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Contacts and Communities
London James Forbes House
27 Great Suffolk Street
London
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T: 03457 11 41 41
21st November 2018

Our ref: 161749

Dear Neighbour,

IMPROVEMENT WORKS – Swanley Station Car Park

I am writing to inform you that Network Rail needs to undertake essential works near your property. These works are part of our Railway Upgrade Plan to deliver a better railway for Britain.

Works will be undertaken during the week:

- **5th December 19:00 – 05:00 Planing of Swanley Station Carpark**
- **6th December 19:00 – 05:00 Resurfacing of Swanley Station Carpark**
- **7th December 19:00 – 05:00 White lining of carpark**

Swanley Station is to be upgraded and the car park tarmac surface is to be replaced, this involves removing the top layer of tarmac and replacing this with new tarmac and upgrading kerbs and drainage around the car park.

We understand the effect our activities may have on the local community and we can assure you that our teams are briefed on working responsibly in the local community. We will endeavour to keep any noise to an absolute minimum, though some disturbance may be unavoidable due to the nature of the work.

Safety is our number one priority and for this reason work of this type must be carried out when trains are not running. Under our licence conditions we are contractually obliged to work, whenever possible, during the night and at weekends.

I hope this information is helpful and we apologise for any inconvenience these essential works may cause. However, if you have any additional questions or concerns, please visit www.networkrail.co.uk or telephone our **24-Hour National Helpline on 03457 11 41 41**.

Yours faithfully

Mr James Bates
Community Relations Manager