

SWANLEY TOWN COUNCIL

Minutes of a meeting of the Estates and Facilities Committee Held at the Civic Centre, Swanley on Wednesday 20th July 2016

Present

Conservative: Cllr V Southern (Vice Chairman); Cllr S Gaire; Cllr J Barnes; Cllr L Ball; Cllr Willingale

Labour: Cllr M Hogg

Also in attendance

Cllr L Dyball, Cllr E Komolafe

Julie Pilbeam, Town Clerk; Dan Sutton, Estates and Facilities Manager

The meeting commenced at 19.39pm

Apologies for Absence

Cllr Halford, Cllr Searles (Chairman) and Cllr C Barnes all gave apologies for which reasons were given and accepted. Cllr Willingale substituted for Cllr Halford, Cllr Ball substituted for Cllr Searles and Cllr J Barnes substituted for Cllr C Barnes.

Cllr J Hulton-Scott was absent

Declarations of Pecuniary and Non-Pecuniary Interests

None

Minutes of the Last Meeting

10067 It was **RESOLVED** that the minutes of the meeting held on 13th April 2016 be approved and signed by the Chairman as a true record.

Alexandra Suite Repairs

10068 It was **RESOLVED** to approve (£5200 +10% contingency) £5720 to be taken from repairs and maintenance budget to replace tiling in Alexandra Suite kitchen to satisfy Environmental Health requirements.

Signage

10069 It was **RESOLVED** To note this report and to use funds from the repairs and maintenance budget to replace poor and missing signage.

Water Leakage

10070 It was **RESOLVED** that the Council investigate the costs of a contractor to investigate leaks and rectify or whether it is agreed that at this time it would be an expensive undertaking with no guarantee of solving the problem.

Legionella

10071 It was **RESOLVED** for the essential works required for the legionella compliancy at a cost of £1630

The meeting finished at 19.56pm

Signed CHAIRMAN

Date:.....