

**Minutes of a Meeting of the FULL COUNCIL of Swanley Town  
Council held at the Civic Centre, Swanley on Wednesday 22 July 2015  
Commencing at 7.30 PM.**

**Present**

Cllr L Ball	Cllr E Komolafe
Cllr J Barnes	Cllr R Morris
Cllr R Brookbank	Cllr N Rosen
Cllr L Dyball	Cllr T Searles
Cllr S Gaire	Cllr V Southern
Cllr J Halford	Cllr H Willingale
Cllr M Hogg	

**Also in attendance**

J Pilbeam (Chief Executive)	
L Saunders (Operations Director)	
G Mills (Democratic Services Officer)	3 members of the public were also present.

The meeting commenced at 7.30pm

**Apologies.**

Apologies from Cllr C Barnes and Cllr L Gaire were received and approved.  
Cllr J Hulton-Scott was not present.

**Declarations of Interests**

Cllr Ball and Cllr Halford declared non-pecuniary interests in Item 11 on the agenda  
– Applications for Grant Aid

**Minutes of the meeting of Full Council held on 3 June 2015**

**9807** It was **RESOLVED** that the Minutes of the meeting of Full Council held on 3 June 2015 be approved and signed by the Chairman as a true record.

**Minutes from meetings held since the last meeting of Full Council.**

- (i) Development Control Committee 3 June 2015
- (ii) Development Control Committee 17 June 2015
- (iii) Development Control Committee 1 July 2015
- (iv) Finance and Audit Committee 17 June 2015
- (v) Personnel Committee 17 June 2015

**9808** It was **RESOLVED** that the minutes of Committee meetings held since the last meeting of Full Council be noted

### **Mayor's Communications**

Cllr J Barnes reported on events and activities he had undertaken as the Mayor of Swanley since the last meeting of Full Council.

### **Public Question Time**

In accordance with Standing Order 3 (e) the meeting was adjourned in order to allow Members' of the public to address the meeting.

Mrs J Sargeant asked the Council if she could be given an explanation as to why as a former councillor her phone number had still appeared in the Town Crier.

Cllr Searles apologised on behalf of the Council for this error.

### **The meeting was then reconvened**

#### **Report from County Councillors**

Cllr Roger Gough updated the meeting with actions being taken in respect of the drainage and flooding issues in and around Swanley Village. He also said KCC was speaking to Virgin Media regarding the manhole cover in Goldsel Road. With regard to the Paramount project he said KCC was in regular contact with the company and its consultants to ensure adequate measures were put in place to minimise the impact of traffic on KCC maintained roads.

Cllr Gough also briefed the meeting on the initial Key Stage 2 results which showed these were improving across the county. Ofsted reports also showed Kent schools were doing well and St Pauls and Crockenhill primary schools had been rated as being 'good'. Going forward KCC expected to see a rise in demand for school places, particular at secondary level. Cllr Gough said the Oasis site would not revert to KCC until summer 2016 and therefore the County Council was working with other schools in the area to increase their capacity.

Cllr Brookbank spoke about the impact 'Operation Stack' was having on the local road network as a result traffic backing up to Junction 3 on the M20 and on the M2 and A20. He said he was taking up these issues with KCC but knew that the Leader of KCC and the relevant Cabinet Member were already well aware of the problems which people were experiencing. Cllr Brookbank said the parking space in Sycamore Drive had now been removed and this had made an important difference to alleviating the problems. Also the traffic signs for the 20 mph speed limit on St Mary's Road should be installed during August.

Members then put a number of questions to Cllr Gough and Cllr Brookbank to which they responded accordingly.

#### **Local Transparency Code**

In presenting this report the Chief Executive confirmed that she would be concentrating on implementing those matters in the Code which were mandatory.

**9809** It was **RESOLVED** that the report be noted.

### **Report of Chief Executive**

During the course of discussion on this item the Chief Executive confirmed that the Probation Service had been offered a desk at the soon to be opened Swanley Link but the Service had said that would not be suitable for its purposes. Also it was understood the Foodbank was going to relocate to premises in Hextable.

The meeting discussed in detail the proposed lease for the Citizens Advice Bureau and agreed the terms of the draft subject to the inclusion of an additional clause making it clear that CAB was to be responsible for paying its proportion of the rates.

Full Council noted the updates on the other matters covered in the report.

### **8.42 PM** Cllr Morris left the Chamber

The Chief Executive confirmed that the statement related to Mr Woodbridge was what had been agreed with his solicitor

### **8.46 PM** Cllr Morris returned to the Chamber

The Chief Executive confirmed that a report on the gypsy incursion at Swanley Park would be presented to members when the final police report had been received.

**9810** It was **RESOLVED** that subject to the lease with the CAB being amended to include an additional clause to make it clear that it would be responsible for its proportion of the rates, the report of the Chief Executive be noted.

Cllr Willingale asked that it be recorded in the minutes that the Town Council now had a good team of professional officers working for it and he thanked them for the work they were undertaking on behalf of the Council.

### **Events Update**

This report provided a summary of the events which the Town Council had organised and those which were programmed for the rest of the year. During the course of discussion Cllr Searles said that a tour of the land and premises owned by the Town Council was being organised for Members on the evening of Wednesday 5 August Council's and asked that anyone wishing to attend should contact the Democratic Services Officer/Events Manager.

**9811** It was **RESOLVED** that the report be noted and approval be given to the DNG event taking place on the Recreation Ground/Swanley Park from 24 July to 2 August 2015 and to the Frozen Luna event taking place in Swanley Park on 10 October 2015.

### **Applications for Grant Aid**

This report detailed the requests for grants that had been received with the details of the amount requested in each case being set out in paragraph 3 of the report. Full Council considered these in turn.

**9812** It was **RESOLVED** as follows:

**Swanley Therapy Centre** – Cllr Southern proposed and Cllr Searles seconded that the Centre be awarded a grant of £250.00. All agreed

**West Kent Mediation** – Cllr Searles proposed and Cllr Halford seconded that instead of the £400.00 requested a grant of £250.00 be made and that there should be no charge for any Town Council owned accommodation that may be used. Agreed with 1 abstention.

**Swanley & District Twinning Assoc.** Cllr Morris proposed and Cllr Ball seconded that consideration of this grant be deferred to the next meeting of Full Council pending more information on the terms of the Service Level Agreement. All agreed

**Parish Church of St Mary the Virgin.** Cllr Searles proposed and Cllr Halford seconded that consideration of the grant should be deferred until the next meeting of Full Council and that Vicar be advised that whilst the Town Council is willing to make a grant of £250 that can only be for one of the listed projects. The Vicar is to be asked therefore to say which one he would like it to be for. All agreed.

**St Ann’s Club.** Cllr Searles proposed and Cllr Ball seconded that the Club be awarded a grant of £250.00. All agreed.

**Rural Age Concern Darenth Valley**– Cllr Searles proposed and Cllr Southern seconded that the Town Council should not award a grant in this case as the applicant was no longer Swanley based. Agreed with 1 abstention.

The Grants budget for 2015/16 is £5,000. The total amount of grants approved at this meeting totalled £750.00 meaning there is currently £4,250.00 remaining.

### **Annual Review of Financial Regulations**

**9813** It was **RESOLVED** that Full Council does not wish to make any amendments to the Council’s Financial Regulations.

### **NALC Community Ownership and Management of Assets Programme**

**9814** It was **RESOLVED** that the report be noted.

The meeting closed at 9.15 PM

**Signed.....Chairman**

**Date: 30 September 2015**