

Issued 12th May 2016

**To all members of Swanley Town Council Banqueting Board Committee
you are summonsed to
a meeting of the
Swanley Banqueting Board Committee of Swanley Town Council
to be held in the Council Chamber, The Civic Centre, St Mary's Road, Swanley,
on **Wednesday 18th May immediately following the
Finance and Audit Committee meeting****

Members (7):

Conservative: Cllr R Morris (Chairman); Cllr L Ball; Cllr C Barnes (Vice Chairman); Cllr J Barnes; Cllr L Gaire; Cllr N Scott and Cllr H Willingale

AGENDA

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- 1. Apologies for Absence and Substitutes**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Minutes**
 - (a) To receive and approve the minutes of the meeting of 17th February 2016 (1)

CONFIDENTIAL ITEMS

The Chairman shall move that the public be excluded from the meeting for the following item of business pursuant to Section 1 of the Public Bodies (Admissions to Meetings) Act 1960 and the Council's Standing Order 3(d) on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

- 4. To receive update report from Operations Director (2 -20)**
 - (a) To consider report including commercially sensitive pricing items

Julie Pilbeam

Julie Pilbeam, Chief Executive Officer
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Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. Members of the public addressing the Council but not wishing to be recorded should put this request to the Clerk at the earliest opportunity. The maximum number of persons allowable in the Council Chamber at any one time for fire safety purposes is 40; the Town Council reserve the right to suspend a meeting by means of a vote should the standing orders of the Council be breached. A copy of Swanley Town Council standing orders is available upon request.