

Swanley Town Council

Civic Centre, St Marys Road, Swanley, Kent, BR8 7BU

Tel: 01322 665855

www.swanleytowncouncil.gov.uk

POLICY AND FINANCE

MINUTES

Wednesday 17th October 2018

Present: Chair Cllr V Southern, Cllr L Ball, Cllr C Barnes, Cllr P Darrington,

Also Present: Cllr L Dyball, Cllr E Komolafe, Cllr T Searles,

Officers: CEO - Steve Nash,
RFO - Steve Innes,
Park Manager Ryan Hayman
Democratic Services Officer - Barbara Playfoot

Public Participation

None

APOLOGIES FOR ABSENCE

Cllr M Hogg, Cllr M Horwood, Cllr R Morris,

DECLARATIONS OF INTEREST

None

10560 MINUTES OF THE PREVIOUS MEETING

To approve as correct the Minutes of the Meeting held on Wednesday 19th September 2018

APPROVED

Cllr Southern addressed the members of the public, saying that he would take questions/comments from the public when it came to the agenda item. He also welcomed the Mayor Lesley Dyball who could speak on matters arising from the agenda but was not able to vote

10561 TO RECEIVE THE MONTHLY FINANCES

- Cllr Southern noted that there was a sum of money that had been allocated to Outdoor Expenditure last year in the Civic finances but there was no spend under that budget code this year. The RFO confirmed that the monies were related to Park activities and could be found in the Park finances. Cllr Southern went on to commend that there was income this year from the solar panels but there were no income shown for solar panels last year. The RFO confirmed that now the meters are read and submitted regularly and payment made promptly. Cllr Southern also suggested that there looked to be a lower uptake to Senior passport to leisure this year. The CEO said that expenditure had been cut by not hiring coaches when an activity had been oversubscribed by only a few therefore keeping the places capped for a better return.

- Cllr Southern observed that the Alexandra Suite was a stable operation and the figures were matching last years
- Cllr Southern commented that nothing dramatic had happened at the Olympic during the last month.
- Cllr Southern said that now it was Autumn the income at the Park would diminish however on the whole the Park has had a good year financially.

RESOLVED: To accept reports A/B/C/D/E/F/G

10562 FUTURE PLANS FOR THE OLYMPIC - Report H

Referred from 19th September 2018 Policy & Finance Meeting

- Cllr Ball felt that a change to the staffing arrangements was a step in the right direction.
- Cllr Darrington noted that there had been an increase in in marketing/advertising for the Olympic which he felt was a good move. The CEO said that the plan was to raise awareness that the venue was available for conference and functions.
- Cllr Barnes agreed with her fellow councillors and commented that the situation needs regular monitoring.
- The other councillors present agreed that the report was positive and not one would like to see the Olympic closed but realistically it should at least break even.
- Resident from Archer Way said that the new initiatives are greatly received and would not like to see the venue closed down

10563 BACS PAYMENTS

Report on final agreed procedures has been postponed until Internal Auditor reviews and agrees the processes. Internal Auditor to visit the offices in early November 2018

Date of next meeting – 21st November 2018

MEETING CLOSED AT 20.05

If you would like further information on any of the agenda items, please contact Mr Steve Nash, on 01322 611663 or snash@swanleytowncouncil.gov.uk

Committee Members:

(Chair) Cllr M Horwood, (Vice Chair) Cllr V Southern, Cllr L Ball, Cllr C Barnes, Cllr P Darrington, Cllr M Hogg, Cllr R Morris