

Issued 13th October 2016

**To all members of Swanley Town Council Finance and Audit Committee
you are summonsed to
a meeting of the
Finance and Audit Committee of Swanley Town Council
to be held in the Council Chamber, The Civic Centre, St Mary's Road, Swanley,
on Wednesday 19th October 2016 immediately following the
Development Control Committee meeting**

Members (7):

Conservative: Cllr V Southern (Chairman); Cllr T Searles (Vice Chairman); Cllr L Ball;
Cllr J Barnes; Cllr L Dyball and Cllr R Morris

Labour: Cllr E Komolafe

AGENDA

Page No

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| 1. Apologies for Absence and Substitutes | |
| 2. Declarations of Pecuniary and Non-Pecuniary Interest | |
| 3. Minutes | |
| (a) To receive and approve the minutes of the meeting of
21 st September – to follow at next meeting | |
| 4. To receive report from Responsible Financial Officer | (1) |
| (a) To consider report | |
| 5. Payments for noting | (2-3) |
| (a) To consider payments for August | |
| 6. Income and Expenditure | |
| (a) To consider income and expenditure reports April – June | (4-6) |
| 7. Bank Reconciliations | |
| (a) To approve expenditure reports August | (7-9) |

Julie Pilbeam

Julie Pilbeam, Chief Executive Officer
Swanley Town Council
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www.swanleytowncouncil.gov.uk



Please note that the proceedings of this meeting may be recorded in line with regulation
Bodies Regulations 2014. Members of the public addressing the Council but not wishing to be recorded should put this request to the
Clerk at the earliest opportunity. The maximum number of persons allowable in the Council Chamber at any one time for fire safety
purposes is 40; the Town Council reserve the right to suspend a meeting by means of a vote should the standing orders of the Council be
breached. A copy of Swanley Town Council standing orders is available upon request.