

Swanley Town Council

Civic Centre, St Marys Road, Swanley, Kent, BR8 7BU

Tel: 01322 611663

www.swanleytowncouncil.gov.uk

ESTATES AND FACILITIES

MINUTES

Wednesday 19th July 2017

Present: Chair Cllr J Barnes, Cllr Southern, Cllr Darrington, Cllr Komolafe

Also Present: Cllr Morris, Cllr Dyball, Cllr Hogg, Cllr Ball, Cllr Searles, Cllr Horwood

Officers: CEO Steve Nash
Estates & Facilities Manager Dan Sutton,
Responsible Finance Officer Steve Innes,
Democratic Services Officer Barb Playfoot
Democratic Services Officer Kirstie Hall

APOLOGIES FOR ABSENCE

Cllr N Scott, Cllr C Barnes

DECLARATIONS OF INTEREST

None

10247 MINUTES OF THE PREVIOUS MEETING

To approve as correct the Minutes of the Meeting held on Wednesday 19th April 2017

APPROVED

10248 NATIONAL PLAY DAY

To agree FREE access of some park activities in support of National Play Day on Wednesday 2nd August 2017 for under 16's

AGREED for Free access to the Dino Karts, Golf, Bouncy Castle, and Tree Trek.

10249 PLAYGROUND INSPECTIONS (Report B)

To note the reports from 2016 and recommendations therein

The Estates & Facilities Manager will be attending an Operational Playground Inspectors Course shortly and will be producing a maintenance schedule for all play equipment ready for September which will allow councillors to track work.

Noted with recommendations

DATE OF NEXT MEETING: 18th October 2017

Meeting closed at 19.50

If you would like further information on any of the agenda items, please contact Mr Steve Nash, on 01322 611663 or snash@swanleytowncouncil.gov.uk

(Chair) Cllr N Scott, (Vice Chair) Cllr J Barnes, Cllr C Barnes

Cllr P Darrington, Cllr E Komolafe, Cllr V Southern

Report A

What's Playday?

Playday is the national day for play, traditionally held on the first Wednesday in August.

It is the biggest play sector event in the UK, and possibly Europe! As well as a celebration of children's right to play, Playday is a campaign that highlights the importance of play in children's lives. Playday is coordinated by Play England, in partnership with Play Wales, Play Scotland and PlayBoard Northern Ireland.

A bit of history

Back in 1986, rumours were rife of imminent cuts on school-based play centres and adventure playgrounds in London. In response, a group of playworkers called a meeting to see what they could do. Not many turned up, but unperturbed Mick Conway, Paul Bonel and Kim Holdaway put their heads together and came up with the notion of having a day for play.



Mick Conway and Kim Holdaway at the plaque commemorating the birth of Playday

Their initial aims were to raise the profile of play and alert people locally to the potential loss of children's play services. They had no idea that it would become

anything more than an inner London campaign to persuade boroughs to continue to support playgrounds and play centres.

From just a couple of events in 1987, Playday grew to around a dozen in London by 1989, went national in 1991 and is now the biggest celebration of children's play in the UK, if not Europe. Last year communities across the UK celebrated Playday at more than 850 events.

Nearly thirty years later, Playday again provides an opportunity for the play sector to raise awareness about the importance of play in children's lives, and show decision-makers that cutting local play services will have devastating effects on children, families and whole communities.

What happens on Playday?

To celebrate Playday, children, young people and communities get out and play at hundreds of community events across the UK.

Playday events range from street parties, festivals in parks or village greens, mass adventures in woodlands, fields, even beaches, and public events at community venues. From small-scale events to thousands of children taking part in events organised in parks and open spaces – Playday is celebrated by each community in a way that suits them.

Campaigning for play

As well as a celebration, Playday is an opportunity to campaign on issues affecting children's play.

Each year, we call on everyone to celebrate Playday and show why play is fundamental for children's enjoyment of childhood, and vital for their health, well-being and development. In light of government cuts to play services across the country, it is more crucial than ever that we unite to stand up for play.

Annual Inspection Report



New Barn Park Play Area

Client:	Swanley Town Council
Address:	Civic Office St Mary's Road Swanley BR8 7BU
Date:	9th November 2016

Assessed site risk at time of inspection

Medium Risk (8)

32 Manor Road Barton Seagrave Northants NN15 6WD

Mob: 07983 339879 Tel: 01536 724034

Email: p.briggs@seagraveinspectionsservices.co.uk

www.seagraveinspectionsservices.co.uk



GENERAL COMMENTS

Monitor area and review all fixings for security. The concept of the Operational/Annual/Post Installation is to assist the customer in providing a programme of works as recommended with any findings or EN failures. Consider a robust maintenance and inspection schedule.

The following notes form an important part of the inspection report - The equipment has been assessed to the relevant British version of the European Standard namely BSEN1176 for Playground Equipment, BSEN14974 for Wheeled Sports, BSEN15312 for Multi Use Games Areas and BSEN16630 for permanently installed Outdoor Fitness Gym Equipment. The standards mentioned are minimum standards and are not a legal requirement, where in the opinion of the Inspector compliance failure is noted then there is a risk assessed accordingly. Risk assessment is a legal requirement and should the need arise a court or a Health and Safety Inspector will ask to see the assessment, the level of risk has to be acceptable.

Seagrave Inspection Services Ltd risk assessment is based on Peter Heseltine and Bob Cooks Third Edition Assessing Risk on Children’s Playgrounds, this is not a definitive list of terms of all equipment, however; the book principles will be applied, other factors such as accident statistics, Inspectors experience are also relevant.

Inspections are non-dismantling, for equipment that disappears into enclosed fixings dismantling inspection will be advised accordingly. Equipment over 2.5 metre heights are excluded from Seagrave Inspection Services Ltd, for wear parts above this height an advisory note will be provided if felt necessary.

Structural loadings should be provided by the manufacturer for all types of above mentioned equipment.

Guidance should be sought from the supplier for certification that the depth or type of surfacing used meets EN1177 for HIC requirements.

This report indicates the assessed level of risk at the time of visiting and not a given or implied guarantee to the installation process or product warranty. No dismantling of equipment took place or any other general maintenance. This report also does not confirm the playground will remain free from possible product conflict for the period until the next audit. Refer to the owner of the play area for any routine or operational inspections and the manufacturers recommended schedules for ongoing maintenance/inspection requirements before and after this audit.

There are three levels of inspection; Routine, Operational and Annual. The Annual Inspection checks the Operational and the Operational checks the Routine Inspections. A risk assessment is also provided where considered necessary and categorised on a score rating as follows;

Risk rating	Action
1 - 3 Very Low Risk	Monitor
4 - 7 Low Risk	Monitor and take reasonable action if required
8 - 12 Medium Risk	Take action to reduce if possible
13 - 20 High Risk	Take action ASAP to implement control measures
21+ Unacceptable Risk	Remove or immobilise immediately

ANCILLARY ITEMS


Ancillary items such as; seats, litter bins, gates, planting form part of the inspection along with comments relating to the facilities in close proximity to roadways, water courses, electrical substations, overhead cables and any structure considered a hazard i.e. general safety of the area.


<u>Item</u>	<u>Classification</u>	<u>Comments and Recommendations</u>
Access	Monitor	None
Pathways	Acceptable	Monitor
Fencing	Monitor	See report
Gate(s)	Monitor	See report
Sign(s)	Present: Yes	See report
Seat(s)	Monitor	See report
Litter Bin(s)	Acceptable	Monitor use
Cleanliness	Average	Monitor use
Planting	Trees Grass	Monitor nearby trees Acceptable
Location	Monitor area	Monitor use

Item EN Compliance	N/a	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number

	<p>Cable ties present.</p> <p>Recommendation: Consider removing these items.</p>	7
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	<p>Signage in a below average condition.</p> <p>Recommendation: Consider new sign.</p>	4
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	Recommendation:	
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	Recommendation:	
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Item	Signage				
Supplier	Unknown				
Surface	N/a				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		7			

Item EN Compliance	No	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number

	<p>Gate not fully closing.</p> <p>Recommendation: Adjust closing mechanism.</p>	7
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	Recommendation:	
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	Recommendation:	
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	Recommendation:	
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Item	Gate(s)				
Supplier	Unknown				
Surface	N/a				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		7			

Item EN Compliance	No	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number

	<p>Gate not fully closing.</p> <p>Recommendation: Adjust closing mechanism.</p>	7
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	Recommendation:	
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	Recommendation:	
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	Recommendation:	
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Item	Gate(s)				
Supplier	Unknown				
Surface	N/a				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		7			

Item EN Compliance	N/a	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number



Slight decay evident.
Recommendation:
 Monitor this condition.

4

Recommendation:	<input type="text"/>
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Recommendation:	<input type="text"/>
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Recommendation:	<input type="text"/>
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Item	Bench				
Supplier	Unknown				
Surface	N/a				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		4			

Item EN Compliance	N/a	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number



Thread projection evident.
Recommendation:
 Cut flush or dome nut as required.

7

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Recommendation:	<input type="text"/>
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Item	Bench				
Supplier	Unknown				
Surface	N/a				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		7			

Item EN Compliance	N/a	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number



Surface trip hazard.
Recommendation:
 Make good surfacing.

7

Recommendation:	<input type="text"/>
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Recommendation:	<input type="text"/>
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Item	Bench				
Supplier	Unknown				
Surface	N/a				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		7			

Item EN Compliance	N/a	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number

	Decay/rot evident in most places. Recommendation: Consider replacing fencing.	8
	As above finding. Recommendation: As above comment.	8
	Fence posts broken in ground due to decay. Recommendation: As above comment.	8
	As above. Recommendation: As above.	8

Item	Fencing				
Supplier	Unknown				
Surface	N/a				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
			8		

Item EN Compliance	Yes	Surface EN Compliance	Yes
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Findings at the time of inspection with risk number

	Rust/corrosion evident. Recommendation: Repaint as required.	5
	Recommendation:	
	Recommendation:	
	Recommendation:	

Item	1 Bay 2 Flat Swing				
Supplier	Wicksteed				
Surface	Wet Pour				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		5			

Item EN Compliance	Yes	Surface EN Compliance	Yes
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Findings at the time of inspection with risk number

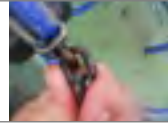
	Slightly worn bearing and missing bolt. Recommendation: Monitor bearing and replace bolt.	5
	Recommendation:	
	Recommendation:	
	Recommendation:	

Item	Roundabout				
Supplier	Wicksteed				
Surface	Wet Pour				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		5			

Item EN Compliance	Yes	Surface EN Compliance	Yes
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Findings at the time of inspection with risk number



Slightly worn chains
Recommendation:
 Monitor and replace at 40% dia. wear.

6

Recommendation:

Recommendation:

Recommendation:

Item	Climber				
Supplier	Wicksteed				
Surface	Wet Pour				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		7			

Item EN Compliance	Yes	Surface EN Compliance	Yes
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Findings at the time of inspection with risk number



No faults found.
Recommendation:
 Monitor use.

5

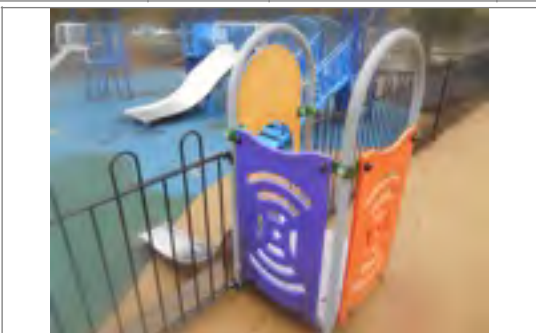
Recommendation:

Recommendation:

Recommendation:

Item	Wall Climber				
Supplier	Unknown				
Surface	Wet Pour				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		5			

Item EN Compliance	Yes	Surface EN Compliance	Yes
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Findings at the time of inspection with risk number



No faults found.
Recommendation:
 Monitor use.

4

Recommendation:

Recommendation:


Recommendation:

Item	Slide Unit				
Supplier	Wicksteed				
Surface	Wet Pour				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		4			

Item EN Compliance	Yes	Surface EN Compliance	Yes
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Findings at the time of inspection with risk number

	No faults found. Recommendation: Monitor use.	5
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	Recommendation:	
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	Recommendation:	
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	Recommendation:	
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Item	Swing Surfer				
Supplier	SMP				
Surface	Wet Pour				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		5			


Item EN Compliance	Yes	Surface EN Compliance	YEs
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Findings at the time of inspection with risk number

	Damage to rope net. Recommendation: Monitor to repair/replace as required.	8
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	Slight chain wear evident. Recommendation: Monitor to replace at 40% dia. wear.	8
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	General maintenance. Recommendation: Follow manufacturers recommendations of schedule of maintenance and inspections of this unit.	8
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	Recommendation:	
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Item	Basket Swing				
Supplier	Wicksteed				
Surface	Wet Pour				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
			8		

Item EN Compliance	N/a	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number

	Missing component. Recommendation: Replace missing component.	4
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	Recommendation:	
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	Recommendation:	
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	Recommendation:	
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Item	Item not complete				
Supplier	N/a				
Surface	Wet Pour				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		4			

Item EN Compliance	N/a	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number

	Missing component. Recommendation: Replace missing component.	4
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Recommendation:	
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Recommendation:	
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Recommendation:	
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Item	Item not complete				
Supplier	N/a				
Surface	Wet Pour				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		4			

Item EN Compliance	Yes	Surface EN Compliance	Yes
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Findings at the time of inspection with risk number

	No faults found. Recommendation: Monitor use.	4
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Recommendation:	
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Recommendation:	
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Recommendation:	
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Item	Overhead Rotator				
Supplier	Wicksteed				
Surface	Wet Pour				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		4			


Item EN Compliance	Yes	Surface EN Compliance	Yes
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Findings at the time of inspection with risk number

	Split pin not fully engaged through hole. Recommendation: Drive pin fully through hole.	7
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	Slightly loose fixings. Recommendation: Monitor to retighten as necessary.	7
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	Chain wear evident. Recommendation: Monitor and replace at 40% dia. wear.	8
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Recommendation:	
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Item	2 Bay 3 Cradle and DDA Swing				
Supplier	Wicksteed				
Surface	Wet Pour				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
			8		

Item EN Compliance	Yes	Surface EN Compliance	Yes
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Findings at the time of inspection with risk number



No faults found.
Recommendation:
Monitor use.

4

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Recommendation:	<input type="text"/>
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Item	Duck Rocker				
Supplier	Unknown				
Surface	Wet Pour				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		4			

Item EN Compliance		Surface EN Compliance	
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Findings at the time of inspection with risk number



Slightly loose top fixings evident.
Recommendation:
Retighten as required.

5

Recommendation:	<input type="text"/>
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Recommendation:	<input type="text"/>
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Item	Dolphin Rocker				
Supplier	Unknown				
Surface	Wet Pour				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		5			

Item EN Compliance	Yes	Surface EN Compliance	Yes
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Findings at the time of inspection with risk number



No faults found.
Recommendation:
Monitor use.

4

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Recommendation:	<input type="text"/>
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Item	Toddler Multiplay Unit				
Supplier	Wicksteed				
Surface	Wet Pour				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		4			

Item EN Compliance	Yes	Surface EN Compliance	Yes
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Findings at the time of inspection with risk number

	Missing fixing on seat. Recommendation: Replace fixing.	5
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	Recommendation:	
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	Recommendation:	
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	Recommendation:	
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Item	Double Spring Rocker				
Supplier	Wicksteed				
Surface	Wet Pour				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		5			

Item EN Compliance	Yes	Surface EN Compliance	Yes
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Findings at the time of inspection with risk number

	Edge shrinkage evident in places. Recommendation: Monitor to repair as required.	6
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	Recommendation:	
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	Recommendation:	
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	Recommendation:	
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Item	Roundabout				
Supplier	Wicksteed				
Surface	Wet Pour				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
			6		

Item EN Compliance	Yes	Surface EN Compliance	Yes
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Findings at the time of inspection with risk number

	Missing fixing on half log bridge. Recommendation: Replace fixing.	7
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	Recommendation:	
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	Recommendation:	
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	Recommendation:	
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Item	Junior Multiplay Unit				
Supplier	Wicksteed				
Surface	Wet Pour				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		7			


Item EN Compliance	N/a	Surface EN Compliance	Yes
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Findings at the time of inspection with risk number

	Missing button seat and chain. Recommendation: Replace item.	4
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	Decay/rot evident to half logs on ramp. Recommendation: Monitor to replace as required.	8
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	Zip Line mechanism and cable. Recommendation: Follow manufacturers recommendations of schedule of maintenance and inspections of this unit.	8
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	Recommendation:	<input type="text"/>
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Item	Zip Line				
Supplier	Unknown				
Surface	Artificial Grass				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
			8		

Item EN Compliance	No	Surface EN Compliance	Yes
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Findings at the time of inspection with risk number

	All gym items. Recommendation: Follow manufacturers recommendations of schedule of maintenance and inspections of all these items.	8
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Item	Outdoor Gym Area				
Supplier	Fresh Air Fitness				
Surface	Crushed stone				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
			8		

Item EN Compliance	No	Surface EN Compliance	Yes
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Findings at the time of inspection with risk number

	Loose fixings. Recommendation: Follow manufacturers recommendations of schedule of maintenance and inspections of this unit.	8
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	Recommendation:	<input type="text"/>
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	Recommendation:	<input type="text"/>
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Item	Chest Press & Pull Down				
Supplier	Fresh Air Fitness				
Surface	Crushed stone				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
			8		

Item EN Compliance	Yes	Surface EN Compliance	Yes
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Findings at the time of inspection with risk number



Loose fixings.
Recommendation:
 Follow manufacturers recommendations of schedule of maintenance and inspections of this unit.

7

Recommendation:	<input type="text"/>
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Recommendation:	<input type="text"/>
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Recommendation:	<input type="text"/>
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Item	Tai-chi Wheels				
Supplier	Fresh Air Fitness				
Surface	Crushed stone				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
			7		

Item EN Compliance	No	Surface EN Compliance	Yes
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Findings at the time of inspection with risk number



Loose fixings.
Recommendation:
 Follow manufacturers recommendations of schedule of maintenance and inspections of this unit.

8

Recommendation:	<input type="text"/>
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Recommendation:	<input type="text"/>
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Recommendation:	<input type="text"/>
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Item	Skier				
Supplier	Fresh Air Fitness				
Surface	Crushed stone				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
			8		

Item EN Compliance	No	Surface EN Compliance	Yes
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Findings at the time of inspection with risk number



No faults found.
Recommendation:
 Follow manufacturers recommendations of schedule of maintenance and inspections of this unit.

8

Recommendation:	<input type="text"/>
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Recommendation:	<input type="text"/>
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Recommendation:	<input type="text"/>
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Item	Rower				
Supplier	Fresh Air Fitness				
Surface	Crushed stone				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
			8		

Item EN Compliance	Yes	Surface EN Compliance	Yes
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Findings at the time of inspection with risk number



No faults found.
Recommendation:
 Follow manufacturers recommendations of schedule of maintenance and inspections of this unit.

6

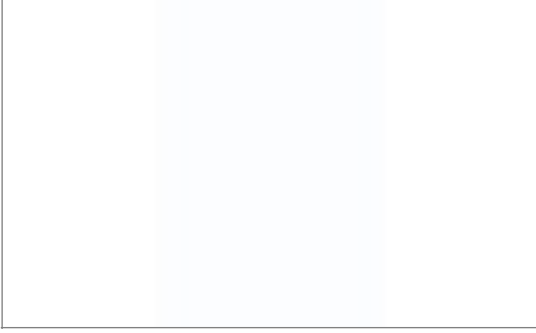
Recommendation:	<input type="checkbox"/>
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Recommendation:	<input type="checkbox"/>
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Recommendation:	<input type="checkbox"/>
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Item	Sit Ups				
Supplier	Fresh Air Fitness				
Surface	Crushed stone				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		6			

Item EN Compliance		Surface EN Compliance	
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Findings at the time of inspection with risk number

Recommendation:	<input type="checkbox"/>
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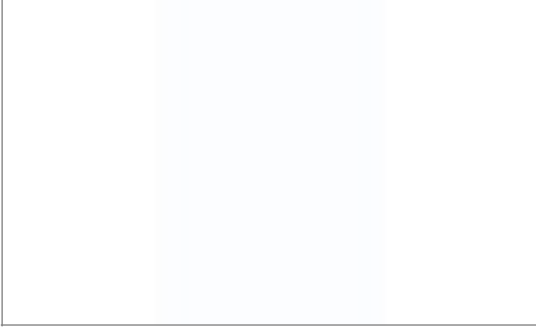
Recommendation:	<input type="checkbox"/>
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Recommendation:	<input type="checkbox"/>
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Recommendation:	<input type="checkbox"/>
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Item					
Supplier					
Surface					
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable

Item EN Compliance		Surface EN Compliance	
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Findings at the time of inspection with risk number

Recommendation:	<input type="checkbox"/>
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Recommendation:	<input type="checkbox"/>
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Recommendation:	<input type="checkbox"/>
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Recommendation:	<input type="checkbox"/>
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Item					
Supplier					
Surface					
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable

Annual Inspection Report



Petham Park Play Area

Client:	Swanley Town Council
Address:	Civic Office St Mary's Road Swanley BR8 7BU
Date:	9th November 2016

Assessed site risk at time of inspection

Medium Risk (12)

32 Manor Road Barton Seagrave Northants NN15 6WD

Mob: 07983 339879 Tel: 01536 724034

Email: p.briggs@seagraveinspectionsservices.co.uk

www.seagraveinspectionsservices.co.uk



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This report indicates the assessed level of risk at the time of visiting and not a given or implied guarantee to the installation process or product warranty. No dismantling of equipment took place or any other general maintenance. This report also does not confirm the playground will remain free from possible product conflict for the period until the next audit. Refer to the owner of the play area for any routine or operational inspections and the manufacturers recommended schedules for ongoing maintenance/inspection requirements before and after this audit.

There are three levels of inspection; Routine, Operational and Annual. The Annual Inspection checks the Operational and the Operational checks the Routine Inspections. A risk assessment is also provided where considered necessary and categorised on a score rating as follows;

Risk rating	Action
1 - 3 Very Low Risk	Monitor
4 - 7 Low Risk	Monitor and take reasonable action if required
8 - 12 Medium Risk	Take action to reduce if possible
13 - 20 High Risk	Take action ASAP to implement control measures
21+ Unacceptable Risk	Remove or immobilise immediately

ANCILLARY ITEMS


Ancillary items such as; seats, litter bins, gates, planting form part of the inspection along with comments relating to the facilities in close proximity to roadways, water courses, electrical substations, overhead cables and any structure considered a hazard i.e. general safety of the area.

<u>Item</u>	<u>Classification</u>	<u>Comments and Recommendations</u>
Access	Monitor	None
Pathways	Monitor	See report
Fencing	Monitor	See report
Gate(s)	Acceptable	Monitor use
Sign(s)	Present: Yes	None
Seat(s)	Monitor	See report
Litter Bin(s)	Acceptable	Monitor use
Cleanliness	Average	Monitor use
Planting	Trees Grass	Monitor nearby trees Acceptable
Location	Monitor area	Monitor use

Item EN Compliance	N/a	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number





	Slight damage to seating. Recommendation: Monitor this condition to repair.	4
	Recommendation:	
	Recommendation:	
	Recommendation:	

Item	Bench				
Supplier	Unknown				
Surface	N/a				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		4			

Item EN Compliance	N/a	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number

	Exposed protrusion. Recommendation: Repair as required.	8
	Decay/rot evident in places. Recommendation: Monitor to repair as necessary.	7
	As above finding. Recommendation: As above comment.	7
	Damaged section of mesh evident. Recommendation: Consider repairing this condition.	7

Item	Fencing				
Supplier	Unknown				
Surface	N/a				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
			8		

Item EN Compliance	N/a	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number

	Uneven slab area - possible trips hazard. Recommendation: Consider to make good this area.	8
	As above finding. Recommendation: As above comment.	8
	Recommendation:	
	Recommendation:	

Item	Play area				
Supplier	N/a				
Surface	N/a				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
			8		

Item EN Compliance	N/a	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number



Missing slat to bench.
Recommendation:
 Consider replacing missing item.

7

Recommendation:

Recommendation:

Recommendation:

Item	Seating area				
Supplier	Unknown				
Surface	N/a				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		7			

Item EN Compliance	Yes	Surface EN Compliance	Yes
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Findings at the time of inspection with risk number



Slight wear to bearing.
Recommendation:
 Monitor this condition.

4

Recommendation:

Recommendation:

Recommendation:

Item	Overhead Rotator				
Supplier	Wicksteed				
Surface	Wet Pour				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		4			

Item EN Compliance	Yes	Surface EN Compliance	Yes
--------------------	-----	-----------------------	-----



Findings at the time of inspection with risk number



No faults found.
Recommendation:
 Monitor use.

4

Recommendation:

Recommendation:

Recommendation:


Item	Seesaw				
Supplier	Wicksteed				
Surface	Wet Pour				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		4			

Item EN Compliance	Yes	Surface EN Compliance	Yes
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Findings at the time of inspection with risk number

	Slightly loose on top plate fixing. Recommendation: Monitor to retighten as required.	5
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	Delamination evident on seat. Recommendation: Consider replacing the seat.	7
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	Recommendation:	
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	Recommendation:	
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Item	Snail Rocker				
Supplier	Wicksteed				
Surface	Wet Pour				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		7			

Item EN Compliance	Yes	Surface EN Compliance	Yes
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Findings at the time of inspection with risk number

	Slight damage to plastic log on bridge. Recommendation: Monitor to repair this area.	4
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	Wet Pour edge shrinkage evident in places. Recommendation: Monitor to repair as necessary.	4
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	Recommendation:	
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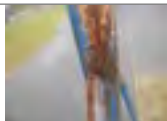
	Recommendation:	
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Item	Toddler Multiplay Unit				
Supplier	Wicksteed				
Surface	Wet Pour				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		4			


Item EN Compliance	Yes	Surface EN Compliance	Yes
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Findings at the time of inspection with risk number

	Rust/corrosion evident in places. Recommendation: Consider to re-paint as necessary.	5
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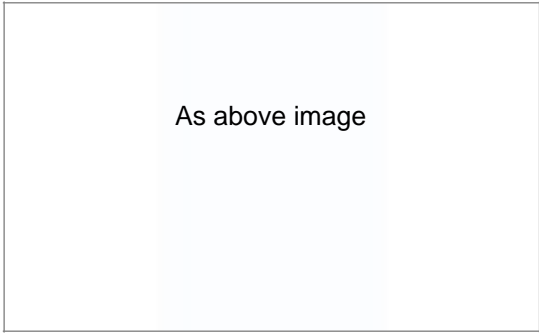
	Chain wear evident. Recommendation: Monitor and replace at 40% dia. wear.	7
---	--	---

	As above finding. Recommendation: As above comment.	7
---	--	---


	Damaged crutch strap(s) Recommendation: Consider replacing straps.	6
---	---	---

Item	1 Bay 2 Cradle Swing				
Supplier	Unknown				
Surface	Wet Pour				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		7			

Item EN Compliance		Surface EN Compliance	
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Findings at the time of inspection with risk number

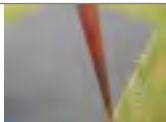

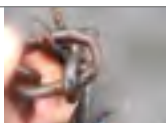

	Wet Pour edge shrinkage evident in places. Recommendation: Monitor to repair as necessary.	4
	Recommendation:	
	Recommendation:	
	Recommendation:	

Item					
Supplier					
Surface					
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable

Item EN Compliance	Yes	Surface EN Compliance	Yes
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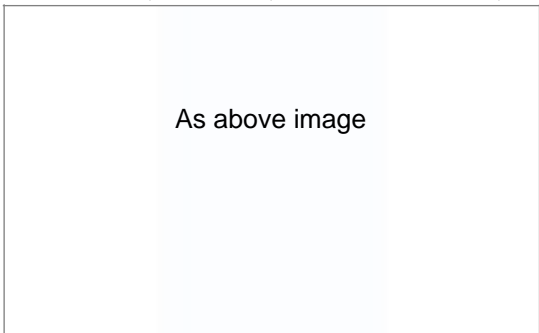


Findings at the time of inspection with risk number


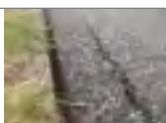

	Rust/corrosion evident in places. Recommendation: Consider to re-paint as necessary.	5
	Chain wear evident. Recommendation: Replace chains asap. Client inform on day of inspection.	12
	As above finding. Recommendation: as above comment.	12
	Wear to bushes evident. Recommendation: Monitor to replace as required.	5

Item	1 Bay 2 Flat Swing				
Supplier	Unknown				
Surface	Wet Pour				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
			12		

Item EN Compliance		Surface EN Compliance	
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Findings at the time of inspection with risk number


	As above finding. Recommendation: As above comment.	5
	Wet Pour edge shrinkage evident in places. Recommendation: Monitor to repair as necessary.	5
	Trip hazard in some areas around base. Recommendation: Make good this area.	7
	Recommendation:	

Item					
Supplier					
Surface					
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable

Item EN Compliance	Yes	Surface EN Compliance	Yes
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Findings at the time of inspection with risk number

	Hole in Wet Pour evident. Recommendation: Repair as required.	4
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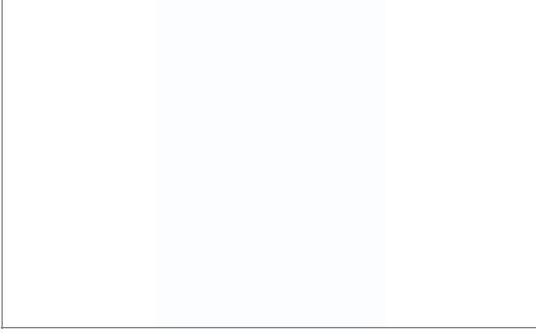
	Slightly loose fixings. Recommendation: Monitor to retighten.	5
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	As above finding. Recommendation: As above comment.	5
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	Recommendation:	<input type="text"/>
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Item	Teenage Multiplay Unit				
Supplier	Wicksteed				
Surface	Wet Pour				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		5			

Item EN Compliance		Surface EN Compliance	
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Findings at the time of inspection with risk number

	Recommendation:	<input type="text"/>
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	Recommendation:	<input type="text"/>
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	Recommendation:	<input type="text"/>
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	Recommendation:	<input type="text"/>
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Item					
Supplier					
Surface					
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable

Item EN Compliance		Surface EN Compliance	
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Findings at the time of inspection with risk number

	Recommendation:	<input type="text"/>
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	Recommendation:	<input type="text"/>
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	Recommendation:	<input type="text"/>
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	Recommendation:	<input type="text"/>
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Item					
Supplier					
Surface					
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable

Annual Inspection Report



Swanley Recreation Ground Play Area

Client:	Swanley Town Council
Address:	Civic Office St Mary's Road Swanley BR8 7BU
Date:	9th November 2016

Assessed site risk at time of inspection

Medium Risk (12)

32 Manor Road Barton Seagrave Northants NN15 6WD

Mob: 07983 339879 Tel: 01536 724034

Email: p.briggs@seagraveinspectionsservices.co.uk

www.seagraveinspectionsservices.co.uk



GENERAL COMMENTS

Monitor area and review all fixings for security. The concept of the Operational/Annual/Post Installation is to assist the customer in providing a programme of works as recommended with any findings or EN failures. Consider a robust maintenance and inspection schedule.

The following notes form an important part of the inspection report - The equipment has been assessed to the relevant British version of the European Standard namely BSEN1176 for Playground Equipment, BSEN14974 for Wheeled Sports, BSEN15312 for Multi Use Games Areas and BSEN16630 for permanently installed Outdoor Fitness Gym Equipment. The standards mentioned are minimum standards and are not a legal requirement, where in the opinion of the Inspector compliance failure is noted then there is a risk assessed accordingly. Risk assessment is a legal requirement and should the need arise a court or a Health and Safety Inspector will ask to see the assessment, the level of risk has to be acceptable.

Seagrave Inspection Services Ltd risk assessment is based on Peter Heseltine and Bob Cooks Third Edition Assessing Risk on Children’s Playgrounds, this is not a definitive list of terms of all equipment, however; the book principles will be applied, other factors such as accident statistics, Inspectors experience are also relevant.

Inspections are non-dismantling, for equipment that disappears into enclosed fixings dismantling inspection will be advised accordingly. Equipment over 2.5 metre heights are excluded from Seagrave Inspection Services Ltd, for wear parts above this height an advisory note will be provided if felt necessary.

Structural loadings should be provided by the manufacturer for all types of above mentioned equipment.

Guidance should be sought from the supplier for certification that the depth or type of surfacing used meets EN1177 for HIC requirements.

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21+ Unacceptable Risk	Remove or immobilise immediately

ANCILLARY ITEMS

Ancillary items such as; seats, litter bins, gates, planting form part of the inspection along with comments relating to the facilities in close proximity to roadways, water courses, electrical substations, overhead cables and any structure considered a hazard i.e. general safety of the area.

<u>Item</u>	<u>Classification</u>	<u>Comments and Recommendations</u>
Access	Monitor	None
Pathways	Acceptable	Monitor
Fencing	Monitor	See report
Gate(s)	Monitor	See report
Sign(s)	Present: Yes	None
Seat(s)	Monitor	See report
Litter Bin(s)	Acceptable	Monitor use
Cleanliness	Average	Monitor use
Planting	Trees Grass	Monitor nearby trees Acceptable
Location	Monitor area	Monitor use

Item EN Compliance	Yes	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number



No faults found.
Recommendation:
Monitor use.

4

Recommendation:

Recommendation:

Recommendation:

Item	Basketball Post				
Supplier	Unknown				
Surface	N/a				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		4			

Item EN Compliance	N/a	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number



Sign Post slightly loose in ground.
Recommendation:
Consider to reinstate in ground.

5

Recommendation:

Recommendation:

Recommendation:

Item	Sign Post				
Supplier	Unknown				
Surface	N/a				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		5			

Item EN Compliance	N/a	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number



Damaged paintwork.
Recommendation:
Consider re-painting item.

4



Graffiti evident.
Recommendation:
Monitor to remove graffiti.

4

Recommendation:





Recommendation:

Item	Teenage shelter				
Supplier	Unknown				
Surface	N/a				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		4			

Item EN Compliance	N/a	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number

	Fencing slightly loose in ground in places. Recommendation: Monitor this condition.	4
	Fencing end caps missing. Recommendation: Consider replacing caps.	5
	Gates not fully closing. Recommendation: Monitor to adjust setting.	5
	As above finding. Recommendation: As above comment.	5

Item	Skate Area				
Supplier	Unknown				
Surface	N/a				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		5			

Item EN Compliance	No	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number

	Transition problems evident with loose or missing fixings. Recommendation: Consider repairs to improve this condition.	10
	Recommendation:	
	Recommendation:	
	Recommendation:	

Item	Quarter Pipe ramp				
Supplier	Local				
Surface	Steel				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
			10		

Item EN Compliance	No	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number


	Transition problems evident with loose or missing fixings. Recommendation: Consider repairs to improve this condition.	10
	Recommendation:	
	Recommendation:	
	Recommendation:	

Item	Spine ramp				
Supplier	Local				
Surface	Steel				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
			10		

Item EN Compliance	Yes	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number

	Broken welds evident in places. Recommendation: Repair this condition.	8
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	Recommendation:	
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	Recommendation:	
--	------------------------	--


	Recommendation:	
--	------------------------	--


Item	Table top combination.				
Supplier	Local				
Surface	Steel				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
			10		


Item EN Compliance	No	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number

	Rust/corrosion evident. Recommendation: Consider to re-paint as required.	4
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	Transition problems evident with loose or missing fixings. Recommendation: Consider repairs to improve this condition.	10
--	---	----

	As above finding. Recommendation: As above comment.	10
---	--	----


	As above. Recommendation: As above.	8
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Item	Curved/humped with flat ramp				
Supplier	Local				
Surface	Steel				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
			12		

Item EN Compliance		Surface EN Compliance	
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Findings at the time of inspection with risk number

	Various missing rails. Recommendation: Replace as necessary.	10
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	Recommendation:	
--	------------------------	--

	Recommendation:	
--	------------------------	--





	Recommendation:	
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Item					
Supplier					
Surface					
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable

Item EN Compliance	No	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number



	Missing fixings to ground supports. Recommendation: Repair as necessary.	8
	As above finding. Recommendation: As above comment.	8
	Tarmac sinking in places. Recommendation: Repair as required.	8
	Transition problems evident with loose or missing fixings. Recommendation: Consider repairs to improve this condition.	10

Item	Flat/Curved ramp combination				
Supplier	Local				
Surface	Steel				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
			10		

Item EN Compliance	No	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number

	As above finding. Recommendation: As above comment.	10
	As above. Recommendation: As above.	10
	Recommendation:	
	Recommendation:	

Item	Quarter Pipe combination ramps				
Supplier	Local				
Surface	Steel				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
			12		

Item EN Compliance	No	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number


	Transition problems evident with loose or missing fixings. Recommendation: Consider repairs to improve this condition.	10
	As above finding. Recommendation: As above comment.	10
	Recommendation:	
	Recommendation:	

Item	Spine combination ramp				
Supplier	Local				
Surface	Steel				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
			10		

Item EN Compliance	No	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number





	Transition problems evident with loose or missing fixings. Recommendation: Consider repairs to improve this condition.	10
	Recommendation:	
	Recommendation:	
	Recommendation:	

Item	Half Pipe combination ramps				
Supplier	Local				
Surface	Steel				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
			10		

Item EN Compliance	N/a	Surface EN Compliance	N/a
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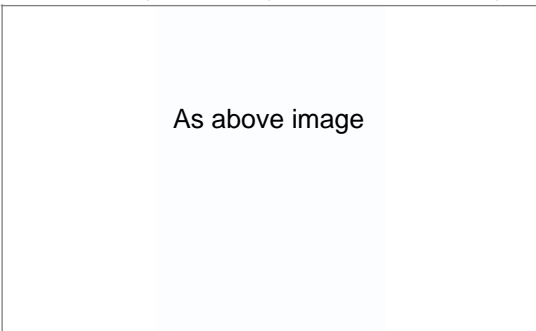


Findings at the time of inspection with risk number

	Fencing loose in ground and decay evident in most places. Recommendation: Monitor to replace as required.	6
	Fencing loose in ground and decay evident in most places. Recommendation: Monitor to replace as required.	6
	Fencing loose in ground and decay evident in most places. Recommendation: Monitor to replace as required.	6
	Water logged in places. Recommendation: Monitor this condition to repair if necessary.	6

Item	Play Area				
Supplier	N/a				
Surface	N/a				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		7			

Item EN Compliance		Surface EN Compliance	
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Findings at the time of inspection with risk number


	Exposed nails evident. Recommendation: Repair as necessary.	7
	Recommendation:	
	Recommendation:	
	Recommendation:	

Item					
Supplier					
Surface					
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable

Item EN Compliance	N/a	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number

 Slight decay evident.
Recommendation:
 Monitor to replace as required.

5

Recommendation:

Recommendation:


Recommendation:

Item	Bench				
Supplier	Unknown				
Surface	N/a				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		5			

Item EN Compliance	N/a	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number

 Trip hazard evident with uneven ground.
Recommendation:
 Make good this condition.

5

Recommendation:

Recommendation:


Recommendation:

Item	Bench				
Supplier	Unknown				
Surface	N/a				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		5			

Item EN Compliance	N/a	Surface EN Compliance	N/a
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Findings at the time of inspection with risk number

 Rust/corrosion evident.
Recommendation:
 Consider repairs or a new litter bin.

4

Recommendation:

Recommendation:

Recommendation:


Item	Litter Bin(s)				
Supplier	Unknown				
Surface	N/a				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		4			

Item EN Compliance	N/a	Surface EN Compliance	N/a
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Item	Spring base				
Supplier	Wicksteed				
Surface	Artificial Grass				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		7			

Findings at the time of inspection with risk number

	Missing Rocker Recommendation: Consider to replace item.	7
	Recommendation:	
	Recommendation:	
	Recommendation:	

Item EN Compliance	Yes	Surface EN Compliance	Yes
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Item	Toddler Multiplay Unit				
Supplier	Wicksteed				
Surface	Artificial Grass				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		4			

Findings at the time of inspection with risk number



	No faults found. Recommendation: Monitor use.	4
	Obscene graffiti evident. Recommendation: Remove graffiti.	4
	Recommendation:	
	Recommendation:	

Item EN Compliance	Yes	Surface EN Compliance	Yes
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Item	1 Bay 2 Cradle Swing				
Supplier	Wicksteed				
Surface	Carpet				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		5			

Findings at the time of inspection with risk number




	Worn bearings evident. Recommendation: Monitor to replace as required.	4
	Slight wear to chains. Recommendation: Monitor to replace at 40% dia. wear.	5
	Recommendation:	
	Recommendation:	

Item EN Compliance	Yes	Surface EN Compliance	Yes
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Item	Teenage Multiplay Unit				
Supplier	Wicksteed				
Surface	Grass Matting				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		5			

Findings at the time of inspection with risk number


	Sail slight movement in fixings. Recommendation: Monitor this condition.	4
	Damaged/lifting grass matting in places. Recommendation: Consider repairs as required.	5
	Graffiti evident. Recommendation: Remove graffiti.	4
	Recommendation:	

Item EN Compliance	N/a	Surface EN Compliance	Yes
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Item	Overhead Rotating Swing				
Supplier	Wicksteed				
Surface	Grass Matting				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		4			

Findings at the time of inspection with risk number


	Missing swing items. Recommendation: Replace missing seats and chains.	4
	Recommendation:	
	Recommendation:	
	Recommendation:	

Item EN Compliance	Yes	Surface EN Compliance	Yes
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Item	Roundabout				
Supplier	Wicksteed				
Surface	Artificial Grass				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		5			

Findings at the time of inspection with risk number


	No faults found. Recommendation: Monitor use.	5
	Recommendation:	
	Recommendation:	
	Recommendation:	


Item EN Compliance	Yes	Surface EN Compliance	Yes
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Item	1 Bay 2 Flat Swing				
Supplier	Wicksteed				
Surface	Carpet				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		6			

Findings at the time of inspection with risk number

	Worn bearings evident. Recommendation: Monitor to replace as required.	4
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	Distorted seat(s) Recommendation: Monitor to replace as required.	4
---	--	---

	Damaged seat Recommendation: Monitor to replace as required.	4
---	---	---


	Slight wear to chains. Recommendation: Monitor to replace at 40% dia. wear.	5
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Item EN Compliance		Surface EN Compliance	
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As above image

Item					
Supplier					
Surface					
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable

Findings at the time of inspection with risk number

	Damaged Carpet surfacing. Recommendation: Repair as necessary.	6
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	Recommendation:	
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	Recommendation:	
--	------------------------	--


	Recommendation:	
--	------------------------	--


Item EN Compliance	Yes	Surface EN Compliance	Yes
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Item	Junior Multiplay Unit				
Supplier	Wicksteed				
Surface	Wet Pour				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
		4			

Findings at the time of inspection with risk number

	Plastic end cap missing. Recommendation: Replace cap.	4
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	Wet Pour edge shrinkage evident. Recommendation: Monitor to repair as required.	4
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	Recommendation:	
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	Recommendation:	
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Item EN Compliance	Yes	Surface EN Compliance	Yes
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Item	Basket Swing				
Supplier	Wicksteed				
Surface	Grass Matting				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
			8		

Findings at the time of inspection with risk number





	Slight wear to bearings Recommendation: Follow manufacturers recommendations of schedule of maintenance and inspections of this unit.	8
	Damaged/lifting grass matting in places. Recommendation: Consider repairs as required.	5
	Obscene graffiti evident. Recommendation: Remove graffiti.	4
	Recommendation:	

Item EN Compliance	No	Surface EN Compliance	Yes
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Item	Zip Line				
Supplier	Unknown				
Surface	Grass Matting				
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable
			12		

Findings at the time of inspection with risk number



	Button seat required adjustment of stop mechanism. Recommendation: Re-set tyre stop to meet EN.	7
	Chain wear to button seat area. Recommendation: Replace asap. Now passed 40% dia. of wear.	12
	Traveller slightly noisy. Recommendation: Follow manufacturers recommendations of schedule of maintenance and inspections of this unit.	7
	Slight decay to half logs on ramp area. Recommendation: Monitor this condition.	5

Item EN Compliance		Surface EN Compliance	
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As above image

Item					
Supplier					
Surface					
Risk Rating Overall	Very Low	Low	Medium	High	Unacceptable

Findings at the time of inspection with risk number

	Grass Matting lifting in places. Recommendation: Repair as required.	5
	Zip Line mechanism and cable. Recommendation: Follow manufacturers recommendations of schedule of maintenance and inspections of this unit.	8
	Recommendation:	
	Recommendation:	