

Issued 1st December 2016

**To all members of Swanley Town Council Finance and Audit Committee
you are summonsed to
a meeting of the
Personnel Committee of Swanley Town Council
to be held at the Civic Centre, St Mary's Road, Swanley,
on Wednesday 7th December 2016 after the meeting of Full Council**

Members ():

Conservative: Cllr L Dyball (chair); Cllr N Scott; Cllr J Barnes; Cllr H Willingale; Cllr Southern

Labour: Cllr E Komolafe

Independent: Cllr L Gaire

AGENDA

- 1. Apologies for Absence and Substitutes**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**

CONFIDENTIAL ITEMS

The Chairman shall move that the public be excluded from the meeting for the following item of business pursuant to Section 1 of the Public Bodies (Admissions to Meetings) Act 1960 and the Council's Standing Order 3(d) on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

- 3. Update on Personnel Matters**

Julie Pilbeam

Julie Pilbeam, Chief Executive Officer
Swanley Town Council
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www.swanleytowncouncil.gov.uk



Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity. The maximum number of persons allowable in the Council Chamber at any one time for fire safety purposes is 40; the Town Council reserve the right to suspend a meeting by means of a vote should the standing orders of the Council be breached. A copy of Swanley Town Council standing orders is available upon request.