

**SWANLEY TOWN COUNCIL**  
**Minutes of a Meeting of the Finance & Audit Committee**  
**Held at the Civic Centre, Swanley on Wednesday 22<sup>nd</sup> June 2016**

**Present**

Members (7):

Conservative: Cllr V Southern (Chairman); Cllr T Searles (Vice Chairman); Cllr L Ball;  
Cllr J Barnes; Cllr L Dyball and Cllr R Morris

Labour: Cllr E Komolafe

**Also in attendance**

Cllr M Hogg, Cllr H Willingale, Julie Pilbeam, Town Clerk

**The meeting commenced 7.38PM**

**Apologies for Absence**

None

**Declarations of Pecuniary and Non-Pecuniary Interests**

None

**Minutes**

**10053** It was **RESOLVED** that the minutes were signed and approved as an accurate record of the meeting.

It was noted that the Cllr Komolafe and Cllr Hogg were listed in the incorrect places on the minutes, Cllr Komolafe should be marked as present and Cllr Hogg to be marked as in attendance. A manual amendment was made to the minutes.

**10054** It was **RESOLVED** that the Committee note:

The financial update of the Council from the Responsible Financial Officer

**Financial Matters:**

**10055** It was **RESOLVED** To approve Annual Governance Statement 2015/16

**10056** It was **RESOLVED** To approve Accounting Statements 2015/16

**10057** It was **RESOLVED** To approve Bank Reconciliation 2015/16

**10058** It was **RESOLVED** To approve budget reports 2015/16

**10059** It was **RESOLVED** To approve the statement of internal control and for the Committee to develop a relevant statement of internal control for 2016/17 and onwards.

It was agreed for the internal auditors visit to coincide with the Finance and Audit Committee to allow the auditor to assist the committee.

**The meeting closed at 8.35PM**

Signed ..... CHAIRMAN