

**To all members of Swanley Town Council
you are summonsed to
a meeting of the**

Full Council of Swanley Town Council

to be held in the Council Chamber, The Civic Centre, St Mary's Road, Swanley,
on **Wednesday 6th July** following the meeting **of the Development Control Committee.**

AGENDA

Page No

- 1. Apologies for Absence and Substitutes**
 - 2. Declarations of Pecuniary and Non-Pecuniary Interest**
 - 3. Minutes**
 - (a) To receive and approve the minutes of the meeting of 8th June 2016 (1-3)
 - 4. To receive and note the minutes from Committees since the last meeting of the Full Council**
 - (a) Development Control 22nd June 2016 (4-6)
 - (b) Finance and Audit 22nd June 2016 (7)
 - 5. Mayors Communications**
 - (a) To receive an update on the work of the Mayor
- PUBLIC QUESTION TIME**
- Formal written questions to be asked at Full Council must be notified to the Chief Executive/Town Clerk by no later than noon on the Thursday prior to the meeting. The total time for public questions at Full Council will be limited to 15 minutes. A verbal question may be raised by a member of the public although shall not necessarily require a response by the Council. Each member of the public will be entitled to speak for a maximum of two minutes.
- 6. Report of Chief Executive**
 - (a) To receive an update from the Chief Executive on the work at the Council offices since the last meeting (8-13)
 - 7. Report from County Councillors**
 - (a) To receive an update from County Councillors Roger Gough and Robert Brookbank

8. Presentation of Freeman of the Town Award

CONFIDENTIAL ITEMS

(At the time of preparing this agenda there were no confidential items. During any such items which may arise the meeting is likely NOT to be open to the public)

Julie Pilbeam

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Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity. The maximum number of persons allowable in the Council Chamber at any one time for fire safety purposes is 40; the Town Council reserve the right to suspend a meeting by means of a vote should the standing orders of the Council be breached. A copy of Swanley Town Council standing orders is available upon request.