

Swanley Town Council
Civic Centre, St Marys Road, Swanley, Kent, BR8 7BU
Tel: 01322 611663
www.swanleytowncouncil.gov.uk

FULL COUNCIL 3rd May 2017
7:30PM THE CIVIC CENTRE

MINUTES

Present: Mayor Cllr Ball, Leader Cllr Southern, Deputy Leader Cllr Morris,
Cllr Horwood, Cllr C Barnes, Cllr J Barnes, Cllr Hogg, Cllr Darrington,
Cllr L Gaire, Cllr S Gaire

Officers: CEO Steve Nash, Democratic Services Officer Barb Playfoot

Blessing: The Mayor had invited Reverend Dayne Batley-Gladden to say a short prayer at the start of the meeting and invited those not wishing to take part to leave at this time.

Public Session: No questions from the Public

1. **To receive Apologies for Absence**
Cllr L Dyball, Cllr E Komolafe, Cllr H Willingale, Cllr N Scott, Cllr J Halford, Cllr T Searles
2. **To receive Declarations of Interest**
Cllr M Hogg regarding the Grant application from Citizens Advice Bureau
3. **To approve as correct the Minutes of the Meeting held on Wednesday 8th March 2017**
AGREED
4. **To receive Minutes of Committees and approve recommendations contained therein:**

Development Control	DATE: 19 th April 2017
Policy & Finance	DATE: 19 th April 2017
Estates & Facilities	DATE: 19 th April 2017

AGREED
5. **Terms of Reference**
Item deferred
6. **Budget Forms**
To approve the LRCS Risk Assessment Report
RESOLVED: LRCS approved
To approve the Statement of Internal Control – Report A
RESOLVED: Statement of Internal control approved

7. Financial Regulations

To approve the new Financial Regulations with amendments to include the new RFO Cllr V Southern referred to the last Policy & Finance meeting with regards to the Banqueting Profit and Loss analysis. He advised the councillors that he was working on the Letting breakdown of costs and would provide a specimen paper for the RFO and the Town Clerk to peruse.

RESOLVED: New Financial Regulations including amendments approved

8. Grant Applications

Grant application - Citizens Advise Bureau

RESOLVED: £250 grant approved

Grant application - Ellenor Hospice

RESOLVED: £250 grant approved

Grant application – West Kent Mediation

RESOLVED: £250 grant approved

Grant application – North West Kent Volunteer Centre

RESOLVED: £250 grant approved

9. Mayors Communication

The Mayor reported that he had attended the following events:-

9 th March 2017	The House of Commons with the Deputy Mayor
13 th March 2017	Raising of the flag at Commonwealth Day
14 th March 2017	The Lord Lieutenant of Kent Civic Service at Rochester Cathedral with the Deputy Mayor
18 th March 2017	Continental Market, Swanley Town Centre
25 th March 2017	Swanley in Bloom launch
18 th April 2017	Army Cadet evening, the Mayor reported that it was a very enjoyable evening and he even joined in some of the activities
25 th April 2017	Charity evening at Fahims, he thanked the councillors for their support and Christine Hudson for doing a great job in organising a very enjoyable evening
28 th April 2017	The Mayor thanked the Deputy Mayor for hosting the School Cluster Council at which 5 local primary schools participated
29 th April 2017	Welcoming of Twinning visitors from Verrieres Le Buisson. The hosting committee did a sterling job in organising activities over the long weekend
29 th April 2017	Photo Shoot at Swanley Park with new Pedalos
30 th April 2017	British Moto Cross Championships at Canada Heights as a guest of the Sidcup Motorcycle Club

10. Report from County and District Councillors

Nothing to report

11. Forthcoming Meetings

Mayor Making	7:30pm Wednesday 10 th May 2017
Finance and Audit	7:30pm Wednesday 17 th May 2017
Development Control	After 7:30pm Wednesday 17 th May 2017

12. DATE OF NEXT MEETING

7:30pm Wednesday 7th June 2017

Meeting closed at 7.55pm

If you would like further information on any of the agenda items, please contact Mr Steve Nash, on 01322 611663 or snash@swanleytowncouncil.gov.uk

Council Members:

Mayor Cllr Ball

Leader Cllr Southern

Deputy Leader Cllr Morris

Cllr C Barnes

Cllr J Barnes

Cllr P Darrington

Cllr L Dyball

Cllr L Gaire

Cllr S Gaire

Cllr J Halford

Cllr M Hogg

Cllr M Horwood

Cllr E Komolafe

Cllr N Scott

Cllr T Searles

Cllr H Willingale