

Swanley Town Council: Civic

Code	Description	Budget	YTD Aug 16	Forecast	Budget 17/18
4000	Precept	522,356.00	259,755.00	522,356.00	537700.00
4005	Rent - Oaks Clinic	81,800.00	99,780.00	89,890.00	89890.00
4006	Rent - Cafe in the Park	32,000.00	32,000.00	32,000.00	32000.00
4007	Rent - Swanley Park	18,000.00	7,808.30	18,739.92	18740.00
4008	Rent - Swanley New Barn Railway	10,500.00	10,305.43	10,305.00	10305.00
4009	Rent - 10 Station Road	4,000.00	1,364.17	3,274.01	11500.00
4010	Rent - Ice Cream Van	15,000.00	15,000.00	15,000.00	15000.00
4011	Rent - Pedham Farm	1,800.00	880.00	1,800.00	1800.00
4020	Allotments	500.00	733.33	733.33	500.00
4021	Dog Bin Emptying	0.00	390.00	390.00	390.00
4022	Solar Panel Income	6,300.00	0.00	0.00	6300.00
4023	Grass Cutting	0.00	583.33	583.00	0.00
4025	Black bin bags	4,000.00	2,040.75	4,000.00	4000.00
4026	White refuse bags	4,000.00	482.83	1,158.79	1160.00
4027	Brown refuse bags	4,000.00	8,465.29	8,500.00	8500.00
4028	Photocopying	0.00	88.41	160.00	160.00
4029	Radar Keys	0.00	10.00	10.00	10.00
4030	SDC Link Service Contract	46,000.00	20,724.50	46,000.00	46000.00
4031	KCC Link Salaries Recharged	0.00	11,821.03	28,370.47	28000.00
4115	Function package revenue	0.00	527.92	1,267.01	0.00
4500	Senior Passport to Leisure revenue	40,000.00	4,112.50	8,000.00	40000.00
4600	Outdoor event revenue	5,000.00	5,383.79	5,383.79	5000.00
4605	Court Lettings	0.00	4,581.56	6,000.00	6000.00
4606	Changing Rooms	0.00	1,071.16	2,570.78	2000.00
4607	Floodlight revenue	0.00	929.24	2,230.18	2000.00
4608	Football pitches	0.00	2,303.80	5,529.12	5500.00
4800	Towncrier Advertising Revenue	0.00	0.00	0.00	2000.00
4805	Swanley in Bloom - sponsorship	5,000.00	2,963.33	2,963.33	3000.00
4810	Sponsorship - General	3,000.00	0.00	0.00	0.00
4900	Investment Income	1,000.00	309.27	309.27	300.00
4901	Royalties Received	0.00	13.33	31.99	0.00
4902	Commissions Received	0.00	193.69	193.69	0.00
4903	Insurance Claims	0.00	0.00	0.00	0.00
4905	Distribution and Carriage	0.00	0.00	0.00	0.00
4999	Other income	0.00	780.00	1,000.00	0.00
		804,256.00	495,401.96	818,749.68	877755.00

Swanley Town Council: Civic

Code	Description	Budget	YTD Aug 16	Forecast	Budget 17/18
5000	Street lighting	150.00	12.65	12.65	150.00
5005	Black refuse sacks	2,000.00	4,055.15	6,000.00	6000.00
5006	White refuse sacks	2,000.00	0.00	0.00	2000.00
5007	Brown refuse sacks	400.00	3,750.00	4,000.00	4000.00
5009	Other	0.00	40.40	96.96	0.00
5010	Sporting equipment purchases	0.00	0.00	0.00	150.00
5011	Licenses	3,500.00	2,070.00	4,968.00	5000.00
5012	Sales Commissions	0.00	0.00	0.00	0.00
5020	Estates machinery/equipment	0.00	946.01	2,270.42	2000.00
5021	Estates equipment and machinery repai	0.00	6,271.11	15,050.66	15000.00
5030	Horticulture	10,000.00	0.00	0.00	5000.00
5032	1812 Event	8,500.00	5,000.00	5,000.00	5000.00
5033	Pantomime	1,500.00	0.00	1,500.00	0.00
5034	Firework Night	4,000.00	6,280.00	7,000.00	7000.00
5035	Remembrance Day	700.00	88.00	700.00	700.00
5036	Swanley in Bloom	5,000.00	5,091.00	6,000.00	6000.00
5037	Xmas Day party	500.00	0.00	0.00	500.00
5038	Christmas Lights	5,000.00	0.00	0.00	5000.00
5039	SPTL	38,000.00	12,784.68	38,000.00	38000.00
5040	Mayor at home	0.00	90.00	216.00	0.00
5045	Function Expenditure	0.00	1,074.61	2,579.06	2500.00
5100	Machinery Fuel	0.00	1,209.43	2,902.63	3000.00
5101	Machinery repairs and renewals	0.00	0.00	0.00	3000.00
5102	Event equipment repairs and maintenar	0.00	153.47	368.33	370.00
5106	British Gas vending expenditure	0.00	0.00	0.00	0.00
6100	Agency Commission	0.00	0.00	0.00	0.00
6200	Website, social media and marketing	500.00	316.50	759.60	760.00
6201	Advertising	0.00	1,622.90	3,894.96	4000.00
6900	Miscellaneous Expenses	0.00	24.00	57.60	0.00
7000	Salaries	270,000.00	112,170.09	269,208.22	270000.00
7001	Pension	37,000.00	15,171.52	36,411.65	37000.00
7003	Staff Salaries	0.00	0.00	0.00	0.00
7004	Wages - Casual	0.00	2,327.00	5,584.80	6000.00
7005	Link Salaries	66,925.08	27,885.45	66,925.08	67000.00
7006	Employers N.I.	19,936.32	8,129.86	19,511.66	20000.00
7007	Employers Pensions	0.00	0.00	0.00	0.00
7008	Recruitment Expenses	0.00	4,218.56	10,124.54	10000.00
7009	Adjustments	0.00	0.00	0.00	0.00
7010	SSP Reclaimed	0.00	0.00	0.00	0.00
7011	SMP Reclaimed	0.00	0.00	0.00	0.00
7099	Staff Expenses	250.00	831.00	1,994.40	2000.00
7100	Rent for Link	0.00	353.93	849.43	850.00
7102	Water Rates	10,600.00	2,711.44	6,507.46	7000.00
7103	General Rates	35,000.00	46,193.43	46,193.43	47500.00
7104	Premises Insurance	0.00	0.00	0.00	0.00
7105	Recycling - waste collection	500.00	3,970.13	9,528.31	10000.00
7200	Electricity	17,000.00	4,034.47	9,682.73	10000.00
7201	Gas	20,000.00	0.00	0.00	20000.00
7300	Vehicle Fuel	2,000.00	593.71	1,424.90	1500.00
7301	Vehicle Repairs and Servicing	1,000.00	275.76	661.82	1000.00
7302	Vehicle Licences	500.00	100.66	241.58	500.00
7303	Vehicle Insurance	1,000.00	3,621.87	5,000.00	5000.00
7304	Miscellaneous Motor Expenses	0.00	383.18	919.63	1000.00

7500	Printing	0.00	2,845.33	6,828.79	7000.00
7501	Postage and Carriage	5,000.00	0.00	0.00	5000.00
7502	Office Stationery	11,000.00	808.82	1,941.17	2000.00
7505	Town Crier Printing costs	2,000.00	0.00	0.00	2000.00
7550	Telephone and Broadband	5,000.00	2,524.93	6,059.83	6000.00
7552	Computers & Software	5,000.00	1,341.10	3,218.64	3000.00
7600	Legal Fees	0.00	27,881.34	40,000.00	50000.00
7601	Audit Fees	1,350.00	0.00	2,400.00	2500.00
7603	Consultancy Fees	0.00	0.00	0.00	0.00
7604	Professional Fees	20,000.00	38,968.78	60,000.00	55000.00
7605	Mayoral Allowance	5,000.00	709.48	5,000.00	5000.00
7606	Councillors' Reimbursement	500.00	0.00	0.00	500.00
7607	Electoral Costs	4,500.00	0.00	5,000.00	6000.00
7700	Equipment Hire	0.00	0.00	0.00	500.00
7701	Office Machine Maintenance	0.00	0.00	0.00	575.00
7702	Equipment Leasing	0.00	8,912.22	21,389.33	16000.00
7800	Repairs and Renewals	2,500.00	3,205.90	7,694.16	7500.00
7801	Cleaning	600.00	315.83	757.99	800.00
7803	Premises Expenses	0.00	15,813.39	20,000.00	10000.00
7900	Bank Interest Paid	0.00	0.00	0.00	0.00
7901	Bank Charges	4,000.00	1,223.81	2,937.14	3000.00
7903	Loan Interest Paid	10,900.00	0.00	10,900.00	10900.00
7905	Credit Charges	6,500.00	0.00	6,500.00	6500.00
8200	Donations	2,500.00	0.00	2,500.00	2500.00
8201	Subscriptions	2,406.00	2,315.59	5,557.42	5500.00
8202	Uniforms	2,500.00	124.05	297.72	1000.00
8203	Training Costs	1,000.00	1,759.00	4,221.60	5000.00
8204	Insurance	16,500.00	31,951.13	32,000.00	32000.00
8205	Refreshments	0.00	0.00	0.00	500.00
		672,217.40	424,552.67	837,350.33	877,755.00

Swanley Town Council: Summary

TaxBase 14/15	5165.78	£	100.88	14/15 monthly payment
TaxBase 15/16	5255.55	£	97.87	15/16 monthly payment
TaxBase 16/17	5308.16	£	97.87	16/17 monthly payment
TaxBase 17/18	5407.86	£	99.83	17/18 monthly payment
			1.96	% increase/decrease
		£	0.04	per week increase
		£	1.96	annual increase per Band D

Precept 2014/15	£	521,124.00
Precept 2015/16	£	514,360.68
Precept 2016/17	£	519,510.00
Precept 2017/18	£	539,876.00

N Code	Description	<u>Alexandra (£)</u>	<u>Olympic (£)</u>	<u>Civic (£)</u>	<u>Overall</u>
4000	Precept			522,356.00	522,356.00
4005	Rent - Oaks Clinic			81,800.00	81,800.00
4006	Rent - Cafe in the Park			33,800.00	33,800.00
4007	Rent - Swanley Park			18,000.00	18,000.00
4008	Rent - Swanley New Barn Railway			10,500.00	10,500.00
4009	Rent - 10 Station Road			4,000.00	4,000.00
4010	Rent - Ice Cream Van			15,000.00	15,000.00
4011	Rent - Pedham Farm			1,800.00	1,800.00
4012	Rent - Golf Range		8,100.00		8,100.00
4013	Rent - Bowls Club		4,500.00		4,500.00
4014	Rent - British Gas office space				0.00
4015	Rent - Flat above Olympic Centre		8,400.00		8,400.00
4020	Allotments			500.00	500.00
4021	Dog Bin Emptying				0.00
4022	Solar Panel Income			6,300.00	6,300.00
4023	Grass Cutting				0.00
4025	Black bin bags			4,000.00	4,000.00
4026	White refuse bags			4,000.00	4,000.00
4027	Brown refuse bags			4,000.00	4,000.00
4028	Photocopying				0.00
4029	Radar Keys				0.00
4030	KCC Link Service Contract			46,000.00	46,000.00
4035	Sevenoaks District Council			50,000.00	50,000.00
4040	Swanley Park split revenue				0.00
4099	Flat Rate - Benefit/Cost				0.00
4100	Bar Income	210,000.00	142,500.00		352,500.00
4101	Sales Type E				0.00
4105	Catering Income	150,000.00	152,500.00		302,500.00
4106	British gas catering revenue				0.00
4110	Equipment hire				0.00
4115	Function package revenue				0.00
4120	Conference Lettings Revenue	135,000.00	58,000.00		193,000.00

4125	Party Night revenue			0.00
4130	Party Function Revenue			0.00
4200	Services recharge - Oaks Clinic			0.00
4201	Service recharge - Cafe in the park			0.00
4202	Services Recharge - Golf			0.00
4203	Services charge - Station Road			0.00
4400	Credit Charges (Late Payments)			0.00
4500	Senior Passport to Leisure revenue		40,000.00	40,000.00
4600	Outdoor event revenue		5,000.00	5,000.00
4605	Court Lettings			0.00
4606	Changing Rooms			0.00
4607	Floodlight revenue			0.00
4608	Football pitches			0.00
4609	Snooker and bowls income		15,000.00	15,000.00
4800	Towncrier Advertising Revenue			0.00
4805	Swanley in Bloom - sponsorship		5,000.00	5,000.00
4810	Sponsorship - General		3,000.00	3,000.00
4900	Investment Income		1,000.00	1,000.00
4901	Royalties Received			0.00
4902	Commissions Received			0.00
4903	Insurance Claims			0.00
4905	Distribution and Carriage			0.00
4999	Other income			0.00
		495,000.00	389,000.00	856,056.00
5000	Street lighting		150.00	150.00
5001	Bar Purchases	50,000.00	53,000.00	103,000.00
5002	Catering Purchases	35,000.00	51,000.00	86,000.00
5005	Black refuse sacks		2,000.00	2,000.00
5006	White refuse sacks		2,000.00	2,000.00
5007	Brown refuse sacks		4,000.00	4,000.00
5009	Other			0.00
5010	Sporting equipment purchases			0.00

5011	Licenses			3,500.00	3,500.00
5012	Sales Commissions				0.00
5020	Estates machinery/equipment				0.00
5021	Estates equipment and machinery repairs and maintenance				0.00
5030	Horticulture			10,000.00	10,000.00
5032	1812 Event			8,500.00	8,500.00
5033	Pantomime			1,500.00	1,500.00
5034	Firework Night			4,000.00	4,000.00
5035	Remembrance Day			700.00	700.00
5036	Swanley in Bloom			5,000.00	5,000.00
5037	Xmas Day party			500.00	500.00
5038	Christmas Lights			5,000.00	5,000.00
5039	SPTL			38,000.00	38,000.00
5040	Mayor at home				0.00
5044	Laundry				0.00
5045	Function Expenditure	25,000.00	20,000.00		45,000.00
5100	Machinery Fuel				0.00
5101	Machinery repairs and renewals				0.00
5102	Event equipment repairs and maintenance				0.00
5106	British Gas vending expenditure				0.00
5200	Opening Stock				0.00
5201	Closing Stock				0.00
6100	Agency Commission				0.00
6200	Website, social media and marketing	2,000.00	2,500.00	500.00	5,000.00
6201	Advertising				0.00
6202	Gifts and Samples				0.00
6900	Miscellaneous Expenses				0.00
7000	Salaries				0.00
7001	Pension				0.00
7003	Staff Salaries				0.00
7004	Wages -Casual	15,000.00			15,000.00
7006	Employers N.I.				0.00
7007	Employers Pensions				0.00

7008	Recruitment Expenses				0.00
7009	Adjustments				0.00
7010	SSP Reclaimed				0.00
7011	SMP Reclaimed				0.00
7099	Staff Expenses			250.00	250.00
7100	Rent for Link				0.00
7102	Water Rates	2,500.00	2,500.00	10,600.00	15,600.00
7103	General Rates	35,000.00	37,000.00	35,000.00	107,000.00
7104	Premises Insurance				0.00
7105	Recycling - waste collection	9,000.00	3,000.00	500.00	12,500.00
7200	Electricity	5,000.00	14,000.00	17,000.00	36,000.00
7201	Gas	6,000.00	6,000.00	20,000.00	32,000.00
7202	Oil				0.00
7203	Other Heating Costs				0.00
7300	Vehicle Fuel			2,000.00	2,000.00
7301	Vehicle Repairs and Servicing			1,000.00	1,000.00
7302	Vehicle Licences			500.00	500.00
7303	Vehicle Insurance			1,000.00	1,000.00
7304	Miscellaneous Motor Expenses				0.00
7305	Congestion Charges				0.00
7306	Mileage Claims				0.00
7350	Scale Charges				0.00
7500	Printing				0.00
7501	Postage and Carriage			5,000.00	5,000.00
7502	Office Stationery			11,000.00	11,000.00
7503	Publications				0.00
7505	Town Crier Printing costs			2,000.00	2,000.00
7550	Telephone and Broadband	2,500.00	2,500.00	5,000.00	10,000.00
7552	Computers & Software	2,500.00	2,500.00	5,000.00	10,000.00
7600	Legal Fees				0.00
7601	Audit Fees			1,350.00	1,350.00
7603	Consultancy Fees				0.00
7604	Professional Fees			20,000.00	20,000.00

7605	Mayoral Allowance			5,000.00	5,000.00
7606	Councillors' Reimbursement			500.00	500.00
7607	Electoral Costs			4,500.00	4,500.00
7700	Equipment Hire				0.00
7701	Office Machine Maintenance				0.00
7702	Equipment Leasing				0.00
7800	Repairs and Renewals	5,000.00	5,000.00	2,500.00	12,500.00
7801	Cleaning	600.00	5,000.00	600.00	6,200.00
7802	Laundry	4,500.00	5,500.00		10,000.00
7803	Premises Expenses				0.00
7900	Bank Interest Paid				0.00
7901	Bank Charges			4,000.00	4,000.00
7902	Currency Charges				0.00
7903	Loan Interest Paid			10,900.00	10,900.00
7904	H.P. Interest				0.00
7905	Credit Charges			6,500.00	6,500.00
7906	Exchange Rate Variance				0.00
7907	Other Interest Charges				0.00
7908	Factoring Charges				0.00
8000	Depreciation				0.00
8001	Plant/Machinery Depreciation				0.00
8002	Furniture/Fitting Depreciation				0.00
8003	Vehicle Depreciation				0.00
8004	Office Equipment Depreciation				0.00
8100	Bad Debt Write Off				0.00
8102	Bad Debt Provision				0.00
8200	Donations			2,500.00	2,500.00
8201	Subscriptions			2,406.00	2,406.00
8202	Uniforms			2,500.00	2,500.00
8203	Training Costs			1,000.00	1,000.00
8204	Insurance	4,000.00	5,000.00	16,500.00	25,500.00
8205	Refreshments				0.00
8206	Cash Register Discrepancies				0.00

8250	Sundry Expenses				0.00
9001	Taxation				0.00
9997	Aged debtor opening balance				0.00
9998	Suspense Account				0.00
9999	Mispostings Account				0.00
		203,600.00	214,500.00	281,806.00	700,056.00