

**To all members of Swanley Town Council
you are summonsed to
a meeting of the
Full Council of Swanley Town Council**
to be held in the Council Chamber, The Civic Centre, St Mary's Road, Swanley,
on **Wednesday 8th June at 7.30pm**

AGENDA

Page No

- 1. Apologies for Absence and Substitutes**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Minutes**
 - (a) To receive and approve the minutes of the meeting of 11th May 2016 (1-4)
- 4. To receive and note the minutes from Committees since the last meeting of the Full Council**
 - (a) Development Control 18th May 2016 (5-6)
 - (b) Finance and Audit 18th May 2016 (7)
 - (c) Swanley Banqueting Board 18th May 2016 (8-9)
- 5. Mayors Communications**
 - (a) To receive an update on the work of the Mayor

PUBLIC QUESTION TIME

Formal written questions to be asked at Full Council must be notified to the Chief Executive/Town Clerk by no later than noon on the Thursday prior to the meeting. The total time for public questions at Full Council will be limited to 15 minutes. A verbal question may be raised by a member of the public although shall not necessarily require a response by the Council. Each member of the public will be entitled to speak for a maximum of two minutes.

- 6. Motions from Cllr Scott regarding Swanley Park**
 - (a) Swanley Town Council approves funds up to the cost of £1,200.00 to purchase and install a disability friendly swing for the Swanley Town Council owned playground.
 - (b) Swanley Town Council has plans drawn up for an extension to the existing playground which will provide a variety of disability friendly equipment and improved disabled access to the playground. Swanley Town Council will apply for grant funding to finance this project.
 - (c) Swanley Town Council conducts a consultation exercise over a period of 8 weeks starting on Monday 20th June inviting local residents to suggest ideas of the type of disabled friendly playground equipment they would like to see installed.

7. Motions from Cllr Southern regarding two new Sub Committees

The Council may be called upon to consider some staff grievances and appeals. In order that these may be attended to promptly it is proposed that two Sub-Committees be formed to act for a reasonable period. Each such Committee may act as a Grievance Committee or as an Appeals Committee but not as both in connection with the same staff matter.

It is further proposed that the Sub-Committees be comprised as follows:

Sub Committee A

Cllr Dyball (Chair) Cllr Scott (Vice Chair) Cllr Willingale

Sub Committee B

Cllr Brookbank (Chair) Cllr Morris (Vice Chair) Cllr Komolafe

Alternatives and substitutes for either Committee may be co-opted at the discretion of the Chair:

Cllr Ball Cllr John Barnes Cllr Southern

8. Report of Chief Executive

(a) To receive an update from the Chief Executive on the work at the Council offices since the last meeting (10-11)

9. Code of Conduct

(a) To receive report from the Chief Executive regarding Councillor conduct (12-14)

10. Report from County Councillors



(a) To receive an update from County Councillors Roger Gough and Robert Brookbank

CONFIDENTIAL ITEMS

(At the time of preparing this agenda there were no confidential items. During any such items which may arise the meeting is likely NOT to be open to the public)

Julie Pilbeam

Julie Pilbeam, Chief Executive Officer
Swanley Town Council
The Civic Centre, St Mary's Road, Swanley, Kent BR8 7BU
Tel: 01322 611663 Fax: 01322 613000

www.swanleytowncouncil.gov.uk  



Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity. The maximum number of persons allowable in the Council Chamber at any one time for fire safety purposes is 40; the Town Council reserve the right to suspend a meeting by means of a vote should the standing orders of the Council be breached. A copy of Swanley Town Council standing orders is available upon request.