



Date of issue 16 July 2015

## To all members of Swanley Town Council

Notice is hereby given that a meeting of the Full Council of Swanley Town Council will be held in the Council Chamber, The Civic Centre, St Mary's Road, Swanley, on Wednesday 22 July 2015 commencing at 7:30 PM

The Press and Public are welcome to attend this Meeting

**PLEASE NOTE THAT AN AUDIO RECORDING WILL BE MADE OF THIS MEETING**

## AGENDA

### UNRESTRICTED ITEMS

*(During these items the meeting is likely to be open to the public)*

**1. Apologies for Absence**

**2. Declarations of pecuniary and non-pecuniary interests**

**3. Minutes**

To receive and approve the minutes for the meeting of Full Council held on 3 June 2015.

Pages (a) to (d)

**4. To receive and note the minutes from Committees held since the last meeting of Full Council**

- (i) Development Control Committee - 3 June 2015      Pages 1-2
- (ii) Development Control Committee - 17 June 2015      Pages 3-5

(iii)	Development Control Committee	1 July 2015	Pages 6-9
(iv)	Finance and Audit Committee	17 June 2015	Pages 10-13
(v)	Personnel Committee	17 June 2015	Page 14

## 5. Mayor's Communications

## 6. Public Question Time including Public Participation Session

Formal written questions to be asked at Council must be notified to the Town Clerk no later than noon on the Thursday prior to the meeting. The total time for public questions at Council will be limited to 15 minutes. A verbal question may be raised by a member of the public although shall not necessarily require a response by the Council. Each member of the public will be entitled to speak for a maximum of two minutes.

## 7. Report from County Councillors

To receive an update from County Council Representatives

- (a) Cllr Robert Brookbank
- (b) Cllr Roger Gough

<b>8. Local Transparency Code -</b>	report attached	Pages 15-37
<b>9. Chief Executives Report -</b>	report attached	Pages 38-42
<b>10. Events Update -</b>	report attached	Pages 43-46
<b>11. Applications for Grant Aid -</b>	report attached	Pages 47-50
<b>12. Financial Regulations -</b>	report attached	Page 51
<b>13. NALC Community Ownership and Management Of Assets Programme-</b>	report attached	Page 52-53

## CONFIDENTIAL ITEMS

*(At the time of preparing this agenda there were no confidential items. During any such items which may arise the meeting is likely NOT to be open to the public)*

*Julie Pilbeam*  
Chief Executive

For any enquiries concerning this agenda or the meeting please contact Geoff Mills on 01322 665855 or email [gmills@swanley.org.uk](mailto:gmills@swanley.org.uk)