

**Swanley Town Council**  
Civic Centre, St Marys Road, Swanley, Kent, BR8 7BU  
Tel: 01322 611663  
[www.swanleytowncouncil.gov.uk](http://www.swanleytowncouncil.gov.uk)

**PERSONNEL**

**MINUTES**  
**Wednesday 21<sup>st</sup> June 2017**

**Present:** Chairman Cllr Dyball, Cllr Scott, Cllr C Barnes, Cllr Komolafe, Cllr Willingale

**Also Present:** Cllr Ball, Cllr J Barnes, Cllr Hogg, Cllr Horwood, Cllr Morris, Cllr Searles,  
Cllr Southern

**Officers:** CEO Steve Nash,  
RFO Steve Innes  
Democratic Services Officer Barb Playfoot

Cllr Dyball asked for 1 minute silence to reflect on the life of Marion Baldwin (nee Miles) who had recently passed away and who held the post of private secretary to the Mayor for several years. Cllr Willingale said a few words

**APOLOGIES FOR ABSENCE**

Cllr S Gaire, Cllr L Gaire

**DECLARATIONS OF INTEREST**

None received

**10231 MINUTES OF THE PREVIOUS MEETING**

To approve as correct the Minutes of the Meeting held on Wednesday 22<sup>nd</sup> February 2017

**APPROVED**

**10232 CHILD PROTECTION PROCEDURE**

The Chairman proposed wording changes (Club to Facilities and add the word one) to paragraph 2 and recommended the procedure to be adopted.

**RESOLVED: That the Child Protection Procedure be adopted**

**10233 PROBATION PERIOD PROCEDURE**

The Chairman proposed probation period procedure for new staff be adopted

**RESOLVED: That the probation period procedure is approved**

**DATE OF NEXT MEETING: 20<sup>th</sup> September 2017**

**MEETING CLOSED AT 19.46**

If you would like further information on any of the agenda items, please contact Mr Steve Nash, on 01322 611663 or [snash@swanleytowncouncil.gov.uk](mailto:snash@swanleytowncouncil.gov.uk)

Council Members:

(Chair) Cllr Dyball, (Vice Chair) Cllr Scott, Cllr C Barnes, Cllr Willingale,  
Cllr Komolafe, Cllr L Gaire, Cllr S Gaire