



Date of issue 26 March 2015

To all members of Swanley Town Council

Notice is hereby given that a meeting of the Full Council of Swanley Town Council will be held in the Council Chamber, The Civic Centre, St Mary's Road, Swanley, on Wednesday 1 April 2015 commencing at 7:30 PM

The Press and Public are welcome to attend this Meeting

PLEASE NOTE THAT AN AUDIO RECORDING WILL BE MADE OF THIS MEETING

AGENDA

UNRESTRICTED ITEMS

(During these items the meeting is likely to be open to the public)

- 1. Apologies for Absence**
- 2. Declarations of pecuniary and non-pecuniary interests**
- 3. Minutes**
to receive and approve the minutes for the meeting of Full Council held on 4 March 2015 pages 1-5
- 4. To receive and note the minutes from Committees held since the last Full Council**
 - (i) Development Control Committee - 4 March 2015 pages 6 - 9
 - (ii) Development Control Committee - 18 March 2015 pages 10-12

5. Mayor's Communications

6. Public Question Time including Public Participation Session

Formal written questions to be asked at Council must be notified to the Town Clerk no later than noon on the Thursday prior to the meeting. The total time for public questions at Council will be limited to 15 minutes. A verbal question may be raised by a member of the public although shall not necessarily require a response by the Council. Each member of the public will be entitled to speak for a maximum of two minutes.

7. Report from County Councillors

To receive an update from County Council Representatives

- (a) Cllr Robert Brookbank
- (b) Cllr Roger Gough

- 8. Chief Executive's Report** –for approval – report attached page 13
- 9. Committee Dates for 2015/16** – for approval- report attached pages 14 -16
- 10. Local Council Award Scheme** – for approval – report attached. Pages 17-18
- 11. Kent Association of Local Councils – Councillor Induction Workshop** – for approval – report attached pages 19 - 20

CONFIDENTIAL ITEMS

The Chairman shall move that the press and public be excluded from the meeting for the following item of business pursuant to Section 1 of the Public Bodies (Admissions to Meetings) Act 1960 and the Council's Standing Order 3(w), on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

- 12. Data Protection Act 1998 – CCTV – Local Subject Access Request** – copy attached pages 21 - 25

The next meeting of the Full Council is on Wednesday 20 May 2015 at the Civic Centre, St Mary's Road, Swanley commencing at 7:30 PM

Julie Pilbeam
Chief Executive

For any enquiries concerning this agenda or the meeting please contact Geoff Mills on 01322 665855 or email gmills@swanley.org.uk: