



Date of issue 24 February 2016

Meeting of Swanley Town Council

All members of Swanley Town Council are hereby summoned to a meeting of the Full Council taking place at the Civic Centre, St Mary's Road, Swanley on Wednesday 2 March 2016 commencing at 7:30 PM.

A copy of the agenda and reports are available on the Town Councils Website.

The Press and Public are welcome to attend this Meeting

Please note that an audio recording will be made of this meeting

AGENDA

UNRESTRICTED ITEMS

(During these items the meeting is likely to be open to the public)

1. Apologies for Absence

2. Declarations of pecuniary and non-pecuniary interests

3. Minutes

To receive and approve the minutes for the meeting of Full Council held on 3 February 2016

Pages 1-3

4. To receive and note the minutes from Committees held since the last meeting of Full Council

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|-----------------------------------|------------------|-----------|
| (i) Development Control Committee | 17 February 2016 | Pages 4-6 |
| (ii) Finance and Audit Committee | 17 February 2016 | Pages 7-8 |
| (iii) Swanley Banqueting Board | 17 February 2016 | Page 9 |

5. Mayor's Communications *(oral)*

6. Public Question Time including Public Participation Session

Formal written questions to be asked at Full Council must be notified to the Chief Executive/Town Clerk by no later than noon on the Thursday prior to the meeting. The total time for public questions at Full Council will be limited to 15 minutes. A verbal question may be raised by a member of the public although shall not necessarily require a response by the Council. Each member of the public will be entitled to speak for a maximum of two minutes.

7. Report from County Councillors *(oral item)*

To receive an update from County Council Representatives

- (a) Cllr Roger Gough
- (b) Cllr Robert Brookbank

8. Report of Chief Executive *(Report attached)*

Pages 12-13

9. Park Concession Agreement *(Report attached)*

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CONFIDENTIAL ITEMS

(At the time of preparing this agenda there were no confidential items. During any such items which may arise the meeting is likely NOT to be open to the public)

Julie Pilbeam

Chief Executive

For any enquiries concerning this agenda or the meeting please ring the Town Council on 01322 665855 or email towncouncil@swanley.org.uk