	25.82	-	25.82	25.82	
6200	Website, Social Media and Marketing	-	-	-	-	-	-	117.50	117.50	
6201	Advertising	60.00	-	-	-	-	74.50	880.49	1,030.49	
7000	Salaries	7,677.72	7,729.42	6,399.19	8,777.46	6,064.33	6,976.14	69,072.44	91,558.27	
7001	Pension	898.46	912.10	898.46	898.46	666.28	809.67	8,617.79	10,768.08	
7004	Wages - Casual	462.00	-	-	140.00	140.00	-	1,246.00	1,554.00	
7006	Empoyers NI	347.75	413.07	333.58	356.30	247.30	382.28	3,639.70	4,597.48	
7012	Security Staffing	-	-	-	-	-	-	-	-	
7099	Expenses	-	294.56	-	-	-	200.89	726.19	934.77	
7102	Water Rates	-	1,018.22	-	-	567.67	-	2,213.70	2,213.70	
7103	General Rates	2,949.13	2,949.13	2,949.13	2,949.13	2,949.13	2,949.13	26,541.35	29,490.48	
7105	Recycling - Waste Collection	251.16	313.95	251.16	259.71	305.40	251.17	2,503.06	3,368.73	
7200	Electricity	539.01	523.50	691.28	385.93	700.52	-	4,522.12	6,557.78	
7201	Gas	-	414.78	-	-	177.02	-	3,378.58	6,530.83	
7500	Printing	-	-	-	-	-	-	153.22	153.22	
7550	Telephone & Broadband	-	-	-	-	-	-	-	-	
7552	Computers & Software	-	-	-	-	-	-	-	-	
7602	Health & Safety Fees	-	-	-	-	-	-	-	-	
7800	Repairs and Renewals	106.82	-	-	-	-	-	106.82	310.05	
7801	Cleaning	170.99	118.96	42.08	1,178.82	158.57	234.07	2,300.90	2,518.32	
7802	Laundry	261.20	240.40	308.41	246.39	277.92	348.46	2,514.97	2,776.20	
7803	Premises Expenses	-	-	-	-	-	490.00	1,196.00	1,593.52	
7901	Bank Charges	102.41	252.91	223.91	122.01	164.00	254.60	1,468.84	1,921.09	
8201	Subcriptions	-	-	-	-	463.14	-	685.89	685.89	
		22,412.58	20,118.02	20,309.67	22,046.04	17,895.75	29,233.96	200,743.83	243,353.75	

Budget 18/19	2018 / 2019						YTD 18/19
	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	
33,500.00	5,288.78	2,910.40	2,040.82	3,800.31	3,886.07	5,204.55	33,796.50
18,100.00	2,967.64	2,244.89	2,127.76	2,039.88	978.58	4,738.86	18,106.54
-	151.89	66.18	67.64	67.64	103.73	68.64	937.56
-	-	25.48	391.99	-	63.23	-	523.62
500.00	-	-	1,690.65	-	-	-	1,738.15
-	-	-	-	71.52	-	-	71.52
1,000.00	-	-	-	-	-	-	107.00
2,000.00	995.68	-	-	-	-	627.78	1,623.46
-	-	445.00	-	-	11.78	545.00	1,001.78
24,500.00	3,297.50	1,998.34	3,094.66	2,597.33	1,370.00	3,642.50	20,611.98
-	-	-	-	-	-	-	-
1,500.00	122.33	122.33	122.33	122.33	122.33	122.33	1,100.97
1,500.00	-	-	-	80.00	40.00	-	320.00
73,500.00	7,861.12	8,738.62	8,618.93	7,701.13	8,224.45	6,707.84	66,305.71
8,200.00	984.56	832.35	832.35	832.35	844.31	844.31	7,617.41
2,000.00	140.00	-	-	-	-	-	280.00
3,200.00	439.64	274.67	267.21	269.17	300.03	269.28	2,598.77
-	-	-	-	-	140.00	623.00	763.00
950.00	-	-	-	-	-	-	-
3,000.00	178.38	-	146.89	556.59	199.14	178.96	1,792.69
30,700.00	2,423.92	2,423.46	2,422.73	2,423.00	2,423.00	2,423.00	23,240.30
3,500.00	309.49	306.86	266.36	332.95	266.36	233.85	2,564.50
7,000.00	613.12	926.74	931.25	718.22	787.39	1,023.57	6,761.26
7,400.00	-	115.88	-	-	362.85	-	2,398.41
300.00	-	-	-	93.95	-	-	248.95
-	-	-	-	-	-	41.67	41.67
-	45.00	-	-	45.00	-	-	135.00
-	-	-	-	-	364.90	-	784.90
1,000.00	-	-	-	-	-	-	997.50
3,350.00	398.29	148.74	48.35	275.89	122.29	64.98	1,671.29
3,300.00	154.09	161.58	238.44	200.97	151.92	-	1,750.18
15,000.00	-	-	737.00	179.00	32.00	-	1,664.50
1,850.00	185.01	132.90	104.94	136.77	152.32	148.03	1,262.08
250.00	-	-	-	-	-	-	-
247,100.00	26,556.44	21,874.42	24,150.30	22,544.00	20,946.68	27,508.15	202,817.20



Swanley Town Council: Olympic

YTD Summary

Income

Code	Description	2017 / 2018							YTD 17/18	Actual 17/18
		Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17			
4003	Rent - New Generation Data	-	-	-	-	-	-	-	333.33	
4012	Rent - Golf Range	-	-	3,701.00	-	-	-	3,701.00	3,701.00	
4013	Rent - Bowls Club	-	-	-	-	-	-	5,000.00	5,000.00	
4015	Rent - Flat at Olympic Centre	700.00	700.00	700.00	700.00	700.00	700.00	6,300.00	8,400.00	
4018	Rent - Boxing	-	-	-	-	-	281.67	281.67	1,126.68	
4028	Photocopying	-	-	-	-	-	-	-	-	
4100	Bar Income	2,989.18	4,367.37	2,198.15	3,377.83	2,322.68	4,117.87	31,780.18	43,051.50	
4105	Catering Income	6,980.57	8,174.85	5,450.52	7,714.44	5,917.89	5,496.69	58,376.25	74,459.30	
4108	Quiz Income	-	-	-	-	-	-	-	-	
4109	Pool Income	-	-	-	-	-	-	-	-	
4115	Function Package Revenue	2,287.92	791.67	1,941.67	2,164.17	915.41	510.83	10,149.95	12,606.36	
4120	Conference Lettings Regular	6,755.73	8,108.83	4,673.33	6,147.53	3,879.19	2,064.17	42,567.03	54,636.45	
4125	Party Night Revenue	-	291.26	1,049.76	-	600.01	204.17	2,145.20	2,895.20	
4130	Party Function Revenue	-	-	-	50.00	1,575.00	-	1,625.00	2,208.34	
4202	Services Recharge - Golf	-	-	-	1,494.89	-	-	1,494.89	1,494.89	
4600	Outdoor Event Revenue	-	-	126.67	-	-	-	126.67	126.67	
4609	Snooker Income	430.47	516.79	303.72	352.66	1,070.38	598.60	4,717.99	7,458.35	
4903	Insurance Claims	-	-	-	-	-	-	-	-	
4998	Sale of Goods	-	-	-	-	-	416.67	416.67	416.67	
		20,143.87	22,950.77	20,144.82	22,001.52	16,980.56	14,390.67	168,682.50	217,914.74	

Budget 18/19	2018 / 2019							YTD 18/19
	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18		
-	333.33	333.33	333.33	333.33	333.33	333.33	333.33	2,999.97
-	-	-	-	-	-	-	-	-
5,000.00	-	-	-	-	-	-	-	5,000.00
8,400.00	-	-	-	1,400.00	700.00	700.00	-	5,600.00
3,750.00	281.67	281.67	281.67	281.67	281.67	281.67	281.67	2,535.03
-	-	-	-	-	-	-	-	4.00
44,500.00	6,839.84	2,439.25	4,302.99	3,296.48	3,099.04	3,349.75	-	34,910.50
82,500.00	4,310.40	4,014.22	3,085.66	4,374.37	3,850.55	4,717.87	-	38,085.97
-	20.83	-	-	-	-	-	-	69.17
-	41.00	-	-	-	43.75	-	-	84.75
15,500.00	495.84	83.33	1,131.25	2,500.01	516.66	583.33	-	6,787.09
65,000.00	1,185.84	2,815.83	2,305.02	3,495.00	5,044.09	2,748.85	-	24,499.67
2,400.00	416.67	-	-	-	-	-	-	416.67
-	-	-	-	-	-	-	-	-
-	-	24.99	66.67	25.00	-	-	-	116.66
-	707.72	710.74	771.50	863.54	1,043.13	647.04	-	8,530.14
-	-	-	-	-	-	-	-	2,942.80
-	-	-	-	-	-	0.01	-	0.01
227,050.00	14,633.14	10,703.36	12,278.09	16,569.40	14,912.22	13,361.85	-	132,582.43



Expenditure

Code	Description	2017 / 2018							YTD 17/18	Actual 17/18
		Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17			
5001	Bar Purchases	1,461.31	1,063.47	631.78	923.85	1,029.88	1,426.29	13,076.41	18,284.92	
5002	Catering Purchases	1,602.71	2,686.20	2,773.62	1,900.15	2,662.87	2,902.69	22,151.22	27,403.24	
5003	Bar Purchases - Equipment	-	-	-	-	-	-	-	-	
5004	Catering Purchases - Equipment	-	-	-	-	-	-	-	-	
5011	Licences	12.12	12.12	454.12	159.03	12.37	12.37	698.55	735.66	
5020	Equipment / Machinery	341.94	-	1,029.99	-	-	-	1,441.93	1,441.93	
5021	Equipment / Machinery Repairs	1,471.73	118.80	113.32	-	-	60.00	3,334.85	3,452.13	
5030	Horticulture	-	-	-	-	-	-	-	239.50	
5045	Function Expenditure	525.00	588.33	430.00	1,582.06	913.17	130.00	5,211.89	7,076.89	
5046	Outdoor Event	-	-	-	-	-	-	-	-	
6200	Website, Social Media and Marketing	122.33	122.33	122.33	122.33	122.33	122.33	1,053.77	1,420.76	
6201	Advertising	20.00	40.00	73.22	40.00	40.00	82.50	725.71	895.71	
7000	Salaries	5,274.35	6,966.57	5,948.79	4,429.37	4,882.91	5,172.82	47,019.49	62,234.01	
7001	Pension	546.21	677.03	494.79	443.80	555.07	555.45	4,897.02	6,352.94	
7004	Wages - Casual	-	936.25	558.70	1,147.75	768.75	868.50	4,770.20	6,472.47	
7006	Employers NI	270.69	396.86	223.60	180.66	268.28	268.57	2,383.27	3,035.87	
7011	SMP	-	-	-	-	-	-	-	-	
7099	Staff Expenses	-	-	140.68	-	-	308.07	448.75	789.64	
7102	Water Rates	-	-	2,260.20	-	-	1,007.69	2,599.68	3,322.83	
7103	General Rates	2,826.00	2,826.00	2,826.00	2,826.00	2,826.00	2,826.00	25,435.00	28,261.00	
7105	Recycling - Waste Collection	156.62	195.65	156.52	165.07	187.10	156.53	1,556.76	2,099.25	
7200	Electricity	1,032.53	984.55	975.87	984.87	1,027.60	-	8,140.37	12,831.83	
7201	Gas	-	340.46	-	-	394.00	-	1,592.57	4,210.73	
7500	Printing	-	-	-	-	-	-	-	-	
7502	Stationery	-	-	-	-	-	-	-	-	
7550	Telephone and Broadband	38.44	38.44	38.44	38.44	38.44	38.44	956.13	1,071.45	
7552	Computers & Software	-	-	-	-	-	-	-	-	

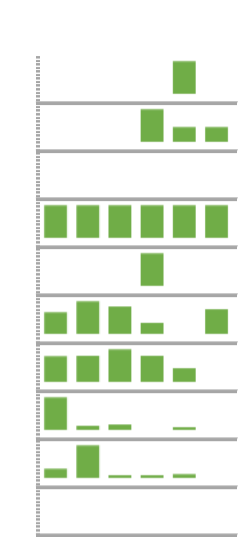
Budget 18/19	2018 / 2019							YTD 18/19
	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18		
19,000.00	2,911.16	856.68	1,641.21	709.54	1,262.99	1,230.87	-	12,539.38
28,500.00	979.71	1,471.17	637.76	863.22	846.53	1,018.56	-	10,563.17
-	93.25	61.25	96.35	63.25	96.35	96.35	-	1,511.67
-	41.88	76.68	-	-	-	-	-	593.26
1,200.00	110.22	12.37	307.37	12.07	12.83	12.83	-	525.86
1,000.00	-	-	-	-	-	-	-	113.63
2,000.00	377.00	-	-	90.00	59.68	1,277.36	-	1,921.32
-	-	-	597.50	-	-	-	-	617.50
7,500.00	380.00	225.00	727.00	1,091.67	175.00	175.00	-	4,781.47
-	-	150.00	-	-	-	-	-	150.00
1,500.00	-	-	-	-	-	-	-	-
1,500.00	-	-	-	40.00	-	-	-	240.00
66,100.00	6,171.78	6,723.66	5,179.65	5,631.32	4,857.91	3,966.15	-	50,276.86
6,750.00	486.94	503.37	461.78	482.06	638.53	192.90	-	4,311.30
5,500.00	246.30	190.68	95.34	95.34	-	-	-	2,143.20
3,250.00	217.57	294.49	200.33	244.23	386.04	84.11	-	2,158.88
-	-	-	(748.44)	(1,377.50)	(955.88)	(534.27)	(3,616.09)	-
250.00	-	-	-	-	-	-	-	101.40
4,150.00	973.22	973.22	973.22	973.24	705.09	-	-	4,956.42
29,400.00	2,909.00	2,909.00	2,909.00	2,909.00	2,909.00	2,909.00	-	26,178.00
2,100.00	181.65	193.92	166.92	208.65	166.92	136.55	-	1,597.10
13,000.00	1,415.17	1,440.44	1,440.44	1,440.44	(283.36)	1,419.52	-	11,181.59
4,250.00	-	191.96	-	-	673.68	-	-	3,141.06
-	-	-	-	50.00	-	-	-	154.13
-	-	-	-	-	-	-	-	35.36
1,650.00	42.94	42.94	42.94	42.94	42.94	184.95	-	528.47
-	45.00	-	-	45.00	-	-	-	135.00



Monthly Finances (C)

Code	Description	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	YTD 17/18	Actual 17/18
7602	Health & Safety Fees	-	-	-	-	-	-	-	-
7604	Professional Fees	127.21	109.21	109.21	109.21	109.21	109.21	1,108.39	1,436.02
7700	Equipment Hire	-	-	-	-	-	-	299.00	299.00
7702	Equipment Leasing	315.00	315.00	315.00	315.00	315.00	315.00	2,835.00	3,780.00
7800	Repairs and Renewals	-	-	-	-	-	-	599.68	864.68
7801	Cleaning	388.03	-	94.01	1,236.67	-	143.20	1,902.06	2,388.53
7802	Laundry	374.36	-	54.64	132.00	212.60	165.49	1,339.23	1,553.73
7803	Premises Expenses	-	12,187.00	2,300.54	708.00	1,200.00	244.00	16,639.54	18,134.96
7901	Bank Charges	177.81	158.87	149.94	173.22	166.03	158.10	1,326.69	1,833.69
8201	Subscriptions	-	-	-	534.01	-	-	756.76	756.76
		17,084.39	30,763.14	22,275.31	18,151.49	17,731.61	17,073.25	174,299.92	222,680.13

Budget 18/19	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	YTD 18/19
-	-	-	-	-	308.40	-	828.00
1,500.00	-	-	-	228.42	105.21	105.21	1,325.34
-	-	-	-	-	-	-	-
3,780.00	315.00	315.00	315.00	315.00	315.00	315.00	2,835.00
1,200.00	-	-	-	107.00	-	-	1,252.99
3,300.00	80.00	119.47	101.90	41.69	-	91.57	690.59
1,650.00	132.00	134.28	165.50	132.25	71.57	-	1,395.10
15,000.00	3,844.88	550.00	731.70	-	361.93	41.44	8,655.94
-	161.75	244.71	140.48	138.86	141.75	128.93	1,368.31
1,000.00	-	-	-	-	-	-	-
226,030.00	22,116.42	17,680.29	16,182.95	14,577.69	12,898.11	12,852.03	155,191.21



7801
7803

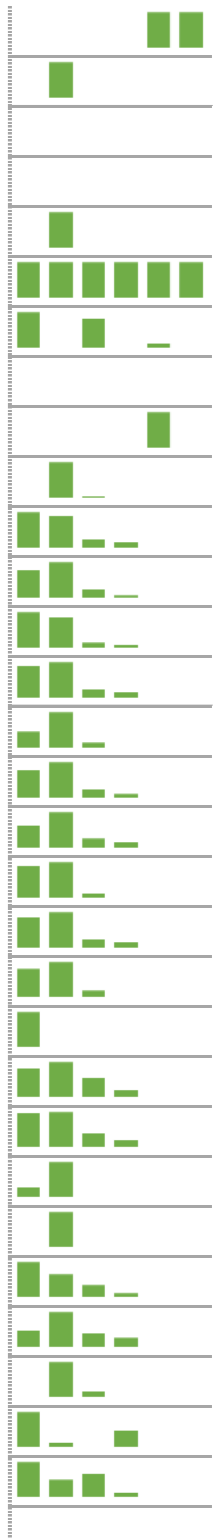
Swanley Town Council: Swanley Park

YTD Summary

Income

Code	Description	2017 / 2018							Actual 17/18
		Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	YTD 17/18	
4002	Rent - Swanley Athletics Club	-	-	-	-	-	-	-	-
4006	Rent - Cafe in the Park	-	13,000.00	1,000.00	-	-	-	33,000.00	33,000.00
4007	Rent - Swanley Park	-	-	-	-	-	-	-	-
4008	Rent - Swanley New Barn Railway	-	-	-	-	-	-	-	-
4010	Rent - Ice Cream Van	-	5,000.00	291.67	-	-	-	15,291.67	15,291.67
4017	Rent - Swanley Park RFC	-	-	-	312.64	312.64	312.64	937.92	1,875.84
4201	Service Recharge: Café in the Park	-	1,872.84	-	-	-	-	1,872.84	1,872.84
4204	Service Recharge: Bungalow	-	-	-	-	-	-	-	-
4207	Service Recharge: SNBR	-	-	-	-	-	-	-	-
4600	Outdoor Event Revenue	-	-	-	-	-	-	-	-
4700	Rowing	757.70	1,322.91	392.91	85.42	-	-	5,731.01	5,731.01
4701	Pedalos	4,338.34	9,908.76	2,659.76	740.00	-	-	33,575.18	34,408.35
4702	Canoeing	353.33	1,080.42	258.73	71.67	-	-	2,783.72	2,783.72
4703	Golf	732.51	1,205.01	187.92	10.00	-	-	4,531.39	4,531.39
4704	Tree Trek	675.67	1,958.25	235.83	-	-	-	6,235.52	6,240.52
4705	Hand Boats	-	-	-	-	-	-	65.83	65.83
4706	Dino Karts	627.66	1,097.48	113.32	-	-	-	2,503.46	2,503.46
4707	Deck Chairs	75.00	165.00	-	-	-	-	632.50	632.50
4708	Bouncy Castle	1,596.42	2,378.67	680.44	255.75	-	-	10,513.40	10,840.91
4710	Car Parking	5,490.61	15,950.10	1,447.51	220.83	-	-	45,939.50	46,231.17
4712	Wrist Bands	91.67	-	-	-	-	-	91.67	91.67
4713	Duck Income	-	-	-	-	-	-	-	-
4714	Battery Bikes	-	-	-	-	-	-	-	-
4715	Balloons	-	-	-	-	-	-	-	-
4716	Water Creatures	-	-	-	-	-	-	-	-
4717	Candy Floss	-	-	-	-	-	-	-	-
4718	JCB Digger	-	-	-	-	-	-	-	-
4719	Reptiles	-	-	-	-	-	-	-	-
4720	Children's Party - Recreation	660.00	441.67	490.00	320.83	-	-	2,671.65	2,671.65
4721	Children's Party - Survival	125.00	-	709.15	520.83	-	-	1,354.98	2,684.13
4810	Sponsorship - General	-	-	-	-	-	-	-	-
		15,523.91	55,381.11	8,467.24	2,537.97	312.64	312.64	167,732.24	171,456.66

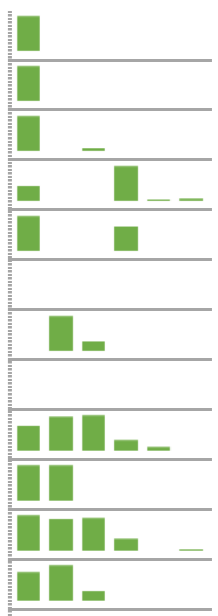
Budget 18/19	2018 / 2019						YTD 18/19
	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	
-	-	-	-	-	100.00	100.00	200.00
33,500.00	-	13,000.00	-	-	-	-	34,000.00
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
15,416.00	-	5,416.67	-	-	-	-	15,416.67
3,750.00	312.64	312.64	312.64	312.64	312.64	312.64	2,813.76
2,000.00	1,365.43	-	1,143.49	-	166.67	-	4,342.26
600.00	-	-	-	-	-	-	-
-	-	-	-	-	644.75	-	-
-	-	3,126.62	195.83	-	66.67	-	6,969.62
5,750.00	1,779.97	1,609.15	454.16	300.83	-	-	7,789.94
33,600.00	7,082.55	9,016.57	2,276.26	667.09	-	-	34,982.80
2,800.00	899.16	775.00	138.34	80.00	-	-	3,702.92
4,550.00	1,452.52	1,614.16	420.83	270.84	-	-	7,273.40
6,300.00	699.99	1,501.63	227.50	-	-	-	4,354.59
150.00	1,077.58	1,356.42	343.32	153.33	-	-	5,004.04
2,510.00	710.01	1,113.35	301.66	193.34	-	-	3,798.32
650.00	339.16	371.66	51.66	-	-	-	1,161.21
10,600.00	1,902.94	2,179.58	527.08	379.57	-	-	11,292.62
46,000.00	11,680.90	14,476.20	2,841.68	-	-	-	52,229.46
100.00	483.33	-	-	-	-	-	724.17
-	92.79	111.05	60.85	24.57	-	-	535.65
-	1,221.68	1,247.50	514.17	273.34	-	-	4,480.06
-	10.00	35.00	-	-	-	-	65.00
-	-	3.33	-	-	-	-	9.17
-	144.19	93.35	50.00	16.67	-	-	304.21
-	218.33	464.34	185.82	123.31	-	-	991.80
-	-	59.17	10.00	-	-	-	69.17
3,000.00	170.83	25.00	-	83.33	-	-	279.16
3,000.00	660.01	333.33	449.99	83.33	-	-	3,005.80
-	-	-	-	-	-	-	283.33
174,276.00	32,304.01	58,241.72	10,505.28	2,962.19	1,290.73	412.64	206,079.13



Expenditure

Code	Description	2017 / 2018							Actual 17/18
		Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	YTD 17/18	
5002	Catering Purchases	-	-	-	-	-	-	-	20.15
5010	Sporting Equipment Purchases	-	-	-	-	-	-	-	-
5020	Equipment / Machinery	5,743.26	536.12	-	46.19	-	-	15,563.74	16,714.19
5021	Equipment / Machinery Repairs	-	-	-	-	-	-	1,383.64	1,798.15
5030	Horticulture	-	-	-	-	-	-	-	-
5045	Function Expenditure	220.00	-	-	-	-	-	220.00	220.00
5046	Outdoor Event	-	1,610.00	-	-	-	-	1,610.00	1,610.00
6201	Advertising	80.00	-	-	-	-	132.00	261.99	441.61
7000	Salaries	12,368.30	19,224.39	22,464.65	9,721.15	4,709.42	4,354.10	95,877.55	105,578.93
7001	Pension	-	-	565.87	359.04	-	359.04	1,283.95	2,507.51
7006	Employers NI	-	-	451.30	201.09	-	201.09	853.48	1,564.40
7012	Security Staffing	-	-	-	-	-	-	-	-
7099	Staff Expenses	109.15	272.23	19.00	104.51	-	49.50	554.39	930.23

Budget 18/19	2018 / 2019						YTD 18/19
	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	
-	9.56	-	-	-	-	-	9.56
-	100.20	-	-	-	-	-	128.50
15,000.00	1,098.37	-	114.91	-	-	-	4,659.94
1,500.00	280.44	-	-	644.60	42.41	47.50	1,997.35
-	597.50	-	-	425.00	-	-	1,205.83
500.00	-	-	-	-	-	-	-
2,000.00	-	1,021.08	294.00	-	-	-	1,315.08
2,500.00	-	-	-	-	-	-	283.00
94,760.00	14,373.23	18,129.27	18,767.94	8,242.74	5,251.58	3,695.50	105,241.33
1,545.00	470.92	470.92	364.50	364.50	364.50	364.50	3,812.62
1,030.00	522.32	499.57	502.27	351.29	265.69	281.10	3,824.35
-	299.00	368.00	103.50	-	-	-	770.50
1,000.00	-	-	-	-	-	-	-



Monthly Finances (D)

Code	Description	2017							YTD 17/18	Actual 17/18	Budget 18/19	2018						YTD 18/19	Bar Chart
		Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jul-18				Aug-18	Sep-18	Oct-18	Nov-18	Dec-18			
7102	Water Rates	462.65	-	4,246.58	-	-	3,945.82	10,904.93	10,904.93	9,000.00	1,414.27	579.87	523.75	542.46	130.94	1,047.50	5,858.42		
7103	General Rates	232.00	232.00	232.00	-	39.56	41.00	1,012.90	1,564.96	2,500.00	-	-	-	-	-	-	-		
7105	Recycling - Waste Collection	1,501.37	1,842.78	1,070.25	841.35	1,008.30	514.48	10,375.04	13,704.90	15,250.00	1,846.08	2,127.70	1,373.72	987.56	764.38	1,054.94	12,845.04		
7200	Electricity	-	-	2,351.64	450.37	-	3,172.05	8,297.38	9,705.19	8,000.00	140.00	70.00	70.00	70.00	70.00	70.00	220.43		
7202	GasOil	-	-	-	-	-	-	-	-	-	31.50	528.57	-	-	-	-	849.97		
7303	Vehicle Insurance	-	-	-	-	-	-	-	-	-	-	91.94	-	-	-	-	91.94		
7304	Miscellaneous Motor Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15.00		
7306	Mileage Claims	-	-	-	-	-	-	-	-	-	44.78	26.78	32.85	10.58	24.40	37.58	176.97		
7500	Printing	-	-	-	-	-	-	-	-	-	-	170.95	-	-	-	-	512.85		
7501	Postage & Carriage	29.90	-	-	-	-	-	29.90	29.90	100.00	-	-	-	-	-	-	9.95		
7502	Stationery	36.65	37.98	-	-	-	-	74.63	74.63	100.00	21.99	21.99	-	-	-	-	65.97		
7550	Telephone & Broadband	40.81	32.48	32.48	70.50	32.74	34.03	243.04	332.91	480.00	50.39	56.23	58.34	52.32	50.71	48.28	568.60		
7700	Equipment Hire	-	-	-	-	-	-	-	-	-	1,026.95	484.50	188.00	-	-	-	1,699.45		
7800	Repairs and Renewals	-	1,035.58	-	-	200.00	-	1,720.12	6,785.76	2,200.00	31.20	-	-	-	12.40	74.04	1,838.72		
7801	Cleaning	67.88	-	-	1,236.10	-	-	1,303.98	1,594.69	2,000.00	651.37	81.69	40.40	-	-	11.26	1,183.44		
7803	Premises Expenses	1,214.51	733.31	701.50	53.00	1,442.10	6,109.17	11,658.27	16,106.01	15,000.00	201.63	90.21	1,007.29	93.32	6,112.75	8,708.89	17,239.69		
7804	Pool Chemicals	-	457.88	234.34	-	-	-	2,074.93	2,541.26	2,500.00	460.55	456.43	-	-	-	-	1,408.91		
7805	Cess Pit	1,890.00	-	3,040.00	1,890.00	630.00	840.00	14,850.00	15,480.00	12,000.00	2,730.00	2,730.00	630.00	420.00	630.00	210.00	12,540.00		
7806	Pedalo Parts	25.83	-	-	-	-	-	25.83	53.29	250.00	-	329.43	-	-	-	-	364.43		
7807	Pool Costs	237.20	-	-	-	-	-	757.20	1,803.20	1,250.00	2,177.95	-	(425.00)	-	-	-	1,939.62		
7808	Sand	-	-	-	-	-	-	-	-	-	275.00	-	-	-	-	-	275.00		
7811	Signs	-	-	-	-	-	-	420.00	851.84	500.00	-	88.50	-	-	-	-	513.00		
7814	Maintenance	-	-	-	-	-	-	171.90	174.90	250.00	1,378.20	-	-	-	-	-	1,378.20		
7815	Chidren's Party	-	-	-	-	125.00	-	253.75	395.05	500.00	-	-	-	146.67	9.16	-	308.08		
7816	Parking	-	-	-	-	-	-	170.95	170.95	250.00	-	-	-	-	-	-	-		
7817	Rowing Parts	698.81	-	-	-	-	-	698.81	698.81	1,000.00	-	-	-	-	-	-	-		
7818	Life Jackets	170.04	-	-	-	-	-	170.04	170.04	250.00	-	-	-	-	-	-	-		
7819	Duck Feed	-	-	-	-	-	-	-	16.89	-	-	-	-	-	-	-	-		
7820	Activity Recharge	-	-	-	-	-	-	-	-	-	550.41	1,031.67	-	892.50	-	-	2,850.83		
7821	Miscellaneous Purchases	-	-	-	-	-	-	-	-	-	5.67	227.90	-	-	23.20	-	291.71		
7901	Bank Charges	-	671.64	306.03	216.80	215.21	214.97	1,624.65	2,335.86	2,050.00	330.46	390.56	406.80	261.26	238.46	236.97	2,727.44		
8201	Subscriptions	365.00	-	-	-	-	-	365.00	734.00	500.00	-	-	-	-	-	-	-		
8202	Uniform	500.00	20.00	-	-	-	-	779.90	983.33	1,000.00	274.60	-	-	-	-	-	746.74		
8203	Training Costs	2,700.00	1,800.00	450.00	-	-	-	4,950.00	5,475.00	2,500.00	-	270.00	-	-	-	-	1,803.00		
8204	Insurance	-	-	-	-	-	-	-	207.57	-	-	-	-	-	-	-	1,192.00		
8206	Coaching	-	-	-	-	-	-	-	270.00	-	-	-	-	-	-	-	-		
		28,693.36	28,506.39	36,165.64	15,190.10	8,402.33	19,967.25	190,541.89	224,551.04	199,265.00	31,394.54	30,343.76	24,478.27	13,079.80	13,990.58	15,888.06	194,763.46		

Swanley Town Council



Bank Reconciliation: 30 November 2018

Bank Statement Balance:	Current Account	286,100.75	
			286,100.75
Other Bank & Cash Accounts:	Active Saver	139.69	
	Mayor's Account	3,734.00	
	Recreation Account	13,598.34	
	Alexandra Cash Account	2,760.20	
	Olympic Cash Account	1,088.63	
	Link Cash Account	-	
	Swanley Park Cash Account	800.81	
			22,121.67
			308,222.42
Unpresented Payments:	Date	Ref	Amount
	11/09/2018	100772	90.00
	30/10/2018	028385	72.00
	16/11/2018	FP/Equinox	1,835.02
	21/11/2018	028427	332.57
	21/11/2018	028428	100.00
	21/11/2018	028437	175.00
	21/11/2018	028438	78.91
	21/11/2018	028440	653.83
	21/11/2018	028444	318.00
	21/11/2018	028445	530.81
	21/11/2018	028447	200.00
	21/11/2018	028449	60.00
			4,446.14
			303,776.28
Unpresented Receipts:	Date	Ref	Amount
	29/11/2018	Alex to Current	102.00
	30/11/2018	Alex to Current	1,068.00
	30/11/2018	Alex to Current	138.80
			1,308.80
			305,085.08
Closing Book Balance:	Current Account	282,963.41	
	Other Bank & Cash Accounts	22,121.67	
			305,085.08
			-

Chairman of Finance Committee

Signature

Date

Responsible Financial Officer

Signature

Date

Swanley Town Council



Bank Reconciliation: 31 December 2018

Bank Statement Balance:	Current Account	217,885.89		
			217,885.89	
Other Bank & Cash Accounts:	Active Saver	139.69		
	Mayor's Account	3,734.00		
	Recreation Account	13,670.44		
	Alexandra Cash Account	2,281.65		
	Olympic Cash Account	2,273.17		
	Link Cash Account	-		
	Swanley Park Cash Account	592.06		
			22,691.01	
				240,576.90
Unpresented Payments:	Date	Ref	Amount	
	11/09/2018	100772	90.00	
	30/10/2018	028385	72.00	
	12/12/2018	028460	630.00	
	12/12/2018	028465	72.00	
	12/12/2018	028480	61.90	
	12/12/2018	028487	175.00	
	12/12/2018	028491	571.20	
	12/12/2018	028493	300.00	
	12/12/2018	028494	80.00	
	12/12/2018	028495	146.32	
				2,198.42
				238,378.48
Unpresented Receipts:	Date	Ref	Amount	
	28/12/2018	Alex to Current	2,200.00	
	28/12/2018	Alex to Current	26.30	
	29/12/2018	Alex to Current	400.75	
	30/12/2018	Alex to Current	297.40	
	31/12/2018	Alex to Current	73.60	
	31/12/2018	Oly to Current	117.60	
				3,115.65
				241,494.13
Closing Book Balance:	Current Account	218,803.12		
	Other Bank & Cash Accounts	22,691.01		
			241,494.13	
				-

Chairman of Finance Committee

Signature

Date

Responsible Financial Officer

Signature

Date

Monthly Finances (E)

Swanley Town Council



Payments Out: November 2018

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Payment Method</u>	<u>Ref</u>	<u>Amount</u>
01/11/2018	LEXAUTO	Lex Autolease	Direct Debit	DD/Lex	411.30
01/11/2018	DVLA	DVLA LC13 SNK	Direct Debit	DD/DVLA	21.87
05/11/2018	BTGROUP	BT	Direct Debit	DD/BT	60.85
05/11/2018	EMS	Elavon Merchant Services	Direct Debit	DD/EMS	238.46
05/11/2018	Yell	Website	Direct Debit	Yell	146.79
05/11/2018	BARCLAYS	Commission	Bank Entry	Barclays	192.30
07/11/2018	ARCHANT	Archant Community Media Ltd	Cheque	028395	90.00
07/11/2018	AUDICREW	Audiocrew	Cheque	028396	665.00
07/11/2018	B&MSUPP	B&M Supplies LTD	Cheque	028397	67.91
07/11/2018	BLEWD	Mr D K Blew	Cheque	028398	115.00
07/11/2018	COMMUNI	Community Land Use	Cheque	028399	400.00
07/11/2018	DARPRINT	Darenth Print and Design Ltd	Cheque	028400	48.00
07/11/2018	DECORATO	Decorators Den Ltd	Cheque	028401	1,477.12
07/11/2018	DOOR&WIN	The Door & Window Centre Ltd	Cheque	028402	198.00
07/11/2018	ERNEDOE	Ernest Doe & Sons Ltd	Cheque	028403	203.53
07/11/2018	FLOWMARI	Flowers by Marion	Cheque	028404	310.00
07/11/2018	GBSPORT	G.B Sport & Leisure UK LTD	Cheque	028405	85.20
07/11/2018	HOTELFO	Hotel Focus	Cheque	028406	85.82
07/11/2018	HOWDENS	Howdens Joinery Co.	Cheque	028407	213.73
07/11/2018	ISECURE1	iSecure Ltd	Cheque	028408	564.08
07/11/2018	JOHNSTRE	John Street Beverage	Cheque	028409	95.00
07/11/2018	KCC100	Kent County Council	Cheque	028410	161.94
07/11/2018	KFF100	Kent Frozen Foods Ltd	Cheque	028411	649.90
07/11/2018	LEISUREM	Leisurematic Ltd	Cheque	028412	239.00
07/11/2018	LOCKTOOL	Locks 'N' Tools Ltd	Cheque	028413	54.28
07/11/2018	MECKADRI	Adrian Mecklenburgh Ltd	Cheque	028414	265.39
07/11/2018	NIVEKCAT	Nivek Catering Supplies Ltd	Cheque	028415	166.86
07/11/2018	NTCASINO	National Casinos	Cheque	028416	450.00
07/11/2018	OAKLEAF1	Oakleaf Electrical Contractors Ltd	Cheque	028417	1,728.00
07/11/2018	PHOENIX1	Phoenix Fireworks Ltd	Cheque	028418	3,000.00
07/11/2018	SELCO	Selco Trade Centres Ltd	Cheque	028419	138.54
07/11/2018	SEVDIST	Sevenoaks District Council	Cheque	028420	1,350.00
07/11/2018	STANNAH	Stannah	Cheque	028421	777.60
07/11/2018	TILLROCO	The Till Roll Company	Cheque	028422	48.54
07/11/2018	TLCELEC	T.L.C Direct	Cheque	028423	76.80
07/11/2018	TRADEUK	Trade UK Account	Cheque	028424	140.11
07/11/2018	ZURICH	Zurich Municipal	Cheque	028425	455.00

Monthly Finances (F)

07/11/2018	ALLSTARF	Allstar Business Solutions Ltd	Direct Debit	DD/All Star	87.86
07/11/2018	Alex Catering	Alex Catering	Cheque	100670	78.41
07/11/2018	Olympic Catering	Olympic Catering	Cheque	100671	53.66
07/11/2018	Swanley History Group	WWI Books	Cheque	100672	320.00
08/11/2018	BGAS8419	BGas Elec - Alexandra	Direct Debit	DD/BGas	861.86
08/11/2018	BGAS8456	BGas Elec - The Olympic	Direct Debit	DD/BGas	4,537.38
08/11/2018	ELAS	Employment Law Advisory Service	Direct Debit	DD/ELAS	239.76
08/11/2018	MANN	Mann (Swanley)	Internal Entry	DD/Mann	105.21
08/11/2018	TV Licence	TV Licence	Direct Debit	TV Licence	12.83
12/11/2018	BARCLAYS	Barclays	Direct Debit	DD/Barclays	43.76
12/11/2018	BARCLAYS	Barclays	Direct Debit	DD/Barclays	155.32
12/11/2018	BARCLAYS	Barclays	Direct Debit	DD/Barclays	153.75
12/11/2018	ZEN100	Zen Internet Ltd	Direct Debit	DD/Zen	62.81
12/11/2018	HMRC	VAT Payment	Direct Debit	203725396	34,197.53
14/11/2018	ALLSTARF	Allstar Business Solutions Ltd	Direct Debit	DD/All Star	138.30
15/11/2018	BOOKER	Booker Lintied	Direct Debit	DD/Booker	49.98
15/11/2018	SDC	Rates for Public Conv, Station Road	Direct Debit	DD/SDC	202.00
15/11/2018	SDC	Rates for Woodlands	Direct Debit	DD/SDC	1,479.00
15/11/2018	SDC	Rates for Olympic	Direct Debit	DD/DSC	2,909.00
15/11/2018	SDC	Rates for Civic Centre	Direct Debit	DD/SDC	3,791.00
15/11/2018	SDC	Rates for Alexandra	Direct Debit	DD/SDC	2,423.00
15/11/2018	Payroll	Payroll Mth8	BACS	Payroll	43,801.90
15/11/2018	Payroll	PAYE Mth8	BACS	Payroll	20,021.41
15/11/2018	S Nash	Expenses	Cheque	000254	136.90
16/11/2018	BR-IT	BR - IT	Same Day Payment	FP/BR-IT	320.38
16/11/2018	EQUIRECY	Equinox Recycling	Same Day Payment	FP/Equinox	1,835.02
16/11/2018	SAGE100	Sage (UK) Ltd	Direct Debit	DD/Sage	125.95
19/11/2018	EETMOB	EE & T Mobile	Direct Debit	DD/EE	30.35
19/11/2018	TOTGAS1	Total Gas & Power (Civic)	Direct Debit	DD/Total Gas & Power	435.42
19/11/2018	TOTGAS2	Total Gas & Power Ltd (Oly)	Direct Debit	DD/Totla Gas & Power	707.36
19/11/2018	TOTGASP	Total Gas & Power Ltd (Alex)	Direct Debit	DD/Total Gas & Power	435.41
19/11/2018	CCPAS	CCPAS	Direct Debit	DD/CCPAS	56.25
20/11/2018	Touch Screens	Touch Screens	Direct Debit	DD/SG Equipment	378.00
21/11/2018	ALLSTARF	Allstar Business Solutions Ltd	Direct Debit	DD/All Star	79.12
21/11/2018	B&MSUPP	B&M Supplies LTD	Cheque	028427	332.57
21/11/2018	BIGSING	The BIG Sing SOUL	Cheque	028428	100.00
21/11/2018	CASTL325	Castle Water Limited	Cheque	028429	101.72
21/11/2018	CASTL529	Castle Water Limited	Cheque	028430	130.94
21/11/2018	CASTL588	Castle Water Limited	Cheque	028431	398.28
21/11/2018	CENTCIRC	Centre Circle Event Management	Cheque	028432	803.40
21/11/2018	CLEAWIPE	Clean Wipes	Cheque	028433	50.03
21/11/2018	COMEDY	Comedy Dining Ltd	Cheque	028434	920.00
21/11/2018	D.BODY	D.Body Ltd	Cheque	028435	210.00
21/11/2018	DIDDYNIC	Miss N Driscoll	Cheque	028436	325.00
21/11/2018	DYNAMIX	Mr S Gadd	Cheque	028437	175.00
21/11/2018	EASYNET	Easynet Enterprise Services Ltd	Cheque	028438	78.91

Monthly Finances (F)

21/11/2018	FRAMA100	Frama UK Ltd	Cheque	028439	1,000.00
21/11/2018	GLOWCOM	The Glow Company	Cheque	028440	653.83
21/11/2018	HILLSPR	Hills Prospect PLC	Cheque	028441	2,571.63
21/11/2018	KCS100	Kent Catering Services Ltd	Cheque	028442	135.60
21/11/2018	KEIRALAN	Alan Keir	Cheque	028443	525.00
21/11/2018	KERRYJO	Kerry Johns	Cheque	028444	318.00
21/11/2018	KFF100	Kent Frozen Foods Ltd	Cheque	028445	530.81
21/11/2018	LAMPS	Lamps & Tubes Illuminations Ltd	Cheque	028446	16,462.56
21/11/2018	MFRICKER	Michael Fricker	Cheque	028447	200.00
21/11/2018	NATIONAL	National Facilities Management Ltd	Cheque	028448	607.73
21/11/2018	OMNIWEB	Omniweb	Cheque	028449	60.00
21/11/2018	REDWING1	Redwing Coaches	Cheque	028450	600.00
21/11/2018	STALBRID	Stalbridge Linen Services	Cheque	028451	263.98
21/11/2018	TRADEUK	Trade UK Account	Cheque	028452	108.46
21/11/2018	WORKWEAR	Workwear Express Ltd	Cheque	028453	197.66
21/11/2018	REALCT1	Real Christmas Trees Ltd	Cheque	028454	1,818.00
23/11/2018	BNPPARIB	BNP Paribas Leasing Sols	Direct Debit	DD/BNP	542.38
26/11/2018	BNPPARIB	BNP Paribas Leasing Sols	Direct Debit	DD/BNP	366.71
26/11/2018	BOC100	BOC Ltd	Direct Debit	DD/BOC	238.24
26/11/2018	XINTEL	XLN Telecom	Direct Debit	DD/XLN	51.53
27/11/2018	VOICECOM	Voicecom Ltd	Direct Debit	Dd/Focus	418.31
28/11/2018	ALLSTARF	Allstar Business Solutions Ltd	Direct Debit	Dd/All Star	111.54
28/11/2018	BGAS8496	BGas Elec - Oaks Communal	Direct Debit	DD/BGas	23.69
28/11/2018	BGAS8475	BGas Elec - Tennis Courts	Direct Debit	DD/BGas	1,137.60
28/11/2018	BGAS8522	BGas Elec - Ablutions St Mary's	Direct Debit	DD/BGas	697.54
28/11/2018	BGAS6000	BGas Elec - Civic	Direct Debit	DD/BGas	511.11
					169,435.57

Summary

<u>Month</u>	<u>Payment Method</u>	<u>Amount</u>
Oct-18	Cheque	44,588.43
	BACS	63,823.31
	Direct Debit	58,570.92
	Same Day Payment (Electronic)	2,155.40
	Internal Entry (Offset)	105.21
	Bank Entry	192.30
		169,435.57

Chairman of Finance Committee

Signature

Date

Responsible Financial Officer

Signature

Date

Swanley Town Council



Payments Out: December 2018

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Payment Method</u>	<u>Ref</u>	<u>Amount</u>
03/12/2018	BEDFORDR	Roy Bedford	Same Day Payment	FP/Roy Bedford	2,500.00
03/12/2018	SOUTHLON	South London Scaffolding	Same Day Payment	FP/Sth London	1,500.00
03/12/2018	HART	Dennis Hart	Same Day Payment	FP/Dennis Hart	1,500.00
03/12/2018	TOPTRIB	RHC Bourke	Same Day Payment	FP/Roderick Bourke	575.00
03/12/2018	LEXAUTO	Lex Autolease	Direct Debit	DD/Lex Auto	411.30
04/12/2018	BTGROUP	BT	Direct Debit	DD/BT	57.94
10/12/2018	HILLSPR	Hills Prospect PLC	Same Day Payment	FP/Hills Prospect	2,482.82
10/12/2018	NATIONAL	National Facilities Management Ltd	Same Day Payment	FP/National Facilities	2,376.00
05/12/2018	EMS	Elavon Merchant Services	Direct Debit	DD/EMS	236.97
05/12/2018	ALLSTARF	Allstar Business Solutions Ltd	Direct Debit	DD/All Star	50.81
06/12/2018	ELAS	Employment Law Advisory Service	Direct Debit	DD/ELAS	239.76
07/12/2018	BGAS8419	BGas Elec - Alexandra	Direct Debit	DD/BGAS	944.86
11/12/2018	BEDFORDR	Roy Bedford	Same Day Payment	FP/ Roy Bedford	2,500.00
10/12/2018	BARCLAYS	Barclays	Direct Debit	DD/Barclays	335.72
10/12/2018	MANN	Mann (Swanley)	Direct Debit	DD/Mann	105.21
12/12/2018	ALSFTIMB	Alsford Timber Ltd	Same Day Payment	FP/Alsford Timber	992.73
12/12/2018	BUCKDAVI	David J Buckett	Same Day Payment	FP/David Buckett	534.20
12/12/2018	CHARLES	Charles Wilson Engineers Limited	Same Day Payment	FP/Charles Wilson	314.63
12/12/2018	CLEAWIPE	Clean Wipes	Same Day Payment	FP/Clean Wipes	388.32
12/12/2018	HILLSPR	Hills Prospect PLC	Same Day Payment	FP/Hills Prospect	2,455.02
12/12/2018	KFF100	Kent Frozen Foods Ltd	Same Day Payment	FP/KFF	910.31
12/12/2018	MECKADRI	Adrian Mecklenburgh Ltd	Same Day Payment	FP/Mecklenburgh	539.60
12/12/2018	NATIONAL	National Facilities Management Ltd	Same Day Payment	FP/National Facilities	3,432.06
12/12/2018	NORMBUT	Norman's Butchers	Same Day Payment	FP/Normans	416.17
12/12/2018	ORCHARDF	Orchard Fencing Ltd	Same Day Payment	FP/Orchard Fencing	1,035.30
12/12/2018	THBROWN	T.H.Brown & Sons Ltd	Same Day Payment	FP/TH Brown	348.10
12/12/2018	AUDICREW	Audiocrew	Same Day Payment	FP/Audiocrew	675.00
12/12/2018	ANYTHING	Anything Promotional	Cheque	028455	244.80
12/12/2018	ARCHANT	Archant Community Media Ltd	Cheque	028456	156.00
12/12/2018	B&MSUPP	B&M Supplies LTD	Cheque	028457	70.36
12/12/2018	BROWNP	P Brown	Cheque	028458	307.96
12/12/2018	COMMUNI	Community Land Use	Cheque	028459	400.00
12/12/2018	D.BODY	D.Body Ltd	Cheque	028460	630.00
12/12/2018	DARPRINT	Darenth Print and Design Ltd	Cheque	028461	132.00
12/12/2018	DECORATO	Decorators Den Ltd	Cheque	028462	30.22
12/12/2018	FLEETLIN	Fleet Line Markers Ltd	Cheque	028463	208.18
12/12/2018	HOWDENS	Howdens Joinery Co.	Cheque	028464	296.66

Monthly Finances (F)

12/12/2018	KALC100	Kent Association of Local Councils	Cheque	028465	72.00
12/12/2018	KCC100	Kent County Council	Cheque	028466	200.52
12/12/2018	KCC100	Kent County Council	Cheque	028467	555.96
12/12/2018	KEIRALAN	Alan Keir	Cheque	028468	675.00
12/12/2018	LOCKTOOL	Locks 'N' Tools Ltd	Cheque	028469	41.00
12/12/2018	NETRAIL	Network Rail	Cheque	028470	79.76
12/12/2018	NISBET10	Nisbets	Cheque	028471	22.18
12/12/2018	NIVEKCAT	Nivek Catering Supplies Ltd	Cheque	028472	754.20
12/12/2018	OAKLEAF1	Oakleaf Electrical Contractors Ltd	Cheque	028473	214.36
12/12/2018	PROVNURS	Provender Nurseries	Cheque	028474	88.02
12/12/2018	SELCO	Selco Trade Centres Ltd	Cheque	028475	41.70
12/12/2018	SEVDIST	Sevenoaks District Council	Cheque	028476	675.00
12/12/2018	SMEDLEY	Madelyn Smedley	Cheque	028477	100.00
12/12/2018	STALBRID	Stalbridge Linen Services	Cheque	028478	401.46
12/12/2018	STANNAH	Stannah	Cheque	028479	383.48
12/12/2018	SWANNET	Swanley Netball Club	Cheque	028480	61.90
12/12/2018	THAMOLY	Thames Water Utilities Ltd	Cheque	028481	705.09
12/12/2018	TLCDIREC	TLC Online	Cheque	028482	133.50
12/12/2018	TLCELEC	T.L.C Direct	Cheque	028483	38.40
12/12/2018	TRADEUK	Trade UK Account	Cheque	028484	56.70
12/12/2018	VPS	VPS	Cheque	028485	554.40
12/12/2018	ALLSTARF	Allstar Business Solutions Ltd	Direct Debit	DD/All Star	89.11
17/12/2018	BOOKER	Booker Lintied	Direct Debit	DD/Booker	99.86
17/12/2018	SAGE100	Sage (UK) Ltd	Direct Debit	DD/Sage	125.95
19/12/2018	BEDFORDR	Roy Bedford	Cheque	028486	5,270.00
18/12/2018	BNPPARIB	BNP Paribas Leasing Sols	Direct Debit	DD/BNP	768.00
19/12/2018	EETMOB	EE & T Mobile	Direct Debit	DD/EE	29.15
19/12/2018	ALLSTARF	Allstar Business Solutions Ltd	Direct Debit	DD/All Star	130.18
21/12/2018	BR-IT	BR - IT	Same Day Payment	FP/BR-IT	664.44
21/12/2018	KFF100	Kent Frozen Foods Ltd	Same Day Payment	FP/KFF	906.25
21/12/2018	NORMBUT	Norman's Butchers	Same Day Payment	FP/Normans	274.12
21/12/2018	THBROWN	T.H.Brown & Sons Ltd	Same Day Payment	FP/TH Brown	412.75
21/12/2018	TRADEUK	Trade UK Account	Same Day Payment	FP/Trade UK	215.48
21/12/2018	KCC100	Kent County Council	Same Day Payment	FP/KCC	200.34
21/12/2018	ISECURE1	iSecure Ltd	Same Day Payment	FP/iSecure	1,420.80
21/12/2018	HILLSPR	Hills Prospect PLC	Same Day Payment	FP/Hills Prospect	2,572.56
21/12/2018	EQUIRECY	Equinox Recycling	Same Day Payment	FP/Equinox	1,437.22
21/12/2018	DYNAMIX	Mr S Gadd	Cheque	028487	175.00
21/12/2018	CASTL588	Castle Water Limited	Cheque	028488	357.93
21/12/2018	CASTL325	Castle Water Limited	Cheque	028489	44.15
21/12/2018	CASTL529	Castle Water Limited	Cheque	028490	1,047.50
21/12/2018	CENTCIRC	Centre Circle Event Management	Cheque	028491	571.20
21/12/2018	BLEWD	Mr D K Blew	Cheque	028492	115.00
21/12/2018	AIDENKEN	Aiden Kent	Cheque	028493	300.00
21/12/2018	TLCDIREC	TLC Online	Cheque	028494	80.00
21/12/2018	JBTRAD10	J B Trading Ltd	Cheque	028495	146.32

Monthly Finances (F)

21/12/2018	KEIRALAN	Alan Keir	Cheque	028496	450.00
24/12/2018	XINTEL	XLN Telecom	Direct Debit	DD/XLN	51.53
24/12/2018	BNPPARIB	BNP Paribas Leasing Sols	Direct Debit	DD/BNP	542.38
27/12/2018	BOC100	BOC Ltd	Direct Debit	DD/BOC	450.63
24/12/2018	HENRYH	Henry Howard Finance	Direct Debit	DD/Henry Howard	494.04
31/12/2018	MACQ100	Macquarie Equipment Finance	Direct Debit	DD/Macquarie	168.00
27/12/2018	VOICECOM	Voicecom Ltd	Direct Debit	DD/Focus	123.37
31/12/2018	MACQ100	Macquarie Equipment Finance	Direct Debit	DD/MacQuarie	1,018.80
27/12/2018	ALLSTARF	Allstar Business Solutions Ltd	Direct Debit	DD/All Star	87.96
03/12/2018	DVLA	DVLA LC13 SNK	Direct Debit	DD/DVLA	21.87
04/12/2018	BARCLAYS	Commission	Bank Entry	Barcalys	352.95
06/12/2018	Yell	Website	Direct Debit	Yell	146.79
10/12/2018	TV Licence	TV Licence	Direct Debit	TV Licence	12.83
03/12/2018	Lewis	SPTL Refund	Cheque	100673	120.00
10/12/2018	Alex Catering	Alex Receipts	Cheque	100674	183.72
14/12/2018	Payroll	Payroll Mth9	BACS	Payroll	37,349.82
14/12/2018	Payroll	PAYE Mth9	BACS	Payroll	18,482.26
17/12/2018	SDC	Rates for Civic Centre	Direct Debit	DD/SDC	3,791.00
17/12/2018	SDC	Rates for Public Conv, Station Road	Direct Debit	DD/SDC	202.00
17/12/2018	SDC	Rates for Woodlands	Direct Debit	DD/SDC	1,479.00
17/12/2018	SDC	Rates for Olympic	Direct Debit	DD/DSC	2,909.00
17/12/2018	SDC	Rates for Alexandra	Direct Debit	DD/SDC	2,423.00
14/12/2018	Whitman	SPTL Refund	Cheque	100675	44.50
20/12/2018	SG	Touch Screens	Direct Debit	DD/SG Equipment	378.00
17/12/2018	Moorings	SPTL Desposit	Cheque	100676	50.00
21/12/2018	Olympic Catering	Olympic Catering	Cheque	100678	85.75
					125,061.15

Summary

<u>Month</u>	<u>Payment Method</u>	<u>Amount</u>
Dec-18	Cheque	17,371.88
	BACS	55,832.08
	Direct Debit	17,925.02
	Same Day Payment (Electronic)	33,579.22
	Internal Entry (Offset)	0.00
	Bank Entry	352.95
		125,061.15

Chairman of Finance Committee

Signature

Date

Responsible Financial Officer

Signature

Date

Swanley Town Council



Aged Creditors: 31 December 2018

A/C	Name	Balance	Current	Period 1	Period 2	Period 3	Older
ALSFTIMB	Alsford Timber Ltd	339.90	339.90	-	-	-	-
ANGELHR	Angel Human Resources Ltd	228.82	228.82	-	-	-	-
ANYTHING	Anything Promotional	319.20	319.20	-	-	-	-
ARTIPRIN	Artisan Print Services Ltd	428.40	428.40	-	-	-	-
B&MSUPP	B&M Supplies LTD	242.89	242.89	-	-	-	-
BGAS8419	BGas Elec - Alexandra	1,228.28	1,228.28	-	-	-	-
BGAS8456	BGas Elec - The Olympic	1,490.49	1,490.49	-	-	-	-
BNPPARIB	BNP Paribas Leasing Sols	542.38	542.38	-	-	-	-
BOC100	BOC Ltd	197.99	197.99	-	-	-	-
BOOKER	Booker Lintied	24.54	24.54	-	-	-	-
BOURREFR	Bourne Refrigeration Ltd	1,532.76	1,532.76	-	-	-	-
BROWNP	P Brown	201.10	201.10	-	-	-	-
CASTL166	Castle Water Limited	(295.52)	15.63	39.35	-	-	(350.50)
CENTCIRC	Centre Circle Event Management	176.40	176.40	-	-	-	-
D.BODY	D.Body Ltd	210.00	210.00	-	-	-	-
DECORATO	Decorators Den Ltd	193.28	193.28	-	-	-	-
DYNAMIX	Mr S Gadd	225.00	225.00	-	-	-	-
EASYNET	Easynet Enterprise Services Ltd	40.80	40.80	-	-	-	-
EDF-SWAN	EDF Energy Customers PLC	(356.55)	-	-	-	-	(356.55)
EQUIRECY	Equinox Recycling Ltd	1,710.44	1,710.44	-	-	-	-
FLOWMARI	Flowers by Marion	264.00	264.00	-	-	-	-
GRENKE	Grenke Leasing	238.42	238.42	-	-	-	-
HILLSPR	Hills Prospect PLC	3,083.64	3,083.64	-	-	-	-
JPSCLAR	JPS Clarity Limited	114.00	-	-	-	-	114.00
KCC100	Kent County Council	65.94	65.94	-	-	-	-
KEIRALAN	Alan Keir	1,625.00	1,625.00	-	-	-	-
KFF100	Kent Frozen Foods Ltd	2,611.69	2,611.69	-	-	-	-
LEXAUTO	Lex Autolease	411.30	411.30	-	-	-	-
LOCKTOOL	Locks 'N' Tools Ltd	286.45	286.45	-	-	-	-
MATTCLAR	Matthew Clark Wholesale Ltd	(111.59)	-	-	-	-	(111.59)
MECKADRI	Adrian Mecklenburgh Ltd	186.96	186.96	-	-	-	-
NATIONAL	National Facilities Management Ltd	347.06	347.06	-	-	-	-
NORMBUT	Norman's Butchers	428.35	428.35	-	-	-	-
NTCASINO	National Casinos	450.00	450.00	-	-	-	-
ORCHARDF	Orchard Fencing Ltd	698.22	698.22	-	-	-	-
OVERLINE	Overline	427.37	427.37	-	-	-	-
SEAGRAVE	Seagrave Inspection Services LTD	342.00	342.00	-	-	-	-
SELCO	Selco Trade Centres Ltd	32.98	32.98	-	-	-	-
SHOOTSTR	Shooting Stars Entertainments (Maidst	545.00	545.00	-	-	-	-
SLCC	Society of Local Council Clerks	50.00	50.00	-	-	-	-
THBROWN	T.H.Brown & Sons Ltd	296.30	296.30	-	-	-	-
TRADEUK	Trade UK Account	322.14	322.14	-	-	-	-
WEATHFEN	Weatherley Fencing Contractors Limite	63.00	57.00	6.00	-	-	-
ZEN100	Zen Internet Ltd	(5.44)	-	(5.44)	-	-	-
		21,453.39	22,118.12	39.91	-	-	(704.64)
Aged Creditors: 31 December 2017		46,880.49	12,193.33	7,795.60	1,413.92	1,402.29	24,184.56

Swanley Town Council



Aged Debtors: 31 December 2018

A/C	Name	Balance	Current	Period 1	Period 2	Period 3	Older
50CLUB	50+ Club	240.00	240.00	-	-	-	-
ADVOCAC	Advocacy For All	1,838.40	1,838.40	-	-	-	-
BEAMS	We Are Beams	400.00	400.00	-	-	-	-
BEXLEYBC	London Borough of Bexley	173.00	173.00	-	-	-	-
CARPTERE	Carpenter Realty LMT	161.00	-	161.00	-	-	-
CLG	CLG Market Research UK Ltd	4,050.00	3,000.00	1,050.00	-	-	-
GRACEPL	Grace Place Community Church	1,155.00	1,225.00	-	-	-	(70.00)
HARTBEEP	Hartbeeps- Baby Group	270.00	90.00	-	180.00	-	-
KCC100	Kent County Council	3,535.20	1,571.20	1,964.00	-	-	-
MEDWAYC	Medway Council	269.00	-	269.00	-	-	-
NHSDGS	NHS DGS CCG	222.00	-	222.00	-	-	-
OSBOURNE	Osbourne Clarke	419.52	-	419.52	-	-	-
PRODUCTP	Product Perception	2,000.00	800.00	1,200.00	-	-	-
SWANBOX	Swanley Boxing Club	338.00	338.00	-	-	-	-
SWDIATHL	Swanley & District Athletics Club	100.00	100.00	-	-	-	-
SWNFC	Swanley FC	6.70	-	-	-	-	6.70
SWNRANG	Swanley Rangers FC	(27.50)	-	-	-	(27.50)	-
SWOAKSFC	Swanley Oaks Football Club	469.65	469.65	-	-	-	-
U3A100	U3A	(140.00)	(140.00)	-	-	-	-
VIBEDN10	Vibe Dance Nights	1,050.00	1,050.00	-	-	-	-
		16,529.97	11,155.25	5,285.52	180.00	(27.50)	(63.30)
Aged Debtors: 31 December 2018		29,743.34	4,256.55	9,107.18	7,121.60	498.70	8,759.31

Events ^[1]

JANUARY	January events	(2,745.00)
FEBRUARY	February events	(1,497.00)
MARCH	March events	(1,000.00)
APRIL	April events	(700.00)
MAY	May events	(5,825.00)
JUNE	June events	(9,050.00)

Monthly Finances (G)

JULY	July events	(3,965.00)
AUGUST	August events	(3,500.00)
SEPTEMBE	September events	(3,600.00)
OCTOBER	October Events	(4,000.00)
NOVEMBER	November Events	-
DECEMBER	December events	(300.00)
		<u>(36,182.00)</u>

[1] Balances will include prepayments for future functions at Alexandra and Olympic

Party Functions ^[2]

[2] Balances will include prepayments for future Party Nights at Alexandra and Olympic

Swanley Town Council

Event / Function

Xmas Lunch

Date

23/12/2018

Budget

500.00

Income

<u>Item</u>	<u>Description</u>	<u>Amount (Net £)</u>
Sales	Ticket Sales	442.46

442.46

Expenditure

<u>Item</u>	<u>Description</u>	<u>Amount (Net £)</u>
Catering Purchases	Normans	88.66
Catering Purchases	KFF	50.00
Catering Purchases	TH Brown	27.50
Catering Purchases	Ancillary (Crackers etc.)	40.00

206.16

Direct Expenses

Advertising / Banners		-
-----------------------	--	---

-

Gross Profit / (Loss)

236.30

Overheads

Entertainment	Singer	300.00
Raffle	Raffle Prizes	17.00
Catering	Chef	190.68

507.68

Net Profit / (Loss)

(271.38)

Commentary

Agreed Budget of £500.00; total spend of £523.16

Swanley Town Council

Event / Function

St George's Day

Date

21/04/2018

Budget

-

Income

<u>Item</u>	<u>Description</u>	<u>Amount (Net £)</u>

-

Expenditure

<u>Item</u>	<u>Description</u>	<u>Amount (Net £)</u>
Purchases		

-

Direct Expenses

Advertising / Banners	Banner	40.00
-----------------------	--------	-------

40.00

Gross Profit / (Loss)

(40.00)

Overheads

Entertainment	Mascot Mayhem	150.00
Entertainment	Morris Dancers	150.00

300.00

Net Profit / (Loss)

(340.00)

Commentary

No Budget agreed during 2017 / 2018 setting process

Swanley Town Council

<u>Event / Function</u>	<u>Date</u>
Swanley in Bloom	2018
Budget	17,000.00

Income

<u>Item</u>	<u>Description</u>	<u>Amount (Net £)</u>	
Sponsorship - General	CBRE	7,115.00	
Sponsorship - General	Various	3,596.35	
			10,711.35

Expenditure

<u>Item</u>	<u>Description</u>	<u>Amount (Net £)</u>	
Purchases	Flowers	15,053.20	
			15,053.20

Direct Expenses

Advertising / Banners	Various	-	
			-

Gross Profit / (Loss)

(**4,341.85**)

Overheads

Accreditation / Awards	South & South East in Bloom	160.00	
Infrastructure	KIWA - SIB Lighting Columns	1,272.40	
			1,432.40

Net Profit / (Loss)

(**5,774.25**)

Commentary

Expenditure withn agreed Budget

Swanley Town Council

Event / Function

Armed Forces Day

Date

30/06/2018

Budget

3,500.00

Income

<u>Item</u>	<u>Description</u>	<u>Amount (Net £)</u>
Entertainment	DNG	352.50
Stalls	Various	283.33
Sponsorship - Grant	MoD & KCC	2,500.00

3,135.83

Expenditure

<u>Item</u>	<u>Description</u>	<u>Amount (Net £)</u>
Purchases		-

-

Direct Expenses

Advertising / Banners	Various	80.00
-----------------------	---------	-------

80.00

Gross Profit / (Loss)

3,055.83

Overheads

Audio Equipment	Audio Crew	1,033.33
Entertainment	Big Sing	200.00
Entertainment	Band	250.00
Security	Centre Circle	504.00

1,987.33

Net Profit / (Loss)

1,068.50

Swanley Town Council

Event / Function	Date
1812 Event	24/08/2018
Budget (Expenditure less Income): Includes Virement of £500.00 from Swanley in Bloom to 1812	8,500.00

Income

<u>Item</u>	<u>Description</u>	<u>Amount (Net £)</u>	
Sales	Glow Sticks	712.42	
Stalls	Various	645.02	
Donations	Visitors' Donations	192.14	
			1,549.58

Expenditure

<u>Item</u>	<u>Description</u>	<u>Amount (Net £)</u>	
Purchases		-	
			-

Direct Expenses

Advertising / Banners	Various	498.75	
			498.75

Gross Profit / (Loss) **1,050.83**

Overheads

Audio Equipment	Audio Crew	5,750.00	
Toilets	Tardis Environmental	500.00	
First Aid	Tech Media	650.00	
Entertainment	Rock Choir	200.00	
Entertainment	Fireworks	2,900.00	
Entertainment	Eynsford Orchestra	1,600.00	
Marquee	Cobham Marquees	550.00	
Signage	Road Signs & Traffic Measures	449.48	
Shuttle Service	Go-Coach	780.00	
Folk Festival Organisation	Build an Event	860.00	
Entertainment	Performing Artists (Folk Festival)	1,140.00	
KCC	TTRO	13.47	
Security	Centre Circle	1,442.00	
			16,834.95

Net Profit / (Loss) **(15,784.12)**

Commentary

A number of items were excluded from 1812 this year and allocated to other venues / nominal codes:

Car Parking: wholly allocated to Swanley Park / Car Parking - receipts over two days	£1,645.49	1,645.49
Catering: wholly allocated to Olympic / Catering - net income		500.20
Swanley Park Activities: extra income generated as a result of 1812; amount taken over the two days was £3,160.59 - assume one third due to 1812 event		1,052.48
		3,198.17

Swanley Town Council

Event / Function

Firework Night

Date

02/11/2018

Budget

7,000.00

Income

<u>Item</u>	<u>Description</u>	<u>Amount (Net £)</u>
Sales	Glow Sticks	1,096.16
Stalls	Various	33.34

1,129.50

Expenditure

<u>Item</u>	<u>Description</u>	<u>Amount (Net £)</u>
Purchases	Glow Sticks	545.85

545.85

Direct Expenses

Advertising / Banners	Various	75.00
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75.00

Gross Profit / (Loss)

508.65

Overheads

Audio Equipment	Audio Crew	665.00
Entertainment	Miscellaneous	32.35
Entertainment	DJ	75.00
Entertainment	Fireworks	2,500.00
First Aid	St John's Ambulance	211.20
Security	Centre Circle	529.50

4,013.05

Net Profit / (Loss)

(3,504.40)

Commentary

Expenditure withn agreed Budget

Swanley Town Council

Event / Function

Silent Soldier (Silhouettes)

Date

11/11/2018

Budget

-

Income

<u>Item</u>	<u>Description</u>	<u>Amount (Net £)</u>
Sponsorship - General	National Heritage	9,700.00
Sponsorship - General	KCC	1,000.00
Sponsorship - General	Various	833.34

11,533.34

Expenditure

<u>Item</u>	<u>Description</u>	<u>Amount (Net £)</u>
Equipment / Materials	Silhouettes / Plaques	8,332.40
Equipment / Materials	Drapery	85.79
Equipment / Materials	WW1 Books	266.67
Equipment / Materials	Screws etc.	3.70

8,688.56

Direct Expenses

Advertising / Banners	Banner	80.00
-----------------------	--------	-------

80.00

Gross Profit / (Loss)

2,764.78

Overheads

Professional Fees	Parsons Period Presentations	707.00
Professional Fees	Insurance	455.00
Security	Handler & Dog	234.00

1,396.00

Net Profit / (Loss)

1,368.78

Commentary

No Budget agreed during 2017 / 2018 setting process

Swanley Town Council

<u>Event / Function</u>	<u>Date</u>
Light up the Town	01/12/2018
	Budget 15,000.00

Income

<u>Item</u>	<u>Description</u>	<u>Amount (Net £)</u>
Sponsorship - General	CBRE	5,000.00
Sponsorship - General	Various	666.66
Stalls	Various	66.67
Donations	Grotto	560.18
Equipment	Grotto	825.00
		7,118.51

Expenditure

<u>Item</u>	<u>Description</u>	<u>Amount (Net £)</u>
Equipment	Grotto	825.00
Ancillary	Balloons & Gas	356.25
Ancillary	Sweets etc.	269.27
		1,450.52

Direct Expenses

Advertising / Banners	Banner	40.00
		40.00

Gross Profit / (Loss) **5,627.99**

Overheads

Audio Equipment	Audio Crew	675.00
Entertainment	DJ	225.00
Entertainment	Singer (Madelyn Smedley)	100.00
Entertainment	Choir (Rock Choir)	200.00
Entertainment	Choir (Big Sing)	100.00
Entertainment	Diddy Nicky (Stilt Walkers etc.)	325.00
Licence	KCC	26.50
Christmas Lights	Lights	11,088.80
Christmas Lights	Testing	240.00
Christmas Lights	Power Supply & Testing	2,390.00
Christmas Lights	Christmas Tree	1,515.00
Costumes	Costumes	105.98
Santa	Santa	70.00
Ancillary	Artificial Grass	265.00
		17,326.28

Net Profit / (Loss) **(11,698.29)**

Commentary

Agreed Budget of £15,000.00; total spend of £17,991.80

Swanley Town Council Draft Response Reg 19 Submission

Additional comment on specific policies:

Policy H5 – Housing Development

Object

We agree with the Swanley Neighbourhood Plan Steering Group regarding its objection to proposed housing density for new development, and agree with their suggestion for a tiered density plan:

No significant housing development in Swanley has achieved anywhere near an average density of 60 DPH. The current major development at Downs View, off Goldsel Road, is at a declared average density of 50DPH by the developer. Some of the properties on this development have front doors within a few feet of the pavement. We must be very careful not to make densities too high so that properties are not saleable in the future when the housing need has been met. The requirement for housing density to be at least equivalent to those found in the surrounding area is a good one; however this should be based on a reasonable area of coverage not just a few high density dwellings.

We suggest removing the statement “In the recent past, development has been delivered at an average density of approximately 60 DPH across the District” and replace this with a range of densities such as:

Houses on the periphery of development boundaries	up to 40 DPH
Houses within existing development boundaries	40 to 60 DPH
Flats within urban town centres	70 to 150 DPH
Flats outside of town centres	60 to 150 DPH

Policy T1 – Transport & Infrastructure

We would like to echo comments made by the Swanley Neighbourhood Plan Steering Group regarding concerns about non vehicular journeys in Swanley, and insufficient car parking provided for new residents development, and in particular economic development.

In addition to the point about car ownership according to Census data, Swanley has experienced rapid demographic change over the past 5-10 years due to ‘young professionals’ with families moving to the area from London, often in search for housing with garden space, as opposed to urban flats. Relatively lower property prices compared to London Boroughs has earned Swanley the ‘Commuter Town of the Year’ title two years in a row. As a result, we have anecdotally seen large increases in car ownership, due to the increased affluence of this demographic change. As the town centre does not offer enough of a variety of shops, and the public transport system is incredibly limited, young families have no choice but to buy cars to meet their leisure and employment needs. This is also due to Swanley’s excellent road network, as it is located on the M20 and M25 junction, and is close to the A2.

We echo the Swanley Neighbourhood Plan Steering Group’s comments on this below:

We support the encouragement to walk and cycle as a means of recreation and to remain healthy; however there is no evidence to suggest that cycling is a realistic alternative to the use of the

motor car. The Swanley Neighbourhood Plan Questionnaire results show that walking and cycling as a means of travelling to work, shops and social-domestic-pleasure purposes is quite low. The questionnaire also reveals that travelling by bus is very low as a mode of transport. The problem with public transport in Swanley is that it is very limited in the direction of travel and times of travel outside of normal working hours. Swanley is not like the London Boroughs where it's possible to travel in any direction and the need for a car is greatly reduced. Future car ownership is therefore likely to be high. We feel that there is no scope for reducing the maximum recommendations included in the current KCC Guidance Note 3 for dwellings, and, Supplementary Guidance Note 4 (SPG4), commercially, in respect of car parking requirements in Swanley.

Swanley town centre provides shopping facilities for people from surrounding towns and villages which do not have sufficient public transport links to the town and therefore rely on the motor car. If the town centre is to survive and expand we need adequate car parking facilities for these vehicles.

Average car/van ownership in the three wards of Swanley is 1.25 vehicles per household according to the 2011 UK Census. The Government is encouraging people to switch to all electric/hybrid electric cars and suitable and sufficient car parking spaces will be required.

We completely agree that we should encourage people to use the motor car less and, living close to the town centre will help,

The attached PDF's show the mode of transport results for travelling to work, to the shops and for social domestic and pleasure purposes from our NP questionnaire.

On site specific matters:

St Mary's Ward

Site MX9 – Upper Hockenden Farm, Hockenden Lane

SUPPORT. Swanley Town Council supports the development of this brownfield site for a mixed employment and residential use. The website does not state the suggested Dwellings Per Hectare; however this should sympathetically reflect a lower number as a development on the periphery of the town, with very limited access to public transport. We would also suggest that a pavement installed on this site to the main London Road, and the road be widened to accommodate the additional traffic.

Site GT5 – Alexis Place, Hockenden Lane

NO OBJECTION. Swanley Town Council does not object to increasing the capacity on this site.

White Oak Ward

Site HO202 – Land Adjacent to 23 Russett Way

NO OBJECTION. Swanley Town Council does not object to the development of this land for some housing; however some amenity land should be retained due to the low amounts of amenity land in this densely populated residential area. We would only suggest a maximum of two properties on this land, with the site contributing to some play equipment for local residents.

Site HO222 – Former Birchwood Primary School

SUPPORT. Swanley Town Council supports the re-development of this brownfield site. However, any re-development should only be considered for the total built area and not into the green belt land or playing fields, which should be kept as amenity land. Any development should respect the privacy and enjoyment of amenity of the houses at the back of Russett Way and Wisteria Gardens, and potentially could include a 'swap' of previously developed and green belt land within the site to allow a more acceptable distance and non-intrusive built form from the houses of 28-56 Russett Way.

Any development could contribute by allowing the retained amenity land to include a much-needed playground for children in this wider area, which would greatly improve the health and wellbeing of families in the local area.

Site HO274 – Land between 16 and 32 Alder Way

NO OBJECTION. Swanley Town Council does not object to the development of this land in order to achieve the District's housing requirements. The existing pedestrian access to Swanley Park must be retained. Parking is a major problem in Alder Way and Northview, and we would suggest any development must provide above and beyond parking requirements, as well as being sympathetic and not overbearing or intrusive to nearby existing properties.

Site MX56 – White Oak Leisure Centre, Hilda May Avenue

NO OBJECTION. Swanley Town Council strongly supports the need for a replacement leisure centre for the town and therefore, in order to achieve the financial requirements, does not oppose a partial redevelopment of this site for housing. However, this is on the condition of the White Oak Leisure Centre being rebuilt.

For any affordable houses built on the site, we would like to see fully accessible homes for independent sheltered living for physically disabled adults. This site is close to the town centre and provides an excellent opportunity to help meet these special type of homes, which we do not currently have in Swanley, other than the White Oak Care Facility. We would like to see this type of home provided for younger and more independent physically disabled people who do not wish to live in a 24/7 'care facility' environment. Any additional capital required as a substitute for building these homes could be secured through the HO274 site.

Site HO198 – The Woodlands, Hilda May Avenue

SUPPORT. As a brownfield site, Swanley Town Council supports this site's redevelopment.

Swanley Village Ward

Site HO10 – Forge Yard

NO OBJECTION. Swanley Town Council has no objection to the development of this site as it is brownfield land. We would suggest access is made through the existing and available access through Hotham Close due to the narrow access on to Swanley Village Road.

Site HO357 – Swanley Village Nursery

SUPPORT. Swanley Town Council acknowledges the state of disrepair this brownfield site has fallen into and therefore believe a sympathetic and good quality housing development on this site would benefit the village.

Site GT16 – Park Lane Farm

STRONGLY OBJECT. Swanley Town Council does not support the expansion of Gypsy and Traveller pitches on this site. Planning approval was given initially for the very specific use of the sole individual who required it due to their requirements at the time.

The land is in the Green Belt and therefore we do not accept that expansion of this site is justified, nor are there sufficient exceptional circumstances attached to overcoming Green Belt rules to expand the number of pitches on this site.

HO298 – Land rear of cedar lodge

NO OBJECTION. Swanley Town Council has no objection to the development of this site as it is previously developed land.

HO4 - Harrington's Nursery

NO OBJECTION. Despite the joint inclusion in the plan, Swanley Town Council offers no objection to the sole development of Harrington's Nursery, as this is a brownfield site and previously developed land.

We would suggest that any development is sympathetic, non-intrusive and not overbearing to the residents of Five Wents and Hawthorn Park.

In addition, we would also suggest there is a strong need for suitable accommodation for elderly people looking to downsize from Swanley Village, Hextable and Swanley. This would be a good location for a mini retirement development, which is close to all three communities.

We wish to make it clear, however that we do not support any aspect or plans that include the access road or any residential development outside the curtilage of the nursery, particularly spreading out into the local fields. We also do not support any development that takes place outside the existing built form of the nursery.

Swanley Christchurch Ward

Site HO197 – Land rear of West View Road

SUPPORT. Swanley Town Council supports the potential infill of this land; however has not yet made a decision as to the future of this land for recreation or housing.

Site MX48 and Site EM4 – Pedham Place, Farningham, Horton Kirby & South Darenth Ward

OBJECT. We maintain our objection to this land due to insignificant evidence of exceptional transport solutions that will mitigate vehicular movements to Swanley Train Station and through Swanley at peak times.

Our previous objection is below:

Swanley Town Council does not believe any exceptional circumstances are present to overcome the development of this Green Belt land and Kent Downs Area of Outstanding Natural Beauty (AONB). The developer has not sufficiently addressed transport concerns for a large number of vehicular movements, particularly commuters who would use Swanley station, but also increased pressure for access to the town centre to the ASDA store (the only large supermarket in the area).

The proposed 'Park and Ride' would be thoroughly unsuccessful due to gridlock congestion heading to Swanley Station in peak times, and the lack of any dedicated bus lanes to skip the traffic. There is no tangible evidence of bus operators being able to serve Swanley with increased provision, and in

particular serving areas like the High Firs/Cranleigh Drive estate, which has no bus provision at all. The Sunday Go Coach 429 service is currently being subsidised by local county councillors; however there is no mention whether this service could have its subsidy removed and number of buses per hour improved. On a Sunday, there is no bus service at all to Swanley station from the Arrive 477 service (it removed this from its route last year), and therefore we would suggest this is also critical to this site being taken forward.

In addition, the M25 roundabout would not cope with additional traffic and is already at capacity. The exceptional circumstances of this site could have funded a major upgrade of the M25 junction, which could include direct slip lanes from the M25 to the A20, M25 to M20 and M20 to M25, in order to free up capacity at this congested roundabout; however there is no detail of this in the plans. Due to the pressure on Swanley roads, this development could also fund the survey for and construction of a potential south bound exit off the A20 at the north western part of the town near the Bexley border (so that vehicles wouldn't have to go through the town), which is stated in the Swanley & Hextable transport assessment; however this again is not stated in the exceptional circumstances.

We feel the developer should also consider measures which would prevent peak journeys into Swanley, particularly traffic movements into the town centre. We believe a retail unit for a supermarket directly adjacent to the A20 would help reduce the daily pressure on Swanley roads; however this has not been included in the plans either.

We there cannot see any benefit to Swanley, Swanley Village or neighbouring villages through exceptional circumstances and therefore cannot support the development. With a potential 2,500 houses to be built, the profit levels of this would substantially pay for a lot of infrastructure improvements in the wider area.

Site MX54A and MX54B EXCLUSION – Land between Beechenlea Lane and the Railway Line

STRONGLY SUPPORT

Swanley Town Council strongly supports the removal from consideration of the land between Beechenlea Lane and the Railway Line, and the removal of Green Belt land between the railway line, Archer Way and Swanley Village from the Reg 19 submission.

We would like to reiterate our original objection of this land being included for development, which is listed below:

Swanley Town Council objects to all 'options' of this proposal listed on the SDC website in the strongest terms and opposes development on both or either of the pieces of land either side of the railway line for residential or other built development. We reject the spurious 'exceptional circumstances' put forward by the developer, all of which will already be met by various proposals in development by the Town Council and other public authorities and private organisations.

We strongly refute any notion that this development brings needed community or infrastructure benefits to Swanley and on the contrary, the desecration of this land will negatively impact on air quality and traffic levels, as well as setting an unacceptable precedent for the merging of the communities of Swanley Village, Swanley town and Hextable.

We refute the allegations made on the public letters dated 4th and 19th June by 'Pro Vision' on behalf of the Landowner that the unanimous decisions by the town council, and the Planning Advisory

Committee and the Cabinet of Sevenoaks District Council did not emphasise at that time the political opposition to development on BOTH of these pieces of land.

We refer Sevenoaks District Council to the Planning Advisory Committee meeting and Cabinet endorsement in 2017, which specifically and unanimously confirmed Town and District Councillors' views on the development of both pieces of the land.

For absolute clarity, it remains the Town Council's view, as was clearly voiced at the PAC meeting in Jan 2017, supported by our District Councillors and the District Council's Cabinet in February 2017, that both pieces of land are not suitable for development. If 'Pro Vision' wishes to try to technically deny the spirit and meaning of the resolution, we would clarify on a map that part of both pieces of land are 'east' of Archer Way, which was the original intention of the proposer, Cllr Michael Horwood. Hundreds of houses are easily considered mass development and therefore we find it objectionable that Pro Vision are attempting to re-write the history of these meetings through spurious interpretation of the recommendations and resolutions. Swanley Town Council feels that there was an irrefutable sentiment by local Swanley councillors, local residents, and councillors from across the District that there was a complete opposition to mass-development in BOTH fields north and south of the railway line.

That said, we appreciate the requirement to consider the exceptional circumstances put forward, and despite the clear rejection of the principle of this land being development over a year ago, the Town Council has nonetheless considered the proposed exceptional circumstances put forward.

However, on consideration, our conclusion remains the same – that the benefits provided do not bring wider community or infrastructure benefits which outweigh the harm and destruction to the Green Belt, and therefore, on behalf of the Swanley community, we reject the inclusion of this proposal in the Local Plan.

We object on a number of grounds, which have expanded on below in two parts: part one for the restrictions on these pieces of land, and part two for the reasons why we thoroughly disagree with the exceptional circumstances put forward.

Part One: Inappropriateness of development on these pieces of land

Green Belt Land and London Sprawl

In Sevenoaks District Council's own independent ARUP Green Belt report, both pieces of land either side of the railway scored highly across all five purposes of the Green Belt, and secured some of the highest points in the entire District as 'strongly performing' Green Belt land.

One of the purposes of the Green Belt is to prevent London sprawl and Swanley shares its immediate border with two London Boroughs. Protecting all Green Belt land within the parish is vital to protecting the wider area and District from London urban sprawl.

Within the Swanley Parish boundaries, this site makes up an overwhelming majority of Green Belt land. Therefore Swanley Parish would lose nearly all of its Green Belt within the parish boundaries.

Grade 2 prime agricultural land that supports the local economy and supermarkets

Both pieces of land are officially classified as Grade 2 agricultural land, rated as 'very good quality', which is the highest quality of agricultural land that Sevenoaks District has, as well as it being the highest quality in the local area.

The land that is farmed we understand directly supports the local ASDA store and other local stores with its produce, ensuring a low carbon footprint in doing so, whilst also providing valuable local employment on the farmland and at its nearby distribution depot in Dartford Borough.

SDC's own Landscape Character Assessment specifically highlights this land specifically as 'settled farmland'. SDC did not carry out these assessments all over the district – only choosing to commission them for specific areas of importance.

We strongly support the need for food production that supports the local economy and reject the need to build houses over prime agricultural land.

Protecting of the separate identities of Swanley Village, Swanley town and Hextable

The development of the northern site, even for an access road, is unacceptable in creating the precedent for development in the northern part of the site. A wide access road would undoubtedly lead to a precedent of development, followed by residential infill and expansion, which threatens the separate identity of Swanley Village. In addition, the development of this area also threatens the border with Hextable, and could over time lead to the disintegration of separation between all three communities.

Swanley Village also contains a highly important and strongly performing conservation area, which reiterates its identity as a separate community to the town. Any development on this land would have an impact on the local conservation area.

Swanley Village has a rural village identity and Sevenoaks District Council specifically recommended to the Local Government Boundary Commission England (LGBCE) in 2017 that it remain in the 'Darent Valley and Sevenoaks North' Kent County Council division rather than join the enlarged Swanley division. This was due to its unique and differing character from the town, and very similar character to the villages of nearby Farningham and Eynsford.

In addition, this development with access to the bottom of Highlands Hill would substantially increase the amount of vehicles using Beechenlea Lane and going through Swanley Village at peak rush hour times, when London Road and Swanley Lane become gridlocked. These extra vehicles would place an unacceptable burden on the narrow roads in Swanley Village, which are already congested and suffer high levels of damage to private property and aggressive driving behaviour due to rat running and subsequent gridlock through the village at rush hour.

Congestion on Swanley Roads

Swanley already suffers from large amounts of traffic and higher levels of car ownership due to its surrounding road network of the M25, A20, M20 and nearby A2. The high levels of traffic and congestion of the town are evidenced in the independent Transport Assessment by SWECO as part of the Swanley and Hextable MasterVision.

Traffic is already gridlocked at rush hour and when the Dartford Bridge backs up, rat running occurs throughout the town. The M25 Junction 3 junction is often at capacity due to knock on effects from the M25, A2, M20 or A20.

In addition, the roundabouts off London Road, Swanley Lane and Bartholomew Way are already at capacity (evidenced by the traffic surveys of the U&I development) and would not cope with hundreds of additional vehicles using them, nor would the narrow single vehicle roads in Swanley Village. The mitigation measures proposed for facilitating any potential U&I development would not cover the increased vehicular activity from this development.

Access through other roads

Following the Town Council's withdrawal of its piece of land from the Call For Sites, suitable access can no longer be achieved through Beechenlea Lane, which is incredibly narrow and would be unable to cope with additional traffic, especially if used to rat run to Highlands Hill.

Equally, any access through Moultain Hill or Beech Avenue would be unacceptable, as both roads are also narrow residential roads, with parked cars often creating a one lane road, and therefore would not be suitable for additional traffic.

Impact on Air Quality

Swanley already suffers from high levels of air pollution due to its densely populated residential area and nearby motorway roads. NOx (namely NO2) emissions are incredibly high, which affects health, wellbeing and ultimately life expectancy of local residents.

Both pieces of land either side of the railway line provides a green lung and buffer between the incredibly busy M25 motorway. The emission levels are also exacerbated when the Dartford Bridge/Tunnel backs up, and often brought to a standstill by the Swanley junction.

Due to the existing layout of the town, there is virtually no buffer between the busy A20 and therefore this green belt land remains the only tool available to keep the pollutions level from becoming worse.

Triangular Site off Lullingstone Avenue and behind Nos 97-135 Archer Way (HO213)

Although included in the overall proposal and not listed separately, Swanley Town Council also wishes to specifically object to this site's inclusion in the Local Plan for all the reasons listed above.

A footbridge and road over the railway line on this site only further exacerbate the degradation of the separation between Swanley Village and the town. Large traffic (and pedestrian) movements would certainly have a noticeable effect, diminishing the quieter and rural nature of the village.

This site should not be considered any different to the adjacent agricultural fields, and it remains a vital piece of land in the strongly performing Green Belt, which again was recognised in the council's own Green Belt Assessment. The independent ARUP consultants did not chose to sub divide this land like they did other plots of land, and therefore we do not consider it appropriate infill. We therefore wish to place on the record our objection to this specific piece of land for all the above reasons.

Local residents of Archer Way have also asked the Town Council to confirm that they can quite easily grow a number of vegetables and plants in their back gardens, directly adjacent to this site. We understand the owner of this land has stated that crops cannot be grown as it is in a 'frost pocket'; however this is contrary to the evidence provided by local residents, who have supplied photos of healthy plants and vegetables being grown. We therefore reject the notion that this land cannot sustain plant or vegetable growth.

This piece of land was originally put as an orange 'not for development category, before the exceptional circumstances site was put forward, further re-emphasising the inappropriateness of this entire proposal. We however do not support it at all being developed under any conditions.

Part 2 – The lack of 'exceptional circumstances'

Swanley Town Council rejects all the pieces of infrastructure proposed under the exceptional circumstances. This is because all the things proposed are already being met, or the Town Council is

supporting other plans to bring these facilities to the town. These plans do not cause the desecration of Green Belt land.

Healthcare Facilities

Swanley Town Council confirms that it is already in discussions with the local medical practice to upgrade its building which The Oaks surgery already sits in. Our intention is to upgrade this facility, paid for out of our own funds through the sale of The Woodlands, a town council owned asset. We therefore refute any attempt to replicate healthcare facilities, which ultimately would not be funded by the CCG in addition to our facility. In addition, the U&I town centre proposal also includes community space which could be used for medical reasons, as vocalised by them at numerous public meetings.

We therefore conclude that the promise of a healthcare facility is unfounded and unsupported by the plans already being progressed by the Town Council and local doctor's surgery. In addition, the size of the building on the plans looks like it could potentially only serve the proposed development, and not bring benefits to the wider community.

Sports Hall

Swanley already boasts the White Oak Leisure Centre which includes leisure space to undertake a range of leisure activities. In addition, The Howard Venue in nearby Hextable boasts a number of leisure activities.

Swanley Town Council is currently in discussion with the Sevenoaks Suns Basketball Club, which has expressed an interest to develop its own sports facility off Beechenlea Lane. This facility would not only cater for basketball, but we understand the club are considering facilitating space for other sports activities too. This proposal is independent of the Site MX54b plans and therefore does not require it to facilitate it. This facility would not only meet existing leisure need – but greatly expand it.

Swanley already boasts a good number of leisure activities, having grown its number of football clubs for adults and children in recent years, as well as launching a new Rugby Club last year, with a youth club recently launched as well. Swanley Town Council already facilitates the accommodation of the rugby club, athletics clubs and other clubs in Swanley Park, and is proposing to redevelop additional buildings to increase the facilities for sports clubs.

Swanley Town Council also owns the Recreation Ground, which boasts a skate park, football pitches and changing rooms.

Swanley Youth Club on St Mary's Road also uses the sports facilities of St Mary's School, again increasing access to sports provision.

We therefore refute that an additional sports hall is needed and that existing leisure provision is already being well catered for in the town, with the potential for an additional sports hall without the need for hundreds of houses in the Green Belt.

Sports Pitch

Swanley Town Council already own enough land to create any required additional pitches, and we are not aware of any additional demand for these. We have put together a 'Sports Forum' for the area, which includes all the local sports groups.

We currently provide football pitches, a rugby pitch, netball courts and tennis courts, all of which are under-utilised, particularly in the evenings, with space for potential additional bookings.

We therefore reject any need for additional sports pitches. In addition despite the comments above, the proposed Sevenoaks Suns Basketball Club includes the creation of a new pitch, which nonetheless negates any perceived requirement by the exceptional circumstances put forward.

Community Centre

Swanley and the surrounding area already offer a number of rooms and venues for the local community and community groups.

Swanley Town Council hosts the Alexandra Suite, a large venue that can hold several hundred people for events or large celebrations. It also offers smaller rooms and the Clocktower Pavilion for smaller functions that people can hire.

The Link building offers a number of community services, including a community café, Post Office, library, meeting rooms for agencies (West Kent Housing, NHS etc) and other community space.

The U&I proposal also includes a 'community space' aspect that will be decided should the development go ahead.

There is also The Olympic bar, which offers conference and function rooms, as well as a bar and private facilities, and a snooker hall.

In addition there is Five Wents Hall, a village hall style building which can take bookings. In Hextable, there is also The Howard Venue, which can offer larger studios for physical activities and musical/drama performances. St Peter's Church has also nearly completed a huge extension to increase the community space available for the community, including for non-religious groups.

We therefore reject the notion that an additional community centre is needed due to the already high existing provision of community rooms, space and services offered.

Allotments

Swanley Town Council already own a number of allotments throughout the town in Swanley Park and Petham Court Farm.

If any additional allotments were needed the small number proposed would only serve the new development and not benefit the wider community as a whole. The Town Council are currently upgrading and expanding the existing allotment areas.

We therefore do not believe the creation of a few allotments outweigh the harm to the Green Belt, particularly with the ironic building over Grade 2 agricultural land and all the food and vegetables that the pieces of land currently provide.

Downsview School Expansion

Downsview School and primary school in the area remains undersubscribed, which has been confirmed with Kent County Council's educational department.

The expansion of this primary school would ONLY serve additional need created by this development, and potentially any development in Pedham Place. Therefore it does not meet any exceptional circumstances, as it fails to bring additional benefits to the local community – it is not

infrastructure that is needed. In addition, Swanley Town Council feels an additional primary school would be better served at Pedham Place, if that were to go ahead. This is because congestion and gridlock into Swanley during rush hour would fail to allow parents to adequately bring their children to school in a timely manner.

Primary school provision in Swanley is already being met by St Mary's CoE Primary, High Firs Primary, St Bartholomew's Catholic Primary, Hextable Primary, Crockenhill Primary and Horizon Primary Academy. Several of these schools have already expanded in recent years to create additional provision and spare capacity for the years to come.

Birchwood Primary School remains closed by Kent County Council and therefore, were there an undersubscription of primary school places in the area, this could be re-opened.

For secondary school provision, Orchards Academy remains undersubscribed, whilst the Hextable Secondary School (Oasis Academy) was shut down specifically two years ago because there were not enough applications or pupils for it in Swanley and Hextable. If there is a sudden need, these schools could be re-opened without the need to desecrate the Green Belt.

We therefore reject the need for a primary school expansion of Downsview as part of the proposed exceptional circumstances, which would only serve the new development and have no benefit to the wider community, as there are already an abundance of spare places across primary schools in the Swanley, Hextable and Crockenhill areas.

Park and Ride

Swanley Town Council rejects the need for a park and ride in the proposed location on the plans. It also questions how realistic a park and ride is, especially during rush hour, when London Road is gridlocked and vehicles barely move. There are no fast lanes or bus lanes on the one lane per way road, so there would be absolutely no benefit for people to use such a site or any transport connected to it.

Other comments/observations

HO4 Harrington's Nursery

Despite the joint inclusion in the plan, Swanley Town Council offer no objection to the sole development of Harrington's Nursery, as this is a brownfield site and previously developed land.

We would suggest that any development is sympathetic, non-intrusive and not overbearing to the residents of Five Wents and Hawthorn Park.

In addition, we would also suggest there is a strong need for suitable accommodation for elderly people looking to downsize from Swanley Village, Hextable and Swanley. This would be a good location for a mini retirement development, which is close to all three communities.

We wish to make it clear, however that we do not support any aspect or plans that include the access road or any residential development outside the curtilage of the nursery, particularly spreading out into the local fields. We also do not support any development that takes place outside the existing built form of the nursery.

Conclusion

In conclusion, Swanley Town Council thoroughly rejects the proposal for any of the pieces of land either side of the railway line to be developed for residential development.

The Town Council is confident that it has dismissed the case for exceptional circumstances, considering that all the proposed infrastructure is already being met, with increased infrastructure already being planned, without the need to desecrate the Green Belt.

We believe both pieces of land either side of the railway are unsuitable for development due to the important Green Belt protections, reinforced by Sevenoaks District Council's own ARUP report, as well as its status as Grade 2 Very Good Quality agricultural land.

We strongly urge Sevenoaks District Council to remove this land from submission as part of the Local Plan. It fails to meet any exceptional circumstances stated, the infrastructure of which is not needed, and fails to receive public support from the local elected representatives or local community.