

Swanley Town Council

Civic Centre, St Marys Road, Swanley, Kent, BR8 7BU

Tel: 01322 611663

www.swanleytowncouncil.gov.uk

SUMMONS

2nd February 2017

Dear Member

You are hereby summoned to attend a meeting of the **Town Council** at the Council Chamber, Civic Centre on **Wednesday 8th February 2017 at 7:30pm** or at the conclusion of the public participation session.



Mr S Nash
CEO / Town Clerk

PUBLIC PARTICIPATION

If required, the meeting will be preceded by a public participation period of up to 15 minutes at 7:30pm. Members of the public are also entitled to speak, during the meeting, on agenda items with the permission of the Chairman / Mayor

RECORDING (AUDIO AND / OR VIDEO OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During this meeting the public are allowed to record the Committee and Officers from the front of the public seating area only, providing it does not disrupt the meeting. Any items in the exempt Part of an agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until that member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile phone devices to silent for the duration of the meeting.

MOBILE PHONES

Member of the public are reminded that the use of mobile phones (other than on silent) is prohibited at Town Council and Committee meetings.

AGENDA

1. To receive Apologies for Absence
2. To receive Declarations of Interest
3. To approve as correct the Minutes of the Meeting held on Wednesday 11th January 2017.
4. To receive Minutes of Committees and approve recommendations contained therein:

5. TRAINING POLICY

To approve the introduction of a training policy to reduce loss of expenditure (Report A)

6. WHISTLE BLOWING POLICY

To approve a Whistle Blowing Policy for the added protection of services (Report B)

7. BUDGET

To agree the revised figure requested for the Precept of £539,867 which is still the agreed 2% increase

8. PRESS POLICY

To agree a revised Press Policy for councillors and staff (Report C)

9. DISPOSAL OF SURPLUS EQUIPMENT

To agree the sale, donation or disposal of surplus equipment from Woodlands, Olympic and Grounds Team (Report D)

10. REDUCTION OF COMMITTEES

To approve the amalgamation of the Finance Committee and Swanley Banqueting Committee effective from April 2017 (Report E)

11. MARKETS POLICY

To approve the policy which will allow Swanley Town Council to hold 'Speciality Markets' in the future (Report F)

12. OPPOSITION TO DEVELOPMENT OF GREEN BELT

To confirm Swanley Town Councils opposition to the development of green belt land surrounding the town boundary.

13. OBJECTION TO VISION PLAN

To receive a verbal report from Councillor Southern

14. Mayors Communication

To receive such communications as the Town Mayor may desire to lay before the Council (Councillors are reminded that no decision making may take place as a result of this item)

15. Report from County and District Councillors

(Councillors are reminded that no decision making may take place as a result of this item)

16. Forthcoming Meetings – To note the following dates

Development Control	22nd February 2017
Finance and Audit	22nd February 2017
Personnel	22nd February 2017
Full Council	8th March 2017

17. CONFIDENTIAL SESSION

To note the Heads of Terms for sale of Woodlands (Report G)

If you would like further information on any of the agenda items, please contact Mr Steve Nash, on 01322 611663 or snash@swanleytowncouncil.gov.uk

Council Members:

Mayor Cllr Ball

Leader Cllr Southern

Deputy Leader Cllr R Morris

Cllr L Dyball

Cllr C Barnes

Cllr L Gaire

Cllr S Gaire

Cllr T Searles

Cllr M Hogg

Cllr Horwood

Cllr Halford

Cllr Scott

Cllr Willingale

Cllr J Barnes

Cllr E Komolafe