



Date of issue 28 January 2016

Meeting of Swanley Town Council

All members of Swanley Town Council are hereby summoned to a meeting of the Full Council taking place at the Civic Centre, St Mary's Road, Swanley on Wednesday 3 February 2016 commencing at 7:30 PM.

A copy of the agenda and unrestricted reports are available on the Town Councils Website.

The Press and Public are welcome to attend this meeting

Please note that an audio recording will be made of this meeting

AGENDA

UNRESTRICTED ITEMS

(During these items the meeting is likely to be open to the public)

1. Apologies for Absence

2. Declarations of pecuniary and non-pecuniary interests

3. Minutes

To receive and approve the minutes for the meeting of Full Council held on 9 December 2015 Pages 1-3

4. To receive and note the minutes from Committees since the last meeting of Full Council

Development Control Committee – 9 December 2015 Pages 4-5

5. Mayors Communications *(oral)*

6. Public Question Time including Public Participation Session

Formal written questions to be asked at Full Council must be notified to the Chief Executive/Town Clerk by no later than noon on the Thursday prior to the meeting. The total time for public questions at Full Council will be limited to 15 minutes. A verbal question may be raised by a member of the public although shall not necessarily require a response by the Council. Each member of the public will be entitled to speak for a maximum of two minutes.

7. Report from County Councillors (oral item)

To receive an update from County Council Representatives

- (a) Cllr Roger Gough
- (b) Cllr Robert Brookbank

8. Report of Chief Executive (Report attached)

Pages 6-7

9. Public Contracts Regulations 2015 – Amendment to Standing Orders and Financial Regulations. (Report attached)

Page 8

10. Policy on Dealing with Abusive, Persistent or Vexatious Complaints and Complaints. (Report attached)

Pages 9-14

11. Correspondence from KALC – KCC Consultation on Mobile Library Service. (Copy attached)

Pages 15-42

12. Patient Transport Service for Kent and Medway – Award of Contract

(Letter from West Kent Clinical Commissioning Group attached)

Pages 43-45

CONFIDENTIAL ITEMS

The Chairman shall move that the public be excluded from the meeting for the following item of business pursuant to Section 1 of the Public Bodies (Admissions to Meetings) Act 1960 and the Council's Standing Order 3(d) on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

13. The Woodlands

Julie Pilbeam

Chief Executive

